

# **SAFE AND SECURITY MEASURE**

## **1. SINGLE ENTRY**

**Exit & entrance is in a single passage**

## **1. DIGITAL GATE ENTRY**

**To ensure proper use of library, gate entry monitoring system is used for entry and exit.**

## **3. ISSUE & RETURN OF RESOURCES**

**Issue and return of resources is done through application of barcode technology at the Transaction Counter.**

## **4. RULES & REGULATIONS**

**A separate library bar code will be given to each student**

**Entry is permitted only with a proper ID card**

**Strict Silence should be maintained in the library**

**Usage of mobile phones inside the library is prohibited**

**Any sorts of writing or marking in the library book is strictly prohibited**

**Students or staff members who decide to leave the college must return the library books before getting relieved**

**Issue and return of books has been computerized**

**Own book reading hall can be utilized by the students as well as staff members**

**No personal belongings attended inside the library other than a few writing sheets.**

## **5. BARRICADED WINDOWS**

## **6. CLOSED CIRCUIT MONITOR**

**7. STOCK VERIFICATION THROUGH BARCODE READER**

**8. USE OF INDUSTRIAL VACUUM CLEANER**

**9. FIRE EXTINGUISHERS**

**10. CCTV Camera**