

MANNAR THIRUMALAI NAICKER COLLEGE

(Founded by the Tamilnadu Naidu Mahajana Sangam)

An Autonomous Institution, Affiliated to Madurai Kamaraj University
A Linguistic Minority Co-educational Institution/ Re-accredited with 'A'

Grade by NAAC

PASUMALAI, MADURAI – 625 004



FINANCIAL ASSISTANCE POLICY FOR STAFF MEMBERS

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For Higher Studies

To grow along with the pace of knowledge explosion and research advancement a few Faculty Members are sponsored for higher studies in their respective fields at various Universities. All non-doctoral Faculty Members are encouraged to enroll themselves for Ph.D. programmes in various Universities and the Management grants on duty facility whenever necessary.

Faculty Development Programmes, Seminars, Workshops and Conferences

The Management encourages and provides financial assistance to all the Faculty Members to attend Seminars, Faculty Development Programmes, Workshops, Conferences and other select programmes.

The faculty members are deputed to Faculty Development Programmes Short Term Orientation Courses during holidays or non-vacation days without affecting the academic work. Preference will be given to teachers who have to satisfy the conditions for Career Advancement. The entire FDP is treated as on duty.

All Faculty Members are financially supported to attend Seminars, Faculty Development Programmes, Workshops, and Conferences by the Management. For some programmes, Faculty Members are fully sponsored.

The employees are being deputed to Personnel Improvement Programmes, present Moment/Direction Courses during get-away or non-

excursion days without affecting the scholarly work. Preference will be given to those who need to satisfy the prerequisites of rules specified for Professional success. The entire period of deputation is treated as on duty.

The Guidelines for TA/DA payments are appended below for Faculty Members attending any Meeting/ Conference/ Faculty Development Programme/Workshop / Training etc. at other institutions.

Faculty members are required to submit the requisition form for claiming Registration Fee or Travel Allowance for attending any Meeting / Conference / Faculty Development Programme / Workshop / Training etc. at other Institutions.

1. The requisition form should be enclosed with the necessary supporting documents such as brochure, confirmation letter etc.
2. The Institution provides a certain amount of Travelling Allowance for partaking in Conferences / Workshops / Training etc and such participations are authorized by the Director.



PRINCIPAL
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(AUTONOMOUS)
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