

SOCIAL WORK

Syllabus

Program Code: USW

2023 - Onwards



MANNAR THIRUMALAI NAICKER COLLEGE

(AUTONOMOUS)

Re-accredited with “A⁺” Grade by NAAC

PASUMALAI, MADURAI – 625 004

**MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS),
MADURAI – 625 004
BSW CURRICULUM**

(For the students admitted from the academic year 2023-2024 onwards)

Course Code	Title of the Course	Hrs	Credits	Maximum Marks		
				Int	Ext	Total
FIRST SEMESTER						
Part – I	Tamil / Alternative Course					
23UTAGT11	தமிழ் இலக்கிய வரலாறு - I	6	3	25	75	100
Part – II	English					
23UENGE11	General English - I	6	3	25	75	100
Part - III	Core Courses					
23USWCC11	Introduction to Social Work	5	5	25	75	100
23USWCF11	Field Work – I	5	5	25	75	100
Part - III	Elective Course					
23USWEC11	Man And Indian Society	4	3	25	75	100
Part IV	Non Major Elective					
23USWNM11	Social Problems in India	2	2	25	75	100
Part IV	Foundation Course					
23USWFC11	Self - Awareness and Positivity	2	2	25	75	100
Total		30	23	175	525	700
SECOND SEMESTER						
Part – I	Tamil / Alternative Course					
23UTAGT21	தமிழ் இலக்கிய வரலாறு – II	6	3	25	75	100
Part – II	English					
23UENGE21	General English - II	6	3	25	75	100
Part - III	Core Courses					
23USWCC21	Social Case Work	5	5	25	75	100
23USWCF21	Field Work – II	5	5	25	75	100
Part - III	Elective Course					
23USWEC21	Dynamics of Human Behaviour	4	3	25	75	100
Part IV	Non Major Elective					
23USWNM21	Marriage and Life Education	2	2	25	75	100
Part IV	Skill Enhancement course					
23USWSC21	Capacity Building	2	2	25	75	100
Total		30	23	175	525	700

Course Code	Title of the Course	Hrs	Credits	Maximum Marks		
				Int	Ext	Total
THIRD SEMESTER						
Part – I	Tamil / Hindi course					
23UTAGT31	தமிழக வரலாறும் பண்பாடும்	6	3	25	75	100
Part – II	English					
23UENGE31	General English - III	6	3	25	75	100
Part - III	Core courses					
23USWCC31	Social Group Work	5	5	25	75	100
23USWCF31	Field Work – III	5	5	40	60	100
Part - III	Elective courses					
23USWEC31 (OR)	Child Rights and Welfare Programmes (OR)	3	3	25	75	100
23USWEC32	Crime and Correctional Services					
Part - IV	Skill Based courses					
23USWSC31	Entrepreneurship Development	1	1	25	75	100
23USWSC32	Life Skills for Social Workers	2	2	25	75	100
Part - IV	Mandatory course					
23USWEV31	Green Social Work	2	1	25	75	100
Total		30	23	215	585	800
FOURTH SEMESTER						
Part – I	Tamil / Hindi course					
23UTAGT41	தமிழும் அறிவியலும்	6	3	25	75	100
Part – II	English					
23UENGE41	General English - IV	6	3	25	75	100
Part - III	Core courses					
23USWCC41	Community Organization and Social Action	5	5	25	75	100
23USWCF42	Field Work – IV	5	5	40	60	100
Part - III	Elective courses					
23USWEC41 (OR)	Human Rights and Social Justice (OR)	4	3	25	75	100
23USWEC42	Persons with Disability and Rehabilitation					
Part - IV	Skill Based courses					
23USWSC41	Introduction to Competitive Examinations	2	2	25	75	100
23USWSF41	Rural Camp and Social Work Skills	-	1	40	60	100
Part - IV	Mandatory course					
23USWEV41	Environmental Justice and Social Work	2	1	25	75	100
Total		30	23	230	570	800

Course Code	Title of the Course	Hrs	Credits	Maximum Marks		
				Int	Ext	Total
FIFTH SEMESTER						
Part - III	Core courses					
23USWCC51	Social Work Research and Statistics	5	5	25	75	100
23USWCC52	Social Welfare Administration	5	5	25	75	100
23USWCF51	Field Work - V	5	4	40	60	100
Part – III	Core project					
23USWPR51	Research Project	5	4	40	60	100
Part - III	Elective courses - I					
23USWEC51	Disaster Management and Social Work Interventions	4	3	25	75	100
23USWEC52	Conflict and Peace Building					
Part - III	Elective courses - II					
23USWEC53	Family and Child Welfare	4	3	25	75	100
23USWEC54	Labour Management					
Part - IV	Mandatory course					
23UVLEG51	Value Education	2	1	25	75	100
23USWIN51	Summer Internship Training	-	1	25	75	100
Total		30	26	230	570	800
SIXTH SEMESTER						
Part - III	Core courses					
23USWCC61	Economic and Political System	6	4	25	75	100
23USWCC62	Industrial Psychology	6	4	25	75	100
23USWCF61	Field Work - VI	6	5	40	60	100
Part - III	Elective courses - I					
23USWEC61	Corporate Social Responsibility	5	3	25	75	100
23USWEC62	Healthcare and Social Work					
Part - III	Elective courses - II					
23USWEC63	Social Exclusion and Inclusive Development	5	3	25	75	100
23USWEC64	Counselling					
Part - IV	Skill course					
23USWSC61	Computer Training	2	2	25	75	100
Part - V	Extension activities					
23UNCET61, 23UNSET61, 23UPEET61, 23URRET61, 23UYRET61, 23UHFET61, 23UEOET61 & 23UHRET61	N.C.C, N.S.S, Physical Education, R.R.C, Y.R.C, Health and Fitness Club, ECO Club & Human Rights Club	-	1	25	75	100
Total		30	22	190	510	700
Grand total		180	140	1215	3285	4500

FIFTH SEMESTER

MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)



DEPARTMENT OF SOCIAL WORK

FOR THOSE WHO JOINED IN 2023-2024 AND AFTER

Course Name	Social Work Research and Statistics			
Course Code	23USWCC51	L	P	C
Category	Core	5	-	5

COURSE OBJECTIVES:

- To understand the concepts in Social work Research
- To understand the Research designs applicable in research
- To understand the sampling methods to be applied in research
- To understand the tools of Data Collection and analysis in research
- To understand the application of statistics in research.

UNIT – I Social Work Research: 15hrs

Social Work Research: Definition, Meaning, Utility, and Process. Concept of Objectivity, Theory, Variables, Concepts, Constructs, Hypothesis, and Research Question in Social Research. Types of Social Research. Social Work Research: Definition, Objectives, Scope and limitations, Stages in the Social Work Research Process. Social Work Research as a Method of Social Work.

UNIT – II Research Design: 15hrs

Research Design: Concept, need and importance. Types of research designs – definition, meaning, and functions of Exploratory, Descriptive, Explanatory, and Experimental research designs. Quantitative and Qualitative Study Designs. Formulating a Research Problem Relevant to Social Work

UNIT – III Sampling Methods: 15hrs

Sampling Methods: Definition, concept and meaning of sampling, Sample Frame, Sample Size, and Sampling Error. Sampling Methods: Random Sampling – Simple Random, Systematic, Stratified, Multi-Stage. Non-Random Sampling – Convenience, Purposive, Snowball and Quota. Practical considerations in sampling and sampling size.

UNIT - IV Tools of Data Collection and Data Processing: 15hrs

Tools of Data Collection and Data Processing: Tools of Data Collection: Meaning of Data. Sources of data: Primary and Secondary. Tools for Data Collection: Observation, Interview Schedule, Interview Guide, Questionnaire. Data Processing: Editing, Coding, Preparation of Master Sheet, Tabulation, Data Analysis, Interpretation, Report Writing.

UNIT - V Statistics in Social Work Research: 15hrs

Statistics in Social Work Research: Definition, Meaning, Need and Importance of Statistics in Social Work Research. Introduction to SPSS. Measurements: Concept of Measurement, need and uses. Validity and Reliability. Levels of Measurement: Nominal, Ordinal, Interval, Ratio. Measures of Central Tendency: Mean, Median, Mode and their uses. Measures of Dispersion: Range, Quartile Deviation, Mean Deviation, Standard Deviation (Only Theory).

Total Lecture Hours 75hrs

BOOKS FOR STUDY:

- Jaspal, Singh. (1991) Introduction to Methods of Social Research, New Delhi: Sterling Publishers Pvt, Ltd.
- Kothari C. R. (2004) Research Methodology: Methods and Techniques. Second Revised Edition, New Age International (P) Limited, Publishers.
- Kumar Ranjit, (2011) Research Methodology: A Step-by-step Guide for Beginners. Third Edition, New Delhi: Sage Publications.
- Laldas, D. K. (2005) Designs of Social Research, Jaipur: Rawat.
- Merriam B Sharan and Elizabeth J. Tisdell(2019). Qualitative Research: A Guide to Design and Implementation, 4th Edition, San Francisco: Jossey-Bass.

BOOKS FOR REFERENCES:

- Alston, M. Bocoles, W. (2003) Research for Social Workers: An Introduction to Methods, Jaipur: Rawat Publications.
- Bajpai. (2013) Methods of Social Survey and Research, Kanpur: Kilah Ghar, Fifth Edition.
- Creswell J David and John W. Creswell (2014). Research Design: Qualitative, Quantitative, and Mixed Methods Approaches, New Delhi: Sage Publications
- Devi Pagadala Sugandha (2017). Research Methodology: A Handbook for Beginners, Chennai: Notion Press.
- Gupta, S. P. (2011) Statistical Methods, New Delhi: Sultan Chand and Sons, 43rd Edition.

WEB RESOURCES:

- ❖ www.socialworksearch.com
- ❖ <https://research-methodology.net/research-methodology/research-types>
- ❖ <https://www.scienceopen.com>
- ❖ <https://www.elsevier.com>
- ❖ <https://eric.ed.gov>

Nature of Course	EMPLOYABILITY		✓	SKILL ORIENTED		ENTREPRENEURSHIP			
Curriculum Relevance	LOCAL		REGIONAL			NATIONAL		GLOBAL	✓
Changes Made in the Course	Percentage of Change		5 %	No Changes Made			New Course		
*Treat 20% as each unit (20*5=100%) and calculate the percentage of change for the course.									

COURSE OUTCOMES:**K LEVEL**

After studying this course, the students will be able to:

CO1	To understand the concepts in Social work Research	K1 to K4
CO2	To understand the Research designs applicable in research	K1 to K4
CO3	To understand the sampling methods to be applied in research	K1 to K4
CO4	To understand the tools of Data Collection and analysis in research	K1 to K4
CO5	To understand the application of statistics in research.	K1 to K4

MAPPING WITH PROGRAM OUTCOMES:

CO/PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	2	2	3	3	3	3				
CO2	2	2	3	3	3	3				
CO3	3	3	3	2	2	2				
CO4	2	2	3	3	3	3				
CO5	3	3	3	2	3	3				

S- STRONG
M – MEDIUM
L - LOW
CO / PO MAPPING:

COS	PSO1	PSO2	PSO3	PSO4	PSO5
CO 1	S	S	S	S	M
CO 2	S	S	S	M	S
CO 3	S	M	S	S	S
CO 4	S	S	S	S	S
CO 5	S	S	M	S	S
WEIGHTAGE					
WEIGHTED PERCENTAGE OF COURSE CONTRIBUTION TO POS					

LESSON PLAN:

UNIT	Social Work Research and Statistics	HRS	PEDAGOGY
I	Social Work Research: Definition, Meaning, Utility, and Process. Concept of Objectivity, Theory, Variables, Concepts, Constructs, Hypothesis, and Research Question in Social Research. Types of Social Research. Social Work Research: Definition, Objectives, Scope and limitations, Stages in the Social Work Research Process. Social Work Research as a Method of Social Work.	15hrs	PPT, Demonstration, Group Discussion
II	Research Design: Concept, need and importance. Types of research designs – definition, meaning, and functions of Exploratory, Descriptive, Explanatory, and Experimental research designs. Quantitative and Qualitative Study Designs. Formulating a Research Problem Relevant to Social Work.	15hrs	PPT, Demonstration, Group Discussion
III	Sampling Methods: Definition, concept and meaning of sampling, Sample Frame, Sample Size, and Sampling Error. Sampling Methods: Random Sampling – Simple Random, Systematic, Stratified, Multi-Stage. Non-Random Sampling – Convenience, Purposive, Snowball and Quota. Practical considerations in sampling and sampling size.	15hrs	PPT, Group Discussion
IV	Tools of Data Collection and Data Processing: Tools of Data Collection: Meaning of Data. Sources of data: Primary and Secondary. Tools for Data Collection: Observation, Interview	15hrs	PPT, Seminar, Group Discussion

	Schedule, Interview Guide, Questionnaire. Data Processing: Editing, Coding, Preparation of Master Sheet, Tabulation, Data Analysis, Interpretation, Report Writing.		n
V	Statistics in Social Work Research: Definition, Meaning, Need and Importance of Statistics in Social Work Research. Introduction to SPSS. Measurements: Concept of Measurement, need and uses. Validity and Reliability. Levels of Measurement: Nominal, Ordinal, Interval, Ratio. Measures of Central Tendency: Mean, Median, Mode and their uses. Measures of Dispersion: Range, Quartile Deviation, Mean Deviation, Standard Deviation (Only Theory)	15hrs	PPT, Seminar, Group Discussion

Learning Outcome Based Education & Assessment (LOBE)						
Formative Examination - Blue Print						
Articulation Mapping – K Levels with Course Outcomes (COs)						
Internal	Cos	K Level	Section A		Section B Either or Choice	Section C Either or Choice
			MCQs			
			No. of. Questions	K - Level		
CI AI	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2 (K3&K3)
	CO2	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
CI AII	CO3	K1 – K4	2	K1&K2	2 (K2&K2)	2 (K3&K3)
	CO4	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		4	4
		No. of Questions to be answered	4		2	2
		Marks for each question	1		5	8
		Total Marks for each section	4		10	16

Distribution of Marks with K Level CIA I & CIA II							
	K Level	Section A (Multiple Choice Questions)	Section B (Either / Or Choice)	Section C (Either / Or Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100
CIA II	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)						
S. No	Cos	K - Level	Section A (MCQs)		Section B (Either / or Choice) With K - LEVEL	Section C (Either / or Choice) With K - LEVEL
			No. of Questions	K – Level		
1	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
2	CO2	K1 – K4	2	K1&K2	2(K3&K3)	2(K3&K3)
3	CO3	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
4	CO4	K1 – K4	2	K1&K2	2(K3&K3)	2(K4&K4)
5	CO5	K1 – K4	2	K1&K2	2(K2&K2)	2(K4&K4)
No. of Questions to be Asked			10		10	10
No. of Questions to be answered			10		5	5
Marks for each question			1		5	8
Total Marks for each section			10		25	40
(Figures in parenthesis denotes, questions should be asked with the given K level)						

Distribution of Marks with K Level						
K Level	Section A (Multiple Choice Questions)	Section B (Either or Choice)	Section C (Either/ or Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5			5	3.57	3
K2	5	30		35	25	25
K3		20	48	68	48.57	49
K4			32	32	22.85	23
Marks	10	50	80	140	100	100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.						

Summative Examinations - Question Paper – Format

Q. No.	Unit	CO	K-level		
Answer ALL the questions				PART – A (10 x 1 = 10 Marks)	
1.	Unit - I	CO1	K1		
				a)	b)
				c)	d)
2.	Unit - I	CO1	K2		
				a)	b)
				c)	d)
3.	Unit - II	CO2	K1		
				a)	b)
				c)	d)
4.	Unit - II	CO2	K2		
				a)	b)
				c)	d)
5.	Unit - III	CO3	K1		
				a)	b)
				c)	d)
6.	Unit - III	CO3	K2		
				a)	b)
				c)	d)
7.	Unit - IV	CO4	K1		
				a)	b)
				c)	d)
8.	Unit - IV	CO4	K2		
				a)	b)
				c)	d)
9.	Unit - V	CO5	K1		
				a)	b)
				c)	d)
10.	Unit - V	CO5	K2		
				a)	b)
				c)	d)

Answer ALL the questions PART – B (5 x 5 = 25 Marks)				
11. a)	Unit - I	CO1	K2	
OR				
11. b)	Unit - I	CO1	K2	
12. a)	Unit - II	CO2	K3	
OR				
12. b)	Unit - II	CO2	K3	
13. a)	Unit - III	CO3	K2	
OR				
13. b)	Unit - III	CO3	K2	
14. a)	Unit - IV	CO4	K3	
OR				
14. b)	Unit - IV	CO4	K3	
15. a)	Unit - V	CO5	K2	
OR				
15. b)	Unit - V	CO5	K2	

Answer ALL the questions PART – C (5 x 8 = 40 Marks)				
16. a)	Unit - I	CO1	K3	
OR				
16. b)	Unit - I	CO1	K3	
17. a)	Unit - II	CO2	K3	
OR				
17. b)	Unit - II	CO2	K3	
18. a)	Unit - III	CO3	K3	
OR				
18. b)	Unit - III	CO3	K3	
19. a)	Unit - IV	CO4	K4	
OR				
19. b)	Unit - IV	CO4	K4	
20. a)	Unit - V	CO5	K4	
OR				
20. b)	Unit - V	CO5	K4	

MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)



DEPARTMENT OF SOCIAL WORK

FOR THOSE WHO JOINED IN 2023-2024 AND AFTER

Course Name	Social Welfare Administration			
Course Code	23USWCC52	L	P	C
Category	Core	5	-	5
COURSE OBJECTIVES:				
<ul style="list-style-type: none">➤ To define the concepts in Social Welfare Administration➤ To understand the Elements of Administration➤ To know the legal legislations governing registration of an Organisation➤ To appreciate the functioning of the various Organisations for the Welfare of the people in the Society➤ To explain the various Social Problems in India				
UNIT – I Introduction to Social Welfare Administration:				15hrs
Introduction to Social Welfare Administration: Social Welfare Administration – Meaning, Definition, Principles, Features, Nature, Scope. Evolution of Social Welfare Administration in India. Understanding related Concepts – Meaning and Definition of Voluntary Work, Social Service. Social Welfare, Public Administration. Administration as a Method of Social Work.				
UNIT - II Elements of Administration:				15hrs
Elements of Administration: Meaning and Definition of Administration. Planning and Policy Making – role Organising – functions. Staffing – Process. Co-ordination – Principles. Committees – types, Public Relations – Importance. Budgeting – Purpose, Principles. Accounting – Books of Accounts. Fund Raising – Methods. Communication – Principles. Supervision – Purpose and Principles. Evaluation – Principles, Types.				
UNIT - III Government and Non-Government Organisations				15hrs
Government and Non-Government Organisations: Function and Programmes of - Central Social Welfare Board. Function and Project of State Social Welfare Board. Function and Schemes of Indian Council for Social Welfare. Non-Government Organisation – Meaning, Definition, Characteristics, Types. Role and Challenges faced by Non-Government Organisations				
UNIT - IV Legislations related to Registration of an Organisation:				15hrs
Legislations related to Registration of an Organisation: Need and Importance of Registering an Organisation. Societies Registration Act, 1860, Tamil Nadu Societies Registration Act, 1978, Indian Trust Act, 1882, Companies Act, 2013, Foreign Contribution Regulation Act, 2010, Foreign Exchange Regulation Act, 1973, Tax Exemption – 80G.				
UNIT - V Introduction to Management				15hrs
Introduction to Management: Management - Meaning, Definition, Objectives, Principles and Functions. Corporate Social Responsibility (CSR) – Meaning, Definition, Principles, Types, CSR as a HR function, Benefits of CSR in HRM.				
Total Lecture Hours				75hrs

BOOKS FOR STUDY:

- Bhattacharya, Sanjay (2006) Social Work Administration and Development, Jaipur: Rawat
- Chandra Shradha (2017) Social Welfare Administration in India, North Carolina: Lulu Press
- Chowdhry, Paul. D. (1970) *Social Welfare Administration*, New Delhi: Atma Ram
- Parmar, P. M. (2002) Social Work and Social Welfare in India, New Delhi: Sublime
- Skidmore, Rex, A. (1990) Social Work Administration Dynamic Management and Human Relationships, New Jersey: Prentice Hall

BOOKS FOR REFERENCES:

- Gupta G.B. (2003) Human Resource Management, New Delhi: Shri Sultan Chand Trust,
- Kirs. Ashman. Karen. K. (2003) Introduction to Social Work and Social Welfare, Critical Thinking Perspectives, U.S.A: Thomson
- Schatz, Harry A. ed. (1970), Social Work Administration: A Resource Book. Council on Social Work Education, New York
- Pawar, S. N. Ambedkar, J. B. and Shrikant, D. NGOs and Development: The Indian Scenario. New Delhi: Rawat, 2004
- Wormer, Van, Katherin (2006) Introduction to Social Welfare and Social Work, London: Thomson

WEB RESOURCES:

- ❖ <https://rtuassam.ac.in/online/staff/classnotes/files/1624632976.pdf>
- ❖ <https://egyankosh.ac.in/bitstream/123456789/17228/1/Unit-1.pdf>
- ❖ <https://www.scribd.com/document/477950068/Social-Welfare-Administration-Study-Material>
- ❖ https://www.indiacode.nic.in/bitstream/123456789/13314/1/tn_societies-registration-act-1975.pdf
- ❖ <https://www.scribd.com/document/629313274/Complete-Notes-HRM>
- ❖ <https://www.studocu.com/in/document/visvesvaraya-technological-university/human-resource-management/hrm-notes/10509308>

Nature of Course	EMPLOYABILITY		✓	SKILL ORIENTED		ENTREPRENEURSHIP		
Curriculum Relevance	LOCAL		REGIONAL			NATIONAL	✓	GLOBAL
Changes Made in the Course	Percentage of Change		10 %	No Changes Made		New Course		
*Treat 20 % as each unit (20*5=100 %) and calculate the percentage of change for the course.								

COURSE OUTCOMES:									K LEVEL
After studying this course, the students will be able to:									
CO1	To find the need and importance of Social Welfare Administration								K1 to K4
CO2	To understand Social Welfare Administration as a method of Social Work								K1 to K4
CO3	To apply the knowledge acquired in the functioning of an Organisation								K1 to K4
CO4	To analyse the functioning of various Organisations								K1 to K4
CO5	To experiment the various Elements of Administration in the field of social work								K1 to K4

MAPPING WITH PROGRAM OUTCOMES:

CO/PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	2	2	3	3	3	3				
CO2	2	2	3	3	3	3				
CO3	3	3	3	2	2					
CO4	2	2	3	3	3	3				
CO5	3	3	3	2	3	3				

S- STRONG

M – MEDIUM

L - LOW

CO / PO MAPPING:

COS	PSO1	PSO2	PSO3	PSO4	PSO5
CO 1	S	S	S	S	M
CO 2	S	S	S	M	S
CO 3	S	M	S	S	S
CO 4	S	S	S	S	S
CO 5	S	S	M	S	S
WEIGHTAGE					
WEIGHTED PERCENTAGE OF COURSE CONTRIBUTION TO POS					

LESSON PLAN:

UNIT	Social Welfare Administration	HRS	PEDAGOGY
I	Introduction to Social Welfare Administration: Social Welfare Administration – Meaning, Definition, Principles, Features, Nature, Scope. Evolution of Social Welfare Administration in India. Understanding related Concepts – Meaning and Definition of Voluntary Work, Social Service. Social Welfare, Public Administration. Administration as a Method of Social Work.	15hrs	PPT, Demonstration, Group Discussion
II	Elements of Administration: Meaning and Definition of Administration. Planning and Policy Making – role. Organising – functions. Staffing – Process. Co-ordination – Principles. Committees –	15	PPT, Group Discussion

	types, Public Relations – Importance. Budgeting – Purpose, Principles. Accounting – Books of Accounts. Fund Raising – Methods. Communication – Principles. Supervision – Purpose and Principles. Evaluation – Principles, Types.		
III	Government and Non-Government Organisations: Function and Programmes of - Central Social Welfare Board. Function and Project of State Social Welfare Board. Function and Schemes of Indian Council for Social Welfare. Non-Government Organisation – Meaning, Definition, Characteristics, Types. Role and Challenges faced by Non-Government Organisations.	15hrs	PPT, Seminar, Group Discussion
IV	Legislations related to Registration of an Organisation: Need and Importance of Registering an Organisation. Societies Registration Act, 1860, Tamil Nadu Societies Registration Act, 1978, Indian Trust Act, 1882, Companies Act, 2013, Foreign Contribution Regulation Act, 2010, Foreign Exchange Regulation Act, 1973, Tax Exemption–80G.	15hrs	PPT, Seminar, Group Discussion
V	Introduction to Management: Management - Meaning, Definition, Objectives, Principles and Functions. Corporate Social Responsibility (CSR) – Meaning, Definition, Principles, Types, CSR as a HR function, Benefits of CSR in HRM.	15hrs	PPT, Seminar, Group Discussion

Learning Outcome Based Education & Assessment (LOBE)						
Formative Examination - Blue Print						
Articulation Mapping – K Levels with Course Outcomes (COs)						
Internal	Cos	K Level	Section A		Section B Either or Choice	Section C Either or Choice
			MCQs			
			No. of Questions	K - Level		
CI	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2 (K3&K3)
AI	CO2	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
CI	CO3	K1 – K4	2	K1&K2	2 (K2&K2)	2 (K3&K3)
AII	CO4	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		4	4
		No. of Questions to be answered	4		2	2
		Marks for each question	1		5	8
		Total Marks for each section	4		10	16

Distribution of Marks with K Level CIA I & CIA II							
	K Level	Section A (Multiple Choice Questions)	Section B (Either / Or Choice)	Section C (Either / Or Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100
CIA II	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)						
S. No	Cos	K - Level	Section A (MCQs)		Section B (Either / or Choice) With K - LEVEL	Section C (Either / or Choice) With K - LEVEL
			No. of Questions	K – Level		
1	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
2	CO2	K1 – K4	2	K1&K2	2(K3&K3)	2(K3&K3)
3	CO3	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
4	CO4	K1 – K4	2	K1&K2	2(K3&K3)	2(K4&K4)
5	CO5	K1 – K4	2	K1&K2	2(K2&K2)	2(K4&K4)
No. of Questions to be Asked			10		10	10
No. of Questions to be answered			10		5	5
Marks for each question			1		5	8
Total Marks for each section			10		25	40
(Figures in parenthesis denotes, questions should be asked with the given K level)						

Distribution of Marks with K Level						
K Level	Section A (Multiple Choice Questions)	Section B (Either or Choice)	Section C (Either/ or Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5			5	3.57	3
K2	5	30		35	25	25
K3		20	48	68	48.57	49
K4			32	32	22.85	23
Marks	10	50	80	140	100	100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.						

Summative Examinations - Question Paper – Format

Q. No.	Unit	CO	K-level		
Answer ALL the questions				PART – A	
				(10 x 1 = 10 Marks)	
1.	Unit - I	CO1	K1		
				a)	b)
				c)	d)
2.	Unit - I	CO1	K2		
				a)	b)
				c)	d)
3.	Unit - II	CO2	K1		
				a)	b)
				c)	d)
4.	Unit - II	CO2	K2		
				a)	b)
				c)	d)
5.	Unit - III	CO3	K1		
				a)	b)
				c)	d)
6.	Unit - III	CO3	K2		
				a)	b)
				c)	d)
7.	Unit - IV	CO4	K1		
				a)	b)
				c)	d)
8.	Unit - IV	CO4	K2		
				a)	b)
				c)	d)
9.	Unit - V	CO5	K1		
				a)	b)
				c)	d)
10.	Unit - V	CO5	K2		
				a)	b)
				c)	d)

Answer ALL the questions PART – B (5 x 5 = 25 Marks)				
11. a)	Unit - I	CO1	K2	
OR				
11. b)	Unit - I	CO1	K2	
12. a)	Unit - II	CO2	K3	
OR				
12. b)	Unit - II	CO2	K3	
13. a)	Unit - III	CO3	K2	
OR				
13. b)	Unit - III	CO3	K2	
14. a)	Unit - IV	CO4	K3	
OR				
14. b)	Unit - IV	CO4	K3	
15. a)	Unit - V	CO5	K2	
OR				
15. b)	Unit - V	CO5	K2	

Answer ALL the questions PART – C (5 x 8 = 40 Marks)				
16. a)	Unit - I	CO1	K3	
OR				
16. b)	Unit - I	CO1	K3	
17. a)	Unit - II	CO2	K3	
OR				
17. b)	Unit - II	CO2	K3	
18. a)	Unit - III	CO3	K3	
OR				
18. b)	Unit - III	CO3	K3	
19. a)	Unit - IV	CO4	K4	
OR				
19. b)	Unit - IV	CO4	K4	
20. a)	Unit - V	CO5	K4	
OR				
20. b)	Unit - V	CO5	K4	

MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)**DEPARTMENT OF SOCIAL WORK****FOR THOSE WHO JOINED IN 2023-2024 AND AFTER**

Course Name	Field Work - V			
Course Code	23USWCF51	L	P	C
Category	Core	5	-	4
COURSE OBJECTIVES:				
<ul style="list-style-type: none">➤ To gain exposure to Social Work & Social Development sectors.➤ To establish contacts with development/social work agencies working on selected issues.➤ To analyse the needs, problems and suggest solutions, strategies in the individual and community level.➤ To learn the skills of planning, execution and evaluation of a programme.➤ To critically examine the processes in the community and the service-based organisations.				
UNIT - I	Organizational Profile	15hrs		
History of the Agency, Vision, Mission, Organization Chart, funding resources, different types of beneficiaries, its work in the field, networking agencies				
UNIT - II	Various Methods of Social Work	15hrs		
Skills required in the practice of Case work, Group Work, community organization and Social Research. Evaluation of the effectiveness of methods and critical review.				
UNIT - III	Expertise of the Agency	15hrs		
Agency's success story challenges faced SWOT analysis vision and mission				
UNIT - IV	Services provided by the agency	15hrs		
Services provided by the agency to the beneficiaries- Follow up and termination of services, adherence to professional ethics.				
UNIT - V	Social Legislation	15hrs		
Legislations applicable to the Organization, functioning of free legal aid clinics, legal support services to clients.				
Total Lecture Hours				75

BOOKS FOR STUDY:

- Field Work Training in Social Work – Subhetar
- Field Work In Social Work – Sanjoy Roy
- Finding Your Way Through Field Work - Urania E. Glassman.

BOOKS FOR REFERENCES:

- Field Work in Social Work Education- Contemporary Practices and Perspectives – Vishnu Mohan
- Das & Sanjoy Roy
- Contemporary Field Social Work - Mark Doel, SM nevetS Mordra, MordraM nevetSt2010
- The Routledge Handbook of Field Work Education in Social Workbooks - RajendraBaikady, MndivM.
- S., VaroshiniNadesan • 2022

WEB RESOURCES:

- ❖ <https://hhd.fullerton.edu/msw/fieldwork/index.php#:~:text=The%20purpose%20of%20field%20education,theory%20to%20real%20life%20situations>
- ❖ <https://www.socialworkin.com/2022/07/field-work-in-social-work.html>
- ❖ https://www.loyolacollege.edu/socialwork/AcademicActivities/01_Fieldwork_Manual.pdf

Nature of Course	EMPLOYABILITY				SKILL ORIENTED		✓	ENTREPRENEURSHIP		
Curriculum Relevance	LOCAL		REGIONAL		✓	NATIONAL			GLOBAL	
Changes Made in the Course	Percentage of Change				No Changes Made		✓	New Course		
*Treat 20 % as each unit (20*5=100 %) and calculate the percentage of change for the course.										

COURSE OUTCOMES:**K LEVEL**

After studying this course, the students will be able to:

CO1	Liaison and work with Professionals in the field and understand the different ways to address social issues.	K1 to K4
CO2	Understand the role of family, groups and community in the life of an individual.	K1 to K4
CO3	Work independently in the given area.	K1 to K4
CO4	Apply theoretical concepts and principles of Social Work into practice.	K1 to K4
CO5	Ability to have a holistic perspective on any given issue.	K1 to K4

MAPPING WITH PROGRAM OUTCOMES:

CO/PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	2	2	3	3	3	3				
CO2	2	2	3	3	3	3				
CO3	3	3	3	2	2	2				
CO4	2	2	3	3	3	3				
CO5	3	3	3	2	3	3				
S- STRONG			M – MEDIUM				L - LOW			

CO / PO MAPPING:

COS	PSO1	PSO2	PSO3	PSO4	PSO5
CO 1	S	S	S	S	M
CO 2	S	S	S	M	S
CO 3	S	M	S	S	S
CO 4	S	S	S	S	S
CO 5	S	S	M	S	S
WEIGHTAGE					
WEIGHTED PERCENTAGE OF COURSE CONTRIBUTION TO POS					

LESSON PLAN:

UNIT	Field Work - V	HRS	PEDAGOGY
I	History of the Agency, Vision, Mission, Organization Chart, funding resources, different types of beneficiaries, its work in the field, networking agencies	15hrs	Lecture & PPT
II	Skills required in the practice of Case work, Group Work, community organization and Social Research. Evaluation of the effectiveness of methods and critical review.	15hrs	Lecture & GD
III	Agency's success story challenges faced SWOT analysis vision and mission	15hrs	Lecture & GD
IV	Services provided by the agency to the beneficiaries- Follow up and termination of services, adherence to professional ethics.	15hrs	Lecture& PPT
V	Legislations applicable to the Organization, functioning of free legal aid clinics, legal support services to clients.	15hrs	Lecture & PPT

Learning Outcome Based Education & Assessment (LOBE) Formative Examination - Blue Print Articulation Mapping – K Levels with Course Outcomes (COs)							
Internal	Cos	K Level	Attendance	Report writing	Content Clarity	Communication	Presentation
CIA	CO1	K1	5				
	CO2	K2		5			
	CO3	K3			5		
	CO4	K3				5	
	CO5	K4					5
Question Pattern CIA	No. of Questions to be asked		1	1	1	1	1
	No. of Questions to be answered		1	1	1	1	1
	Marks for each question		5	5	5	5	5
	Total Marks for each section		5	5	5	5	5

Distribution of Marks with K Level CIA									
	K Level	Attendance	Report writing	Content Clarity	Communication	Presentation	Total Marks	% of (Marks without choice)	Consolidate of %
CIA	K1	5					5	20	20
	K2		5				5	20	20
	K3			5	5		10	40	40
	K4					5	5	20	20
	Marks						25	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)							
Internal	Cos	K Level	Documentat ion	Content Clarity & Presenta tion	Communic ation	Learning	Agency Feedback
CIA	CO1	K1	15				
	CO2	K2		15			
	CO3	K3			15		
	CO4	K3				15	
	CO5	K4					15
Question Pattern CIA	No. of Questions to be asked		3	3	3	3	3
	No. of Questions to be answered		3	3	3	3	3
	Marks for each question		5	5	5	5	5
	Total Marks for each section		15	15	15	15	15

Distribution of Marks with K Level CIA									
	K Level	Attendance	Report writing	Content Clarity	Comm unicati on	Present ation	Total Marks	% of (Marks without choice)	Consolidate of %
CIA	K1	15					15	20	20
	K2		15				15	20	20
	K3			15	15		30	40	40
	K4					15	15	20	20
	Marks						75	100	100

MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)**DEPARTMENT OF SOCIAL WORK****FOR THOSE WHO JOINED IN 2023-2024 AND AFTER**

Course Name	Research Project			
Course Code	23USWPR51	L	P	C
Category	Project	5	-	4

COURSE OBJECTIVES:

- . To identify a social research problem
- To understand the research methodology to conduct the research project
- To apply the procedure to do the research project
- To organise the tool for data collection and to do the analysis and interpretation of data
- To reflect on the major findings of the research project

UNIT - I	Aspects that need to be considered in designing and conducting a research study	15hrs
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Selection and formulation of a Research problem-Identifying and defining concepts, variables Formulation of hypothesis and testing hypothesis Preparation of a study proposal Understanding Research Design patterns

Scope and Coverage

Population/Universe of a study. Need for studying a cross section of the Universe (Sample) Study of the Available Sampling patterns (Probability/Non-Probability, Deciding the sample size and assessing error, Problems and advantages of sample studies)

UNIT - II	Planning and Implementation of data collection	15hrs
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Planning and Implementation of data collection Identification of data need, Use of secondary data-Primary data collection schemes and choice of a scheme Preparation of a tool of data collection, and Problems in data collection

Data processing methods

Steps involved in data processing Preparing a data processing scheme, Taking decision on how the data are to be organized and presented, Analysis of data and use of Statistics in data analysis, Use of technological tool in data processing and analysis.

Application of Logical Reasoning and Statistics

Use of logical reasoning, Application of Statistical modules

UNIT - III	Format of the Research Report	15hrs
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Format of the Research Report

Section I Preliminaries

Section II Body of the Report

Section III Annexures

UNIT - IV	Chapterization	15hrs
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CHAPTER 1 Introduction

CHAPTER 2 Review of Literature

CHAPTER 3 Methodology

UNIT - V Entrepreneurship Development and Government	15hrs
CHAPTER 4 Data Presentation and Analysis CHAPTER 5 Major Findings and Conclusion	
Total Lecture Hours	75

BOOKS FOR STUDY:

- Jaspal, Singh. (1991) Introduction to Methods of Social Research, New Delhi: Sterling Publishers Pvt, Ltd.
- Kothari C. R. (2004) Research Methodology: Methods and Techniques. Second Revised Edition, New Age International (P) Limited, Publishers.
- Kumar Ranjit, (2011) Research Methodology: A Step-by-step Guide for Beginners. Third Edition, New Delhi: Sage Publications.
- Laldas, D. K. (2005) Designs of Social Research, Jaipur: Rawat.
- Merriam B Sharan and Elizabeth J. Tisdell(2019). Qualitative Research: A Guide to Design and Implementation, 4th Edition, San Francisco: Jossey-Bass.

BOOKS FOR REFERENCES:

- Alston, M. Bocoles, W. (2003) Research for Social Workers: An Introduction to Methods, Jaipur: Rawat Publications.
- Bajpai. (2013) Methods of Social Survey and Research, Kanpur: Kilah Ghar, Fifth Edition.
- Creswell J David and John W. Creswell (2014). Research Design: Qualitative, Quantitative, and Mixed Methods Approaches, New Delhi: Sage Publications
- Devi Pagadala Sugandha (2017). Research Methodology: A Handbook for Beginners, Chennai: Notion Press.
- Gupta, S. P. (2011) Statistical Methods, New Delhi: Sultan Chand and Sons, 43rd Edition.

WEB RESOURCES:

- ❖ www.socialworksearch.com
- ❖ <https://research-methodology.net/research-methodology/research-types>
- ❖ <https://www.scienceopen.com>
- ❖ <https://www.elsevier.com>
- ❖ <https://eric.ed.gov>

Nature of Course	EMPLOYABILITY				SKILL ORIENTED		✓	ENTREPRENEURSHIP		
Curriculum Relevance	LOCAL		REGIONAL			NATIONAL			GLOBAL	✓
Changes Made in the Course	Percentage of Change				No Changes Made		✓	New Course		
*Treat 20 % as each unit (20*5=100 %) and calculate the percentage of change for the course.										

COURSE OUTCOMES:									K LEVEL
After studying this course, the students will be able to:									
CO1	To outline a Social Work Research Problem								K1 & K2
CO2	To compare with the various Types of Research and Research Design								K1 & K2
CO3	To apply the knowledge of the various tools for data collection and sampling techniques								K1 & K2
CO4	To organise the data for analysis and interpretation								K1 & K2
CO5	To review the finding of the research project for further intervention								K1 & K2

MAPPING WITH PROGRAM OUTCOMES:										
CO/PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	2	2	1	2	2	2				
CO2	3	3	2	3	3	3				
CO3	3	3	2	3	3	3				
CO4	3	2	2	2	3	3				
CO5	3	2	2	3	3	3				
S- STRONG			M – MEDIUM					L - LOW		

CO / PO MAPPING:					
COS	PSO1	PSO2	PSO3	PSO4	PSO5
CO 1	S	S	S	S	M
CO 2	S	S	S	M	S
CO 3	S	M	S	S	S
CO 4	S	S	S	S	S
CO 5	S	S	M	S	S
WEIGHTAGE					
WEIGHTED PERCENTAGE OF COURSE CONTRIBUTION TO POS					

LESSON PLAN:			
UNIT	Research Project	HRS	PEDAGOGY
I	Selection and formulation of a Research problem-Identifying and defining concepts, variables Formulation of hypothesis and testing hypothesis Preparation of a study proposal Understanding Research Design patterns Scope and Coverage Population/Universe of a study. Need for studying a cross section of the Universe (Sample) Study of the Available Sampling patterns (Probability/Non-Probability, Deciding the sample size and assessing	15hrs	Field analysis

	error, Problems and advantages of sample studies)		
II	Planning and Implementation of data collection Identification of data need, Use of secondary data-Primary data collection schemes and choice of a scheme Preparation of a tool of data collection, and Problems in data collection Data processing methods Steps involved in data processing Preparing a data processing scheme, Taking decision on how the data are to be organized and presented, Analysis of data and use of Statistics in data analysis, Use of technological tool in data processing and analysis. Application of Logical Reasoning and Statistics Use of logical reasoning, Application of Statistical modules	15hrs	Field analysis
III	Format of the Research Report Section I Preliminaries Section II Body of the Report Section III Annexures	15hrs	Field analysis
IV	CHAPTER 1 Introduction CHAPTER 2 Review of Literature CHAPTER 3 Methodology	15hrs	Field analysis
V	CHAPTER 4 Data Presentation and Analysis CHAPTER 5 Major Findings and Conclusion	15hrs	Field analysis

Learning Outcome Based Education & Assessment (LOBE) Formative Examination - Blue Print Articulation Mapping – K Levels with Course Outcomes (COs)							
Internal	Cos	K Level	Attendance	Report writing	Content Clarity	Communication	Presentation
CIA	CO1	K1	5				
	CO2	K2		5			
	CO3	K3			5		
	CO4	K3				5	
	CO5	K4					5
Question Pattern CIA	No. of Questions to be asked		1	1	1	1	1
	No. of Questions to be answered		1	1	1	1	1
	Marks for each question		5	5	5	5	5
	Total Marks for each section		5	5	5	5	5

Distribution of Marks with K Level CIA									
	K Level	Attendance	Report writing	Content Clarity	Communication	Presentation	Total Marks	% of (Marks without choice)	Consolidate of %
CIA	K1	5					5	20	20
	K2		5				5	20	20
	K3			5	5		10	40	40
	K4					5	5	20	20
	Marks						25	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)							
Internal	Cos	K Level	Documentation	Content Clarity & Presentation	Communication	Learning	Agency Feedback
CIA	CO1	K1	15				
	CO2	K2		15			
	CO3	K3			15		
	CO4	K3				15	
	CO5	K4					15
Question Pattern CIA	No. of Questions to be asked		3	3	3	3	3
	No. of Questions to be answered		3	3	3	3	3
	Marks for each question		5	5	5	5	5
	Total Marks for each section		15	15	15	15	15

Distribution of Marks with K Level CIA									
	K Level	Attendance	Report writing	Content Clarity	Communication	Presentation	Total Marks	% of (Marks without choice)	Consolidate of %
CIA	K1	15					15	20	20
	K2		15				15	20	20
	K3			15	15		30	40	40
	K4					15	15	20	20
	Marks						75	100	100

MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)



DEPARTMENT OF SOCIAL WORK

FOR THOSE WHO JOINED IN 2023-2024 AND AFTER

Course Name	Disaster Management and Social Work Interventions			
Course Code	23USWEC51	L	P	C
Category	Elective	4	-	3
COURSE OBJECTIVES:				
<ul style="list-style-type: none">➤ To know the various disasters and its causes.➤ To develop an understanding on the phases of disaster and disaster management.➤ To acquire skills in mitigating disaster.➤ To know the disaster interventions at various levels.➤ To develop competencies and skills for disaster management				
UNIT – I Introduction to Disasters:				12hrs
Introduction to Disasters: Concept, meaning and definition of Disaster. Types of Disaster: Nature Induced disasters and Human Induced disasters, with case studies. Psychosocial Aspects of Disasters – Post Traumatic Stress Disorder (PTSD) and Psychosocial Care.				
UNIT – II Disaster Management Phases:				12hrs
Disaster Management Phases: Goals of Disaster Management. Disaster Management Cycle: Prevention, Mitigation, Preparedness, Response, Recovery and Rehabilitation. Disaster Management Phases: Pre-disaster Phase, Disaster Phase and Post disaster Phase. Importance of Disaster Management.				
UNIT – III Disaster Mitigation:				12hrs
Disaster Mitigation: Guiding Principles of Mitigation. Mitigation Measures, Risk Management, Vulnerability Analysis, Community Based Disaster Preparedness Programme, Emergency Preparedness, Resource Utilization, Public Awareness and Education; First aid training, Disaster Risk Reduction Measures - Third UN World Conference on Disaster Risk Reduction in Sendai 2015-2030 (The Four Priorities for Action). The Sustainable Development Goals and Disaster Management.				
UNIT – IV Disaster Management:				12hrs
Disaster Management: Policies and Interventions: Disaster Management Act, 2005. Role of Institutions: National Disaster Management Authority, State Disaster Management Authority and National Disaster Response Force, National Institute of Disaster Management (NIDM), National Institute of Mental Health and Neurosciences (NIMHANS). Role of NGOs, International Non-Governmental Organizations (INGOs) and Media in Disaster situations. The 2015 United Nations Climate Change Conference, 21st Conference of Parties (COP 21).				
UNIT – V Social Work Interventions in Disaster Management:				12hrs
Social Work Interventions in Disaster Management: Role of Social Work in Disaster Management: Assessment, Training, Networking, Coordination, and Public Awareness. Disaster Counselling and Crisis Intervention. Concepts related to Conflict and Peace. Conflict Resolution and Peacebuilding Strategies.				
Total Lecture Hours				60hrs

BOOKS FOR STUDY:

- Khanna B. K. (2005). Disasters: All You Wanted to Know About, Delhi: New India Publishing Agency.
- Khorram-Manesh Amir, Krzysztof Goniewicz, Attila Hertelendy, Maxim Dulebenets (2021). Handbook of Disaster and Emergency Management (2nd Edition), Sweden: Kompendiet i Goteborg AB.
- Ryan Lanclos, Matt Artz (2021). Dealing with Disasters: GIS for Emergency Management, Noida: Esri India Technologies Private Limited.
- Sakurai Mihoko and Devinder Thapa (2019). Emergency and Disaster Management: Concepts, Methodologies, Tools, and Applications (3 Volumes), USA: IGI Global.
- Schneid D. Thomas and Larry Collins (2000). Disaster Management and Preparedness; Occupational Safety and Health Guide Series, Boca Raton: CRC Press

BOOKS FOR REFERENCES:

- Agnimitra Sanjay Bhatt Neera (Ed). (2014). Social Work Response to Environment and Disasters, Delhi: Shipra Publications
- BasuDebarata and Debarata Mondal (2020). Disaster Management: Concepts and Approaches, Chennai: CBS Publishers & Distributor.
- Bose, B. C. (2007) Disaster Management in India, New Delhi: Rajat Publication
- Dhawan Nidhi Gauba and Ambrina Sardar Khan (2019). Disaster Management and Preparedness, New Delhi: CBS Publishers and Distributors
- Disaster Management Act (2005). Ministry of Home Affairs, Delhi: Government of India.

WEB RESOURCES:

- ❖ <http://www.ignou.ac.in>
- ❖ <https://www.researchgate.net>
- ❖ www.unisdr.org
- ❖ www.ndma.gov

Nature of Course	EMPLOYABILITY			SKILL ORIENTED		✓	ENTREPRENEURSHIP		
Curriculum Relevance	LOCAL		REGIONAL		NATIONAL	✓	GLOBAL		
Changes Made in the Course	Percentage of Change			No Changes Made			New Course		✓

***Treat 20% as each unit (20*5=100%) and calculate the percentage of change for the course.**

COURSE OUTCOMES:									K LEVEL
After studying this course, the students will be able to:									
CO1	To understand the nature, causes and effects of different types of disasters								K1 to K4
CO2	To identify the response level in the different phases of disaster management.								K1 to K4
CO3	To apply appropriate measures in mitigating disaster.								K1 to K4
CO4	To analyse interventions during disasters at various levels.								K1 to K4
CO5	To evaluate and devise appropriate action during disaster situations.								K1 to K4

MAPPING WITH PROGRAM OUTCOMES:										
CO/PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	2	2	3	3	3	3				
CO2	2	2	3	3	3	3				
CO3	3	3	3	2	2	2				
CO4	2	2	3	3	3	3				
CO5	3	3	3	2	3	3				
S- STRONG			M – MEDIUM					L - LOW		

CO / PO MAPPING:					
COS	PSO1	PSO2	PSO3	PSO4	PSO5
CO 1	S	S	S	S	M
CO 2	S	S	S	M	S
CO 3	S	M	S	S	S
CO 4	S	S	S	S	S
CO 5	S	S	M	S	S
WEIGHTAGE					
WEIGHTED PERCENTAGE OF COURSE CONTRIBUTION TO POS					

LESSON PLAN:			
UNIT	Disaster Management and Social Work Interventions	HRS	PEDAGOGY
I	Introduction to Disasters: Concept, meaning and definition of Disaster. Types of Disaster: Nature Induced disasters and Human Induced disasters, with case studies. Psychosocial Aspects of Disasters – Post Traumatic Stress Disorder (PTSD) and Psychosocial Care.	12hrs	PPT,Demonstration, Group Discussion
II	Disaster Management Phases: Goals of Disaster Management. Disaster Management Cycle: Prevention, Mitigation, Preparedness, Response, Recovery and Rehabilitation. Disaster Management Phases: Pre-	12hrs	PPT,Demonstration, Group Discussion

	disaster Phase, Disaster Phase and Post disaster Phase. Importance of Disaster Management.		
III	Disaster Mitigation: Guiding Principles of Mitigation. Mitigation Measures, Risk Management, Vulnerability Analysis, Community Based Disaster Preparedness Programme, Emergency Preparedness, Resource Utilization, Public Awareness and Education; First aid training, Disaster Risk Reduction Measures - Third UN World Conference on Disaster Risk Reduction in Sendai 2015-2030 (The Four Priorities for Action). The Sustainable Development Goals and Disaster Management.	12hrs	PPT,Demonstration, Group Discussion
IV	Disaster Management: Policies and Interventions: Disaster Management Act, 2005. Role of Institutions: National Disaster Management Authority, State Disaster Management Authority and National Disaster Response Force, National Institute of Disaster Management (NIDM), National Institute of Mental Health and Neurosciences (NIMHANS). Role of NGOs, International Non-Governmental Organizations (INGOs) and Media in Disaster situations. The 2015 United Nations Climate Change Conference, 21st Conference of Parties (COP 21).	12hrs	PPT,Demonstration, Group Discussion
V	Social Work Interventions in Disaster Management: Role of Social Work in Disaster Management: Assessment, Training, Networking, Coordination, and Public Awareness. Disaster Counselling and Crisis Intervention. Concepts related to Conflict and Peace. Conflict Resolution and Peacebuilding Strategies.	12hrs	PPT,Demonstration, Group Discussion

Learning Outcome Based Education & Assessment (LOBE)						
Formative Examination - Blue Print						
Articulation Mapping – K Levels with Course Outcomes (COs)						
Internal	Cos	K Level	Section A		Section B Either or Choice	Section C Either or Choice
			MCQs			
			No. of. Questions	K - Level		
CI	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2 (K3&K3)
AI	CO2	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
CI	CO3	K1 – K4	2	K1&K2	2 (K2&K2)	2 (K3&K3)
AII	CO4	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		4	4
		No. of Questions to be answered	4		2	2
		Marks for each question	1		5	8
		Total Marks for each section	4		10	16

Distribution of Marks with K Level CIA I & CIA II							
	K Level	Section A (Multiple Choice Questions)	Section B (Either / Or Choice)	Section C (Either / Or Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100
CIA II	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)						
S. No	Cos	K - Level	Section A (MCQs)		Section B (Either / or Choice) With K - LEVEL	Section C (Either / or Choice) With K - LEVEL
			No. of Questions	K – Level		
1	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
2	CO2	K1 – K4	2	K1&K2	2(K3&K3)	2(K3&K3)
3	CO3	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
4	CO4	K1 – K4	2	K1&K2	2(K3&K3)	2(K4&K4)
5	CO5	K1 – K4	2	K1&K2	2(K2&K2)	2(K4&K4)
No. of Questions to be Asked			10		10	10
No. of Questions to be answered			10		5	5
Marks for each question			1		5	8
Total Marks for each section			10		25	40
(Figures in parenthesis denotes, questions should be asked with the given K level)						

Distribution of Marks with K Level						
K Level	Section A (Multiple Choice Questions)	Section B (Either or Choice)	Section C (Either/ or Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5			5	3.57	3
K2	5	30		35	25	25
K3		20	48	68	48.57	49
K4			32	32	22.85	23
Marks	10	50	80	140	100	100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.						

Summative Examinations - Question Paper – Format

Q. No.	Unit	CO	K-level		
Answer ALL the questions				PART – A (10 x 1 = 10 Marks)	
1.	Unit - I	CO1	K1		
				a)	b)
				c)	d)
2.	Unit - I	CO1	K2		
				a)	b)
				c)	d)
3.	Unit - II	CO2	K1		
				a)	b)
				c)	d)
4.	Unit - II	CO2	K2		
				a)	b)
				c)	d)
5.	Unit - III	CO3	K1		
				a)	b)
				c)	d)
6.	Unit - III	CO3	K2		
				a)	b)
				c)	d)
7.	Unit - IV	CO4	K1		
				a)	b)
				c)	d)
8.	Unit - IV	CO4	K2		
				a)	b)
				c)	d)
9.	Unit - V	CO5	K1		
				a)	b)
				c)	d)
10.	Unit - V	CO5	K2		
				a)	b)
				c)	d)

Answer ALL the questions PART – B (5 x 5 = 25 Marks)				
11. a)	Unit - I	CO1	K2	
OR				
11. b)	Unit - I	CO1	K2	
12. a)	Unit - II	CO2	K3	
OR				
12. b)	Unit - II	CO2	K3	
13. a)	Unit - III	CO3	K2	
OR				
13. b)	Unit - III	CO3	K2	
14. a)	Unit - IV	CO4	K3	
OR				
14. b)	Unit - IV	CO4	K3	
15. a)	Unit - V	CO5	K2	
OR				
15. b)	Unit - V	CO5	K2	

Answer ALL the questions PART – C (5 x 8 = 40 Marks)				
16. a)	Unit - I	CO1	K3	
OR				
16. b)	Unit - I	CO1	K3	
17. a)	Unit - II	CO2	K3	
OR				
17. b)	Unit - II	CO2	K3	
18. a)	Unit - III	CO3	K3	
OR				
18. b)	Unit - III	CO3	K3	
19. a)	Unit - IV	CO4	K4	
OR				
19. b)	Unit - IV	CO4	K4	
20. a)	Unit - V	CO5	K4	
OR				
20. b)	Unit - V	CO5	K4	

MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)



DEPARTMENT OF SOCIAL WORK

FOR THOSE WHO JOINED IN 2023-2024 AND AFTER

Course Name	Conflict and Peace Building			
Course Code	23USWEC52	L	P	C
Category	Elective	4	-	3
COURSE OBJECTIVES:				
<ul style="list-style-type: none">➤ To cultivate knowledge about Conflict and Peace and appreciate the need for unity in diversity.➤ To understand the process involved in peace making.➤ To develop confidence to apply the models of peace in different settings➤ To acquire Skills useful in resolving conflicts and building peace.➤ To recognize the organisations involved in peace building➤ To identify the strategies and techniques used by leaders and organisations in building sustainable peace.				
UNIT – I				12hrs
Introduction to Conflict – 1 Conflict – meaning and definition, sources and types of conflict; difference between conflict and violence, terrorism, war, genocide. Conflict Analysis Tools – Conflict Wheel, Conflict Tree, Conflict Mapping.				
UNIT – II				12hrs
Criminalisation, communalisation, Communal violence, resource-based violence, religious fundamentalism, regionalism, fanaticism, Role of State in Conflict. Impact of Conflict - Underdevelopment, Migration, Internally Displaced people, refugees, people Seeking Asylum and citizenship.				
UNIT – III				12hrs
Introduction to Peace – 1 Peace – meaning and definition; peacemaking, peace keeping, peace building, and reconciliation, Difference between positive and negative peace. Peace in different religions – beliefs, concepts and good practices.				
UNIT – IV				12hrs
Introduction to Peace – 2 Rights Based Approach and The Gandhian Approach John Paul Lederach's Model of Hierarchical Intervention Levels and Johan Galtung's Model of Conflict Resolution . Skills and Techniques involved in peace building				
UNIT – V				12hrs
Leaders and Organisations involved in Peace building Leading for peace - Martin Luther King and Nelson Mandela. Role of UN, UNESCO and International NGOs in Peace building. Role Media, Civil Society and Community Initiatives for Peace Building - Mohalla Committee, The Global Peace Foundation (GPF), Citizen for Justice and Peace, Centre for Study of Society and Secularism, Citizen for Peace.				
Total Lecture Hours				60hrs

BOOKS FOR STUDY:

- Arulsamy. S. Religion for a New Society. Delhi: ISPCK, 2000.
- Bercovitch. J., & Jackson. R. Conflict Resolution in the Twenty-first Century: Principles, Methods, and Approaches. Ann Arbor, MI: University of Michigan Press, 2009.
- Baskaran M. Willaim. Indian Perspectives on Conflict Resolution. Kerala: Gandhi Media Centre, 2004.
- Esman J. Milton. An Introduction to Ethnic Conflict. Cambridge: Polity Press, 2004.
- Galtung Johan. Peace by Peaceful Means: Peace and Conflict, Development and Civilisation. New Delhi: Sage Publications, 2012.
- Gangrade K. D. Religion and Peace: A Gandhian Perspective. New Delhi: Gandhi Smriti and Darshan Samiti, 2001.

BOOKS FOR REFERENCES:

- Marchetti Raffaele and Tocci Nathalie. Conflict Society and Peacebuilding: Comparative Perspectives. New Delhi: Routledge Avantika Printers Pvt. Ltd., 2016
- . Oberschall Anthony. *Conflict and Peace Building in Divided Societies: Responses to Ethnic Violence*. New York: Routledge Publications, 2007.
- Raghavan V.R. and Fischer Karl. *Conflict Resolution and Peace Building in Sri Lanka*. New Delhi: Tata Mc Graw-Hill Publishing Company Ltd., 2005.
- Raj Bala Mathur. *NGOs and Human Rights Movements*. Jaipur: Aadi, 2012.
- Samaddar Ranbir. *Peace Studies: An Introduction to the Concept, Scope, and Themes*. New Delhi: Sage Publications, 2004.

WEB RESOURCES:

- ❖ <https://www.youtube.com/watch?v=jpw6ypVg0qE>
- ❖ <https://www.youtube.com/watch?v=9anguZV9U6U&t=3s>
- ❖ <https://egyankosh.ac.in/handle/123456789/2668>
- ❖ <https://epgp.inflibnet.ac.in/Home/ViewSubject?catid=xN+GvFnx4ockQG2FkhaD+w==>
- ❖ <https://www.iom.int/>

Nature of Course	EMPLOYABILITY				SKILL ORIENTED		✓	ENTREPRENEURSHIP			
Curriculum Relevance	LOCAL		REGIONAL			NATIONAL		✓	GLOBAL		
Changes Made in the Course	Percentage of Change				No Changes Made				New Course		✓
*Treat 20 % as each unit (20*5=100 %) and calculate the percentage of change for the course.											

COURSE OUTCOMES:									K LEVEL		
After studying this course, the students will be able to:											
CO1	To recognise dynamics of conflict and to appreciate unity in diversity.								K1 to K4		
CO2	To understand the values and principle used in resolution of conflicts and implementation of peace among communities.								K1 to K4		
CO3	To apply the suitable models to resolve the conflicts and build peace among communities								K1 to K4		
CO4	To analyse competencies and skills necessary for working with different groups in the context of peace building								K1 to K4		
CO5	To evaluate the work undertaken by organisations and leaders in bringing about lasting								K1 to K4		
MAPPING WITH PROGRAM OUTCOMES:											
CO/PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	
CO1	2	2	3	3	3	3					
CO2	2	2	3	3	3	3					
CO3	3	3	3	2	2	2					
CO4	2	2	3	3	3	3					
CO5	3	3	3	2	3	3					
S- STRONG			M – MEDIUM					L - LOW			
CO / PO MAPPING:											
COS		PSO1		PSO2		PSO3		PSO4		PSO5	
CO 1		S		S		S		M		S	
CO 2		S		S		S		S		M	
CO 3		S		S		M		S		S	
CO 4		S		M		S		S		S	
CO 5		M		S		S		S		S	
WEIGHTAGE											
WEIGHTED PERCENTAGE OF COURSE CONTRIBUTION TO POS											
LESSON PLAN:											
UNIT	Conflict and Peace Building							HRS	PEDAGOGY		
I	Introduction to Conflict – 1 Conflict – meaning and definition, sources and types of conflict; difference between conflict and violence, terrorism, war, genocide. Conflict Analysis Tools – Conflict Wheel, Conflict Tree, Conflict Mapping.							12	PPT,Demonstration, Group Discussion		

II	Introduction to Conflict – 2 Criminalisation, communalisation, Caste violence, communal violence, resource-based violence, religious fundamentalism, regionalism, fanaticism, Role of State in Conflict. Impact of Conflict - Underdevelopment, Migration, Internally Displaced people, refugees, people Seeking Asylum and citizenship.	12	PPT, Demonstration, Group Discussion
III	Introduction to Peace – 1 Peace – meaning and definition; peacemaking, peace keeping, peace building, and reconciliation, Difference between positive and negative peace. Peace in different religions – beliefs, concepts and good practices.	12	PPT, Demonstration, Group Discussion
IV	Introduction to Peace – 2 Rights Based Approach and The Gandhian Approach John Paul Lederach’s Model of Hierarchical Intervention Levels and Johan Galtung’s Model of Conflict Resolution. Skills and Techniques involved in peace building.	12	PPT, Demonstration, Group Discussion
V	Leaders and Organisations involved in Peace building Leading for peace - Martin Luther King and Nelson Mandela Role of UN, UNESCO and International NGOs in Peace building. Role Media, Civil Society and Community Initiatives for Peace Building - Mohalla Committee, The Global Peace Foundation (GPF), Citizen for Justice and Peace, Centre for Study of Society and Secularism, Citizen for Peace.	12	PPT, Demonstration, Group Discussion

Learning Outcome Based Education & Assessment (LOBE)						
Formative Examination - Blue Print						
Articulation Mapping – K Levels with Course Outcomes (COs)						
Internal	Cos	K Level	Section A		Section B Either or Choice	Section C Either or Choice
			MCQs			
			No. of Questions	K - Level		
CI	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2 (K3&K3)
AI	CO2	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
CI	CO3	K1 – K4	2	K1&K2	2 (K2&K2)	2 (K3&K3)
AII	CO4	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		4	4
		No. of Questions to be answered	4		2	2
		Marks for each question	1		5	8
		Total Marks for each section	4		10	16

Distribution of Marks with K Level CIA I & CIA II							
	K Level	Section A (Multiple Choice Questions)	Section B (Either / Or Choice)	Section C (Either / Or Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100
CIA II	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)						
S. No	Cos	K - Level	Section A (MCQs)		Section B (Either / or Choice) With K - LEVEL	Section C (Either / or Choice) With K - LEVEL
			No. of Questions	K – Level		
1	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
2	CO2	K1 – K4	2	K1&K2	2(K3&K3)	2(K3&K3)
3	CO3	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
4	CO4	K1 – K4	2	K1&K2	2(K3&K3)	2(K4&K4)
5	CO5	K1 – K4	2	K1&K2	2(K2&K2)	2(K4&K4)
No. of Questions to be Asked			10		10	10
No. of Questions to be answered			10		5	5
Marks for each question			1		5	8
Total Marks for each section			10		25	40
(Figures in parenthesis denotes, questions should be asked with the given K level)						

Distribution of Marks with K Level						
K Level	Section A (Multiple Choice Questions)	Section B (Either or Choice)	Section C (Either/ or Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5			5	3.57	3
K2	5	30		35	25	25
K3		20	48	68	48.57	49
K4			32	32	22.85	23
Marks	10	50	80	140	100	100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.						

Summative Examinations - Question Paper – Format

Q. No.	Unit	CO	K-level	PART – A	
Answer ALL the questions				(10 x 1 = 10 Marks)	
1.	Unit - I	CO1	K1		
				a)	b)
				c)	d)
2.	Unit - I	CO1	K2		
				a)	b)
				c)	d)
3.	Unit - II	CO2	K1		
				a)	b)
				c)	d)
4.	Unit - II	CO2	K2		
				a)	b)
				c)	d)
5.	Unit - III	CO3	K1		
				a)	b)
				c)	d)
6.	Unit - III	CO3	K2		
				a)	b)
				c)	d)
7.	Unit - IV	CO4	K1		
				a)	b)
				c)	d)
8.	Unit - IV	CO4	K2		
				a)	b)
				c)	d)
9.	Unit - V	CO5	K1		
				a)	b)
				c)	d)
10.	Unit - V	CO5	K2		
				a)	b)
				c)	d)

Answer ALL the questions PART – B (5 x 5 = 25 Marks)				
11. a)	Unit - I	CO1	K2	
OR				
11. b)	Unit - I	CO1	K2	
12. a)	Unit - II	CO2	K3	
OR				
12. b)	Unit - II	CO2	K3	
13. a)	Unit - III	CO3	K2	
OR				
13. b)	Unit - III	CO3	K2	
14. a)	Unit - IV	CO4	K3	
OR				
14. b)	Unit - IV	CO4	K3	
15. a)	Unit - V	CO5	K2	
OR				
15. b)	Unit - V	CO5	K2	

Answer ALL the questions PART – C (5 x 8 = 40 Marks)				
16. a)	Unit - I	CO1	K3	
OR				
16. b)	Unit - I	CO1	K3	
17. a)	Unit - II	CO2	K3	
OR				
17. b)	Unit - II	CO2	K3	
18. a)	Unit - III	CO3	K3	
OR				
18. b)	Unit - III	CO3	K3	
19. a)	Unit - IV	CO4	K4	
OR				
19. b)	Unit - IV	CO4	K4	
20. a)	Unit - V	CO5	K4	
OR				
20. b)	Unit - V	CO5	K4	

MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)



DEPARTMENT OF SOCIAL WORK

FOR THOSE WHO JOINED IN 2023-2024 AND AFTER

Course Name	Family and Child Welfare			
Course Code	23USWEC53	L	P	C
Category	Elective	4	-	3
COURSE OBJECTIVES:				
<ul style="list-style-type: none">➤ To discuss the history and trends in Family and Child Welfare.➤ To realize the impact of Modernization, Urbanization, and Globalization on Families.➤ To identify the Developmental tasks in each stage of the family life cycle.➤ To study the demographic profile of children in India.➤ To make aware of the various agencies available in dealing with the problems of families and children.				
UNIT - I		12hrs		
Family- Meaning, Definition, Characteristics and functions. Family as an institution and its importance. Impact of Modernization, Urbanization and Globalization on Families and its functions. Problems related to family. Types of Families. Family Life Cycle and developmental tasks of family in each stage.				
UNIT - II		12hrs		
Historical development of services for the family, women, and children in India. Family welfare programmes in India. Role of family welfare agencies. Scope for Social Work intervention.				
UNIT - III		12hrs		
Concept, Principles and Evolution of Child Welfare in India. Demographic profile of Child in India. Constitutional safeguards for children in India. SAARC policy on a female child.				
UNIT - IV		12hrs		
Children in Special Circumstances – Destitute Children, Delinquent Children, Street Children, Child Labour, Child abuse, Child Trafficking, Beggary. Social Work Intervention to deal with the problems of Children.				
UNIT - V		12hrs		
Child Welfare Policies and Programmes in India- ICDS, Foster Care, Institutional Services, Adoption, Juvenile Courts, Child Guidance Centers. School Social Work. Role of Child Welfare Board and other agencies in promoting Child Welfare. International Organizations Working for Child welfare and Child Help Line.				
Total Lecture Hours				60hrs

BOOKS FOR STUDY:

- Devi, Laxmi (ed). (1998). Child and Family Welfare. Institute of Sustainable Development. Lucknow: Anmol Publications Pvt. Ltd.
- Desai, M. (ed).(1994). Family and Intervention: A course Compendium. Bombay: Tata Institute of Social Sciences.
- Khasgiwala, A. (1993). Family Dynamics: Social Work Perspectives. New Delhi: Anmol Publishers.
- 7. Klein, D. M. and White, J. M. 1996. Family Theories: An Introduction. London: Sage Publications.
- Kaldate, S. V. (1982). Society, Delinquent and Juvenile Court, New Delhi: Ajanta Publications.
- Rane, Asha. (1994). Street Children - Challenge to Social Work Profession- Mumbai: Tata Institute of Social Sciences.

BOOKS FOR REFERENCES:

- Haritman, A. and J. Laird. (1982). Family Centered Social Work Practice. New York: Free Press.
- India: Ministry of Welfare. (1994). India's Commitment of Family Well Being, An Overview of the Report of National Seminars on the International year of the family. Bombay: Tata Institute of Social Sciences.
- M. S. Swaminathan Research Foundation.(1994). Policy for the Young Child in Tamilnadu Proceedings No. 10.
- M. S. Swaminathan Research Foundation & NIPCCD.(2000). Learning Innovations, - Report of a consultation in innovative approaches in early child care and education.
- National Institute of Public Cooperation & Child Development.(1994). The Child in India a Statistical Profile. New Delhi: NIPCCD.

WEB RESOURCES:

- ❖ <https://www.insightsonindia.com/wp-content/uploads/2013/09/child-welfare-policies-and- programs-in-india.pdf>
- ❖ <https://courseware.cutm.ac.in/wp-content/uploads/2020/06/Family-Welfare-Programme- pdf.pdf>
- ❖ https://www.niti.gov.in/planningcommission.gov.in/docs/plans/planrel/fiv eyr/10th/volume2/ v2_ch2_10.pdf
- ❖ <https://www.dcyf.wa.gov/sites/default/files/policy-archive/icwDec2021.pdf>
- ❖ <https://www.unicef.org/india/what-we-do/child-protection>

Nature of Course	EMPLOYABILITY				SKILL ORIENTED		✓	ENTREPRENEURSHIP			
Curriculum Relevance	LOCAL		REGIONAL			NATIONAL		✓	GLOBAL		
Changes Made in the Course	Percentage of Change			10 %	No Changes Made						New Course
*Treat 20 % as each unit (20*5=100 %) and calculate the percentage of change for the course.											

COURSE OUTCOMES:										K LEVEL
After studying this course, the students will be able to:										
CO1	Identify the unique characteristics of the family, the impact of Culture, Social background, functions, and problems of families and children.									K1 to K4
CO2	To appreciate the importance of family as an institution and children as the future of the country.									K1 to K4
CO3	To define, recall, explain, demonstrate and outline, the basic concepts related to families and children.									K1 to K4
CO4	Analyze, engage and develop strategies for implementing programme policies, and to Intervene with Individuals, Families, Groups, Communities, and Organisations.									K1 to K4
CO5	Recognize the skills needed for effective practice of Social Work in Family and Child welfare settings.									K1 to K4
MAPPING WITH PROGRAM OUTCOMES:										
CO/PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	2	2	3	3	3	3				
CO2	2	2	3	3	3	3				
CO3	3	3	3	2	2	2				
CO4	2	2	3	3	3	3				
CO5	3	3	3	2	3	3				
S- STRONG			M – MEDIUM					L - LOW		
CO / PO MAPPING:										
COS		PSO1		PSO2		PSO3		PSO4		PSO5
CO 1		S		S		S		S		S
CO 2		S		S		S		M		S
CO 3		M		S		S		S		S
CO 4		S		S		S		S		S
CO 5		S		S		S		S		S
WEIGHTAGE										
WEIGHTED PERCENTAGE OF COURSE CONTRIBUTION TO POS										
LESSON PLAN:										
UNIT	Family and Child Welfare							HRS	PEDAGOGY	
I	Family- Meaning, Definition, Characteristics and functions. Family as an institution and its importance. Impact of Modernization, Urbanization and Globalization on Families and its functions. Problems related to family. Types of Families. Family Life Cycle and developmental tasks of family in each stage.							12	PPT,Demonstration, Group Discussion	

II	Historical development of services for the family, women, and children in India. Family welfare programmes in India. Role of family welfare agencies. Scope for Social Work intervention.	12	PPT, Group Discussion
III	Concept, Principles and Evolution of Child Welfare in India. Demographic profile of Child in India. Constitutional safeguards for children in India. SAARC policy on a female child.	12	PPT, Group Discussion
IV	Children in Special Circumstances – Destitute Children, Delinquent Children, Street Children, Child Labour, Child abuse, Child Trafficking, Beggary. Social Work Intervention to deal with the problems of Children.	12	PPT, Seminar, Group Discussion
V	Child Welfare Policies and Programmes in India- ICDS, Foster Care, Institutional Services, Adoption, Juvenile Courts, Child Guidance Centers. School Social Work. Role of Child Welfare Board and other agencies in promoting Child Welfare. International Organizations Working for Child welfare and Child Help Line.	12	PPT, Seminar, Group Discussion

Learning Outcome Based Education & Assessment (LOBE)						
Formative Examination - Blue Print						
Articulation Mapping – K Levels with Course Outcomes (COs)						
Internal	Cos	K Level	Section A		Section B Either or Choice	Section C Either or Choice
			MCQs			
			No. of. Questions	K - Level		
CI	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2 (K3&K3)
AI	CO2	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
CI	CO3	K1 – K4	2	K1&K2	2 (K2&K2)	2 (K3&K3)
AII	CO4	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		4	4
		No. of Questions to be answered	4		2	2
		Marks for each question	1		5	8
		Total Marks for each section	4		10	16

Distribution of Marks with K Level CIA I & CIA II							
	K Level	Section A (Multiple Choice Questions)	Section B (Either / Or Choice)	Section C (Either / Or Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100
CIA II	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)						
S. No	Cos	K - Level	Section A (MCQs)		Section B (Either / or Choice) With K - LEVEL	Section C (Either / or Choice) With K - LEVEL
			No. of Questions	K – Level		
1	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
2	CO2	K1 – K4	2	K1&K2	2(K3&K3)	2(K3&K3)
3	CO3	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
4	CO4	K1 – K4	2	K1&K2	2(K3&K3)	2(K4&K4)
5	CO5	K1 – K4	2	K1&K2	2(K2&K2)	2(K4&K4)
No. of Questions to be Asked			10		10	10
No. of Questions to be answered			10		5	5
Marks for each question			1		5	8
Total Marks for each section			10		25	40
(Figures in parenthesis denotes, questions should be asked with the given K level)						

Distribution of Marks with K Level						
K Level	Section A (Multiple Choice Questions)	Section B (Either or Choice)	Section C (Either/ or Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5			5	3.57	3
K2	5	30		35	25	25
K3		20	48	68	48.57	49
K4			32	32	22.85	23
Marks	10	50	80	140	100	100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.						

Summative Examinations - Question Paper – Format

Q. No.	Unit	CO	K-level		
Answer ALL the questions				PART – A	
				(10 x 1 = 10 Marks)	
1.	Unit - I	CO1	K1		
				a)	b)
				c)	d)
2.	Unit - I	CO1	K2		
				a)	b)
				c)	d)
3.	Unit - II	CO2	K1		
				a)	b)
				c)	d)
4.	Unit - II	CO2	K2		
				a)	b)
				c)	d)
5.	Unit - III	CO3	K1		
				a)	b)
				c)	d)
6.	Unit - III	CO3	K2		
				a)	b)
				c)	d)
7.	Unit - IV	CO4	K1		
				a)	b)
				c)	d)
8.	Unit - IV	CO4	K2		
				a)	b)
				c)	d)
9.	Unit - V	CO5	K1		
				a)	b)
				c)	d)
10.	Unit - V	CO5	K2		
				a)	b)
				c)	d)

Answer ALL the questions PART – B (5 x 5 = 25 Marks)				
11. a)	Unit - I	CO1	K2	
OR				
11. b)	Unit - I	CO1	K2	
12. a)	Unit - II	CO2	K3	
OR				
12. b)	Unit - II	CO2	K3	
13. a)	Unit - III	CO3	K2	
OR				
13. b)	Unit - III	CO3	K2	
14. a)	Unit - IV	CO4	K3	
OR				
14. b)	Unit - IV	CO4	K3	
15. a)	Unit - V	CO5	K2	
OR				
15. b)	Unit - V	CO5	K2	

Answer ALL the questions PART – C (5 x 8 = 40 Marks)				
16. a)	Unit - I	CO1	K3	
OR				
16. b)	Unit - I	CO1	K3	
17. a)	Unit - II	CO2	K3	
OR				
17. b)	Unit - II	CO2	K3	
18. a)	Unit - III	CO3	K3	
OR				
18. b)	Unit - III	CO3	K3	
19. a)	Unit - IV	CO4	K4	
OR				
19. b)	Unit - IV	CO4	K4	
20. a)	Unit - V	CO5	K4	
OR				
20. b)	Unit - V	CO5	K4	

MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)



DEPARTMENT OF SOCIAL WORK

FOR THOSE WHO JOINED IN 2023-2024 AND AFTER

Course Name	Labour Management			
Course Code	23USWEC54	L	P	C
Category	Elective	4	-	3

COURSE OBJECTIVES:

- To enrich the knowledge about the concept of Labour.
- To understand the Unorganised Sector.
- To comprehend the concepts and functions of Human Resource Management.
- To acquire knowledge on Labour Welfare in India.
- To understand the importance of Industrial Relations & Trade Unionism.

UNIT - I 12hrs

Labour – Meaning, Importance, Characteristics & factors affecting labour in India. Classification of Labour – Unorganised Labour & its classification & the organized labour. Labour & the Indian Constitution. ILO- History, objectives & function

UNIT - II 12hrs

Labour Welfare -Meaning, Definition, Types, Scope and Objectives. Evolution of Labour Welfare in India. Statutory & Non-Statutory Labour Welfare measures in India. Agencies of Labour Welfare in India. Role & Functions of Labour Welfare Officer.

UNIT - III 12hrs

Unorganized Sector- Meaning, definition and characteristics. Various industries in which Unorganised workforce are employed. Problems of the unorganised sector. Social Welfare schemes for the Unorganised sector. Salient Features of the Unorganised sector Social Security Act 2008.

UNIT - IV 12hrs

Human Resource Management- Definitions, Objectives, Functions and scope. Definition & Functions of the various Human Resource Management Functions - Human Resource Planning, Recruitment, Selection, Induction, Performance Appraisal, Training, Compensation and Separation.

UNIT - V 12hrs

Industrial Relations - Meaning, Definition & Characteristics. Various parties to industrial relations. Salient features of Industrial Disputes Act 1947. Industrial Unrest. Disciplinary Action & Domestic Enquiry. Trade Unionism - Trade Union- Meaning, Objectives, Importance & Scope. History of Trade Unions in India. Functions & Problems of Trade Unions. Salient features of the Trade Union Act 1926.

Total Lecture Hours 60hrs

BOOKS FOR STUDY:

- Aswathappa, K., (2010). Human Resource Management – Text and Cases. New Delhi: Tata McGraw Hill Publications.
- Gupta, C. B. (2009). Management - Theory and Practice. New Delhi: Sultan Chand and Sons.
- Gupta, P. (2019). Industrial Relations and Labour Laws for Managers. New Delhi: SAGE Publications India Pvt Ltd.
- Mamaoria, C B. (2009). A Textbook of Human Resource Management. New Delhi: Himalaya Publishing House.
- Monappa, Arun, et. al. (2012). Industrial Relations and Labour Laws (2ndEds). Tata McGraw-Hill Education.
- Tripathi, P. C. (2013). Personnel Management and Industrial Relations. New Delhi: Sultan Chand and Sons.

BOOKS FOR REFERENCES:

- Chhabra, T. N., (2002). Human Resource Management (3rded.). New Delhi: Dhanpat Rai and Co Limited.
- Dessler, G., & Varkkey, B. (2011). Human Resource Management. New Delhi: Dorling Kindersley Pvt Ltd India.
- Goel, V. (2009). Human Resource Development. New Delhi: Saurabh Publishing House.
- Jain, J. N. and Bhola, A. (2009). Modern Industrial Relations and Labour Laws: Principles and Techniques. Regal Publications.
- Kumar, H L (2016). Practical Guide to Labour Management. Chennai: Universal Law Publishing.
- Narayan, B (1999). Labour Management. New Delhi: APH Publishing Corporation.
- Sharma, A. M. (2011). Industrial Relations Conceptual and Legal Framework. New Delhi: Himalayan Publishing House.

WEB RESOURCES:

- ❖ <https://backup.pondiuni.edu.in>
- ❖ <https://www.economicdiscussion.net>
- ❖ <https://www.uou.ac.in>
- ❖ <https://ddceutkal.ac.in>

Nature of Course	EMPLOYABILITY			✓	SKILL ORIENTED			ENTREPRENEURSHIP		
Curriculum Relevance	LOCAL		REGIONAL			NATIONAL		✓	GLOBAL	
Changes Made in the Course	Percentage of Change				No Changes Made			New Course		✓
*Treat 20 % as each unit (20*5=100 %) and calculate the percentage of change for the course.										

COURSE OUTCOMES:										K LEVEL	
After studying this course, the students will be able to:											
CO1	Identify the unique characteristics of the family, the impact of Culture, Social background, functions, and problems of families and children.									K1 to K4	
CO2	To appreciate the importance of family as an institution and children as the future of the country.									K1 to K4	
CO3	To define, recall, explain, demonstrate and outline, the basic concepts related to families and children.									K1 to K4	
CO4	Analyze, engage and develop strategies for implementing programme policies, and to Intervene with Individuals, Families, Groups, Communities, and Organisations.									K1 to K4	
CO5	Recognize the skills needed for effective practice of Social Work in Family and Child welfare settings.									K1 to K4	
MAPPING WITH PROGRAM OUTCOMES:											
CO/PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10	
CO1	2	2	3	3	3	3					
CO2	2	2	3	3	3	3					
CO3	3	3	3	2	2	2					
CO4	2	2	3	3	3	3					
CO5	3	3	3	2	3	3					
S- STRONG			M – MEDIUM					L - LOW			
CO / PO MAPPING:											
COS		PSO1		PSO2		PSO3		PSO4		PSO5	
CO 1		S		S		S		S		S	
CO 2		S		S		S		M		S	
CO 3		M		S		S		S		S	
CO 4		S		S		S		S		S	
CO 5		S		S		S		S		S	
WEIGHTAGE											
WEIGHTED PERCENTAGE OF COURSE CONTRIBUTION TO POS											
LESSON PLAN:											
UNIT	Labour Management							HRS	PEDAGOGY		
I	Labour – Meaning, Importance, Characteristics & factors affecting labour in India. Classification of Labour – Unorganised Labour & its classification & the organized labour. Labour & the Indian Constitution. ILO- History, objectives & functions							12	PPT,Demonstration, Group Discussion		

II	Labour Welfare -Meaning, Definition, Types, Scope and Objectives. Evolution of Labour Welfare in India. Statutory & Non-Statutory Labour Welfare measures in India. Agencies of Labour Welfare in India. Role & Functions of Labour Welfare Officer.	12	PPT, Group Discussion
III	Unorganised Sector- Meaning, definition and characteristics. Various industries in which Unorganised workforce are employed. Problems of the unorganised sector. Social Welfare schemes for the Unorganised sector. Salient Features of the Unorganised sector Social Security Act 2008	12	PPT, Group Discussion
IV	Human Resource Management- Definitions, Objectives, Functions and scope. Definition & Functions of the various Human Resource Management Functions - Human Resource Planning, Recruitment, Selection, Induction, Performance Appraisal, Training, Compensation and Separation.	12	PPT, Seminar, Group Discussion
V	Industrial Relations - Meaning, Definition & Characteristics. Various parties to industrial relations. Salient features of Industrial Disputes Act 1947. Industrial Unrest. Disciplinary Action & Domestic Enquiry. Trade Unionism - Trade Union- Meaning, Objectives, Importance & Scope. History of Trade Unions in India. Functions & Problems of Trade Unions. Salient features of the Trade Union Act 1926	12	PPT, Seminar, Group Discussion

Learning Outcome Based Education & Assessment (LOBE)						
Formative Examination - Blue Print						
Articulation Mapping – K Levels with Course Outcomes (COs)						
Internal	Cos	K Level	Section A		Section B Either or Choice	Section C Either or Choice
			MCQs			
			No. of Questions	K - Level		
CI	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2 (K3&K3)
AI	CO2	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
CI	CO3	K1 – K4	2	K1&K2	2 (K2&K2)	2 (K3&K3)
AII	CO4	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		4	4
		No. of Questions to be answered	4		2	2
		Marks for each question	1		5	8
		Total Marks for each section	4		10	16

Distribution of Marks with K Level CIA I & CIA II							
	K Level	Section A (Multiple Choice Questions)	Section B (Either / Or Choice)	Section C (Either / Or Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100
CIA II	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)						
S. No	Cos	K - Level	Section A (MCQs)		Section B (Either / or Choice) With K - LEVEL	Section C (Either / or Choice) With K - LEVEL
			No. of Questions	K – Level		
1	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
2	CO2	K1 – K4	2	K1&K2	2(K3&K3)	2(K3&K3)
3	CO3	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
4	CO4	K1 – K4	2	K1&K2	2(K3&K3)	2(K4&K4)
5	CO5	K1 – K4	2	K1&K2	2(K2&K2)	2(K4&K4)
No. of Questions to be Asked			10		10	10
No. of Questions to be answered			10		5	5
Marks for each question			1		5	8
Total Marks for each section			10		25	40
(Figures in parenthesis denotes, questions should be asked with the given K level)						

Distribution of Marks with K Level						
K Level	Section A (Multiple Choice Questions)	Section B (Either or Choice)	Section C (Either/ or Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5			5	3.57	3
K2	5	30		35	25	25
K3		20	48	68	48.57	49
K4			32	32	22.85	23
Marks	10	50	80	140	100	100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.						

Summative Examinations - Question Paper – Format

Q. No.	Unit	CO	K-level		
Answer ALL the questions				PART – A (10 x 1 = 10 Marks)	
1.	Unit - I	CO1	K1		
				a)	b)
				c)	d)
2.	Unit - I	CO1	K2		
				a)	b)
				c)	d)
3.	Unit - II	CO2	K1		
				a)	b)
				c)	d)
4.	Unit - II	CO2	K2		
				a)	b)
				c)	d)
5.	Unit - III	CO3	K1		
				a)	b)
				c)	d)
6.	Unit - III	CO3	K2		
				a)	b)
				c)	d)
7.	Unit - IV	CO4	K1		
				a)	b)
				c)	d)
8.	Unit - IV	CO4	K2		
				a)	b)
				c)	d)
9.	Unit - V	CO5	K1		
				a)	b)
				c)	d)
10.	Unit - V	CO5	K2		
				a)	b)
				c)	d)

Answer ALL the questions PART – B (5 x 5 = 25 Marks)				
11. a)	Unit - I	CO1	K2	
OR				
11. b)	Unit - I	CO1	K2	
12. a)	Unit - II	CO2	K3	
OR				
12. b)	Unit - II	CO2	K3	
13. a)	Unit - III	CO3	K2	
OR				
13. b)	Unit - III	CO3	K2	
14. a)	Unit - IV	CO4	K3	
OR				
14. b)	Unit - IV	CO4	K3	
15. a)	Unit - V	CO5	K2	
OR				
15. b)	Unit - V	CO5	K2	

Answer ALL the questions PART – C (5 x 8 = 40 Marks)				
16. a)	Unit - I	CO1	K3	
OR				
16. b)	Unit - I	CO1	K3	
17. a)	Unit - II	CO2	K3	
OR				
17. b)	Unit - II	CO2	K3	
18. a)	Unit - III	CO3	K3	
OR				
18. b)	Unit - III	CO3	K3	
19. a)	Unit - IV	CO4	K4	
OR				
19. b)	Unit - IV	CO4	K4	
20. a)	Unit - V	CO5	K4	
OR				
20. b)	Unit - V	CO5	K4	

MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)



DEPARTMENT OF SOCIAL WORK

FOR THOSE WHO JOINED IN 2023-2024 AND AFTER

Course Name	Summer Internship Training			
Course Code	23USWIN51	L	P	C
Category	Summer Internship	-	-	1

COURSE OBJECTIVES:

- To understand the social issues in the contemporary field.
- To enable the students to recognize and display professional attitudes, workplace behaviours and communication skills appropriate to their setting.
- To develop an understanding of the role of Social Workers in the respective field.
- To facilitate the students to understand the connection of theories to practice with their respective specialized setting.
- To learn and apply the methods of Social Work practice in their field work settings

UNIT - I Orientation and Commencement

PHASE – I : Orientation and Commencement

- Orientation on respective specialized fields.
- The objectives of summer placements are explained.

UNIT - II Approval and Confirmation of Summer placement organization

PHASE – II : Approval and Confirmation of Summer placement organization

- Confirmation/Approval of summer placement organizations.
- Commencement of Summer placement training in the approved organization.
- The summer training program falls between Semester II and III.

UNIT - III : Induction and Learning

PHASE – III : Induction and Learning

- Induction of students in the organization.
- Submission of Letter of induction to the respective guide.
- Submission of weekly reports (Learnings & Observations) along with daily time sheets.

UNIT - IV Social Work Practice in the Field

PHASE – IV : Social Work Practice in the Field

- Students gain knowledge about the Vision, Mission & objectives of the organization, organizational structure, functions of the organization, Dynamics of the organization, Skills Required to be a professional, laws pertaining to their specialized field, etc.
- Constant contact with the students to regulate the learning process.

UNIT - V Social Legislation

PHASE – V : Termination and Evaluation

- Monitoring the performance of the student.
- Submission of letter of completion from the organization duly signed by the authorities.

After the Completion of training, the process of evaluation (Self & Staff) is executed based on the performance of the students through the submitted weekly Reports

Total Lecture Hours

75

BOOKS FOR STUDY:

- Field Work Training in Social Work – Subhetar
- Field Work In Social Work – Sanjoy Roy
- Finding Your Way Through Field Work - Urania E. Glassman.

BOOKS FOR REFERENCES:

- Field Work in Social Work Education- Contemporary Practices and Perspectives – Vishnu Mohan
- Das & Sanjoy Roy
- Contemporary Field Social Work - Mark Doel, SM nevetS Mordra, MordraM nevetSt2010
- The Routledge Handbook of Field Work Education in Social Workbooks - Rajendra Baikady, MndivM.
- S., Varoshini Nadesan • 2022

WEB RESOURCES:

- ❖ <https://hhd.fullerton.edu/msw/fieldwork/index.php#:~:text=The%20purpose%20of%20field%20education,theory%20to%20real%20life%20situations>
- ❖ <https://www.socialworkin.com/2022/07/field-work-in-social-work.html>
- ❖ https://www.loyolacollege.edu/socialwork/AcademicActivities/01_Fieldwork_Manual.pdf

Nature of Course	EMPLOYABILITY				SKILL ORIENTED		✓	ENTREPRENEURSHIP		
Curriculum Relevance	LOCAL		REGIONAL			NATIONAL		✓	GLOBAL	
Changes Made in the Course	Percentage of Change				No Changes Made			New Course		✓
*Treat 20 % as each unit (20*5=100 %) and calculate the percentage of change for the course.										

COURSE OUTCOMES:**K LEVEL**

After studying this course, the students will be able to:

CO1	To acquire professional Social work skills in their respective social work setting.	K1 to K4
CO2	To analyse the need and importance the role of Social Workers in professional practice.	K1 to K4
CO3	To practice and demonstrate the Social Work methods in their respective settings.	K1 to K4
CO4	To associate and integrate the Social Work theory in to practice in their field work organization.	K1 to K4
CO5	To understand the application of Social Work approaches to handle the challenges in the field.	K1 to K4

MAPPING WITH PROGRAM OUTCOMES:

CO/PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	2	2	3	3	3	3				
CO2	2	2	3	3	3	3				
CO3	3	3	3	2	2	2				
CO4	2	2	3	3	3	3				
CO5	3	3	3	2	3	3				

S- STRONG		M – MEDIUM		L - LOW	
CO / PO MAPPING:					
COS	PSO1	PSO2	PSO3	PSO4	PSO5
CO 1	S	S	S	S	M
CO 2	S	S	S	M	S
CO 3	S	M	S	S	S
CO 4	S	S	S	S	S
CO 5	S	S	M	S	S
WEIGHTAGE					
WEIGHTED PERCENTAGE OF COURSE CONTRIBUTION TO POS					
LESSON PLAN:					
UNIT	Summer Internship Training			PEDAGOGY	
I	PHASE – I : Orientation and Commencement <ul style="list-style-type: none">Orientation on respective specialized fields.\The objectives of summer placements are explained.			Lecture & PPT	
II	PHASE – II : Approval and Confirmation of Summer placement organization <ul style="list-style-type: none">Confirmation/Approval of summer placement organizations.Commencement of Summer placement training in the approved organization.The summer training program falls between Semester II and III.			Lecture & GD	
III	PHASE – III : Induction and Learning <ul style="list-style-type: none">Induction of students in the organization.Submission of Letter of induction to the respective guide.Submission of weekly reports (Learnings & Observations) along with daily time sheets.			Lecture & GD	
IV	PHASE – IV : Social Work Practice in the Field <ul style="list-style-type: none">Students gain knowledge about the Vision, Mission & objectives of the organization, organizational structure, functions of the organization, Dynamics of the organization, Skills Required to be a professional, laws pertaining to their specialized field, etc.Constant contact with the students to regulate the learning process.			Lecture& PPT	

V	<p>PHASE – V : Termination and Evaluation</p> <ul style="list-style-type: none"> Monitoring the performance of the student. Submission of letter of completion from the organization duly signed by the authorities. <p>After the Completion of training, the process of evaluation (Self & Staff) is executed based on the performance of the students through the submitted weekly Reports</p>	<p>Lecture & PPT</p>
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Learning Outcome Based Education & Assessment (LOBE) Formative Examination - Blue Print Articulation Mapping – K Levels with Course Outcomes (COs)							
Internal	Cos	K Level	Attendance	Report writing	Content Clarity	Communication	Presentation
CIA	CO1	K1	5				
	CO2	K2		5			
	CO3	K3			5		
	CO4	K3				5	
	CO5	K4					5
Question Pattern CIA	No. of Questions to be asked		1	1	1	1	1
	No. of Questions to be answered		1	1	1	1	1
	Marks for each question		5	5	5	5	5
	Total Marks for each section		5	5	5	5	5

Distribution of Marks with K Level CIA									
	K Level	Attendance	Report writing	Content Clarity	Communication	Presentation	Total Marks	% of (Marks without choice)	Consolidate of %
CIA	K1	5					5	20	20
	K2		5				5	20	20
	K3			5	5		10	40	40
	K4					5	5	20	20
	Marks						25	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)							
Internal	Cos	K Level	Documentation	Content Clarity & Presentation	Communication	Learning	Agency Feedback
CIA	CO1	K1	15				
	CO2	K2		15			
	CO3	K3			15		
	CO4	K3				15	
	CO5	K4					15
Question Pattern CIA	No. of Questions to be asked		3	3	3	3	3
	No. of Questions to be answered		3	3	3	3	3
	Marks for each question		5	5	5	5	5
	Total Marks for each section		15	15	15	15	15

Distribution of Marks with K Level CIA									
	K Level	Attendance	Report writing	Content Clarity	Communication	Presentation	Total Marks	% of (Marks without choice)	Consolidate of %
CIA	K1	15					15	20	20
	K2		15				15	20	20
	K3			15	15		30	40	40
	K4					15	15	20	20
	Marks						75	100	100

SIXTH SEMESTER

MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)**DEPARTMENT OF SOCIAL WORK****FOR THOSE WHO JOINED IN 2023-2024 AND AFTER**

Course Name	Economic and Political System			
Course Code	23USWCC61	L	P	C
Category	Core	6	-	4
COURSE OBJECTIVES:				
<ul style="list-style-type: none"> ➤ To gain insights into the interconnections between economic and political relations and the political process in India ➤ To acquire knowledge on the economic and political factors affecting Individuals, Groups and Communities. ➤ To equip students with the basic economic and political concepts necessary for a proper understanding of the discipline. ➤ To make the students aware of Indian Constitution and the manner in which government functions through its various organs. ➤ To develop analytical skills to critique Economic and political system of India. 				
UNIT – I				18hrs
Basic concepts of Economics: Definition of Economics, Types of Economic Systems - Traditional, Capitalist, Socialist and Mixed Economy. Concept of Economic Growth and Development, Five Year Planning in India, Union and State Budgets of India.				
UNIT – II				18hrs
Microeconomics; Meaning, Nature and Scope, Concept of Utility, Demand, Supply, Market, and Opportunity cost. Factors of production; Factor Pricing; Concepts of costs and Revenue; Role of Price Mechanism in a Market Economy. Macroeconomics; Meaning, Nature and Scope, Determination of gross domestic product; income, expenditure; price indices; balance of payments: current and capital accounts. Inflation: Types of Inflation.				
UNIT – III				18hrs
Indicators of Economic Development: Gross Domestic Product (GDP), Gross National Product (GNP), Infant Mortality Rate (IMR), Total Fertility Rate (TFR), Human Development Index (HDI), Gender Inequality Index (GII), Gender Development Index (GDI), Multidimensional Poverty Index (MPI). Challenges in Indian Agricultural Sector, Industrial Sector, Service Sector and Public Sector. Role, Structure and functions: NITI Aayog, RBI, ADB, WTO, IMF, World Bank. Relevance of economics in Social Work Practice.				
UNIT – IV				18hrs
Indian Polity: Framing of the Indian Constitution, Significant Features of the Indian Constitution, Citizenship. Concept of Political System. Structure, Power and Functions: Union Parliament and State Legislatures. Types of Governance.				
UNIT – V				18hrs
Structure, Power and Functions: Union and State Executives; President, Vice - President, Prime Minister , Council of Ministers, Governor, Chief Minister and State Council of Ministers. Judiciary; Supreme Court and State High Courts. Relevance of political Science in Social Work Practice.				
Total Lecture Hours				90hrs

BOOKS FOR STUDY:

- Datt, Ruddar and K P M Sundharam, 2005,
- Indian Economy, S.Chand and Co. Pvt. Ltd. New Delhi
- Economic Survey, Ministry of Finance, GoI, N. Delhi
- Abel, A., Bernanke, B. (2016). Macroeconomics, 9th ed. Pearson Education.
- S. Kashyap (2017), Our Constitution: An Introduction to India's Constitution and Constitutional Law, New Delhi: National Book Trust.

BOOKS FOR REFERENCES:

- Blanchard, O. (2018). Macroeconomics, 7th ed. Pearson Education.
- Dornbusch, R., Fischer, S., Startz, R. (2018). Macroeconomics, 12th ed. McGraw-Hill.
- Jones, C. (2016). Macroeconomics, 4th ed. W. W. Norton.
- Mankiw, N. (2016). Macroeconomics, 9th ed. Worth Publishers.
- Salvator D, (2003) "Microeconomics Theory and Applications" Oxford University press, New Delhi.

WEB RESOURCES:

- ❖ <https://www.investopedia.com/articles/economics/11/five-economic-concepts-need-to-know.asp>
- ❖ <https://study.com/academy/lesson/economic-systems-definition-types-examples.html>
- ❖ https://icmai.in/upload/Students/Syllabus2016/Foundation/Paper-1_Jan22.pdf
- ❖ https://tndalu.ac.in/econtent/10_Constitutional_Law_I.pdf

Nature of Course	EMPLOYABILITY		✓	SKILL ORIENTED			ENTREPRENEURSHIP		
Curriculum Relevance	LOCAL		REGIONAL			NATIONAL	✓	GLOBAL	
Changes Made in the Course	Percentage of Change		-	No Changes Made		-	New Course		✓
*Treat 20% as each unit (20*5=100%) and calculate the percentage of change for the course.									

COURSE OUTCOMES:**K LEVEL**

After studying this course, the students will be able to:

CO1	To understand the concepts related to Economic and Political processes in India	K1 to K4
CO2	To compare different Economic system and political structure and function.	K1 to K4
CO3	To resolve the Economic and political problems intervening Individuals, Groups and communities.	K1 to K4
CO4	To analyse and compare contemporary economic and Political issues.	K1 to K4
CO5	To evaluate the socio-economic problems of India	K1 to K4

MAPPING WITH PROGRAM OUTCOMES:

CO/PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	2	2	1	2	2	2				
CO2	3	3	2	3	3	3				
CO3	3	3	2	3	3	3				

CO4	3	2	2	2	3	3				
CO5	3	2	2	3	3	3				
S- STRONG			M – MEDIUM				L - LOW			
CO / PO MAPPING:										
COS		PSO1	PSO2	PSO3		PSO4		PSO5		
CO 1		S	S	S		M		S		
CO 2		S	S	S		S		M		
CO 3		S	S	M		S		S		
CO 4		S	M	S		S		S		
CO 5		M	S	S		S		S		
WEIGHTAGE										
WEIGHTED PERCENTAGE OF COURSE CONTRIBUTION TO POS										
LESSON PLAN:										
UNIT	Economic and Political System						HRS	PEDAGOGY		
I	Basic concepts of Economics: Definition of Economics, Types of Economic Systems - Traditional, Capitalist, Socialist and Mixed Economy. Concept of Economic Growth and Development, Five Year Planning in India, Union and State Budgets of India.						18	PPT,Demonstration, Group Discussion		
II	Microeconomics; Meaning, Nature and Scope, Concept of Utility, Demand, Supply, Market, and Opportunity cost. Factors of production; Factor Pricing ; Concepts of costs and Revenue; Role of Price Mechanism in a Market Economy. Macroeconomics; Meaning, Nature and Scope, Determination of gross domestic product; income, expenditure; price indices; balance of payments: current and capital accounts. Inflation: Types of Inflation.						18	PPT, Group Discussion		
III	Indicators of Economic Development: Gross Domestic Product(GDP), Gross National Product (GNP), Infant Mortality Rate (IMR), Total Fertility Rate (TFR), Human Development Index (HDI), Gender Inequality Index (GII), Gender Development Index (GDI), Multidimensional Poverty Index (MPI). Challenges in Indian Agricultural Sector, Industrial Sector, Service Sector and Public Sector. Role, Structure and functions: NITI Aayog, RBI, ADB, WTO, IMF, World Bank. Relevance of economics in Social Work Practice.						18	Lecture & GL		

IV	Indian Polity: Framing of the Indian Constitution, Significant Features of the Indian Constitution, Citizenship. Concept of Political System. Structure, Power and Functions: Union Parliament and State Legislatures. Types of Governance.	18	PPT, Seminar, Group Discussion
V	Structure, Power and Functions: Union and State Executives; President, Vice - President, Prime Minister , Council of Ministers, Governor, Chief Minister and State Council of Ministers. Judiciary; Supreme Court and State High Courts. Relevance of political Science in Social Work Practice.	18	PPT, Seminar, Group Discussion

Learning Outcome Based Education & Assessment (LOBE)						
Formative Examination - Blue Print						
Articulation Mapping – K Levels with Course Outcomes (COs)						
Internal	Cos	K Level	Section A		Section B Either or Choice	Section C Either or Choice
			MCQs			
			No. of Questions	K - Level		
CI	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2 (K3&K3)
AI	CO2	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
CI	CO3	K1 – K4	2	K1&K2	2 (K2&K2)	2 (K3&K3)
AII	CO4	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		4	4
		No. of Questions to be answered	4		2	2
		Marks for each question	1		5	8
		Total Marks for each section	4		10	16

Distribution of Marks with K Level CIA I & CIA II							
	K Level	Section A (Multiple Choice Questions)	Section B (Either / Or Choice)	Section C (Either / Or Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100
CIA II	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)						
S. No	Cos	K - Level	Section A (MCQs)		Section B (Either / or Choice) With K - LEVEL	Section C (Either / or Choice) With K - LEVEL
			No. of Questions	K – Level		
1	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
2	CO2	K1 – K4	2	K1&K2	2(K3&K3)	2(K3&K3)
3	CO3	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
4	CO4	K1 – K4	2	K1&K2	2(K3&K3)	2(K4&K4)
5	CO5	K1 – K4	2	K1&K2	2(K2&K2)	2(K4&K4)
No. of Questions to be Asked			10		10	10
No. of Questions to be answered			10		5	5
Marks for each question			1		5	8
Total Marks for each section			10		25	40
(Figures in parenthesis denotes, questions should be asked with the given K level)						

Distribution of Marks with K Level						
K Level	Section A (Multiple Choice Questions)	Section B (Either or Choice)	Section C (Either/ or Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5			5	3.57	3
K2	5	30		35	25	25
K3		20	48	68	48.57	49
K4			32	32	22.85	23
Marks	10	50	80	140	100	100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.						

Summative Examinations - Question Paper – Format

Q. No.	Unit	CO	K-level		
Answer ALL the questions				PART – A (10 x 1 = 10 Marks)	
1.	Unit - I	CO1	K1		
				a)	b)
				c)	d)
2.	Unit - I	CO1	K2		
				a)	b)
				c)	d)
3.	Unit - II	CO2	K1		
				a)	b)
				c)	d)
4.	Unit - II	CO2	K2		
				a)	b)
				c)	d)
5.	Unit - III	CO3	K1		
				a)	b)
				c)	d)
6.	Unit - III	CO3	K2		
				a)	b)
				c)	d)
7.	Unit - IV	CO4	K1		
				a)	b)
				c)	d)
8.	Unit - IV	CO4	K2		
				a)	b)
				c)	d)
9.	Unit - V	CO5	K1		
				a)	b)
				c)	d)
10.	Unit - V	CO5	K2		
				a)	b)
				c)	d)

Answer ALL the questions PART – B (5 x 5 = 25 Marks)				
11. a)	Unit - I	CO1	K2	
OR				
11. b)	Unit - I	CO1	K2	
12. a)	Unit - II	CO2	K3	
OR				
12. b)	Unit - II	CO2	K3	
13. a)	Unit - III	CO3	K2	
OR				
13. b)	Unit - III	CO3	K2	
14. a)	Unit - IV	CO4	K3	
OR				
14. b)	Unit - IV	CO4	K3	
15. a)	Unit - V	CO5	K2	
OR				
15. b)	Unit - V	CO5	K2	

Answer ALL the questions PART – C (5 x 8 = 40 Marks)				
16. a)	Unit - I	CO1	K3	
OR				
16. b)	Unit - I	CO1	K3	
17. a)	Unit - II	CO2	K3	
OR				
17. b)	Unit - II	CO2	K3	
18. a)	Unit - III	CO3	K3	
OR				
18. b)	Unit - III	CO3	K3	
19. a)	Unit - IV	CO4	K4	
OR				
19. b)	Unit - IV	CO4	K4	
20. a)	Unit - V	CO5	K4	
OR				
20. b)	Unit - V	CO5	K4	

MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)



DEPARTMENT OF SOCIAL WORK

FOR THOSE WHO JOINED IN 2023-2024 AND AFTER

Course Name	Industrial Psychology			
Course Code	23USWCC62	L	P	C
Category	Core	6	-	4
COURSE OBJECTIVES:				
<ul style="list-style-type: none">➤ To enrich the knowledge about the Industrial Psychology.➤ To understand the behaviour of individuals in an Industry.➤ To comprehend the behaviour of groups in an Industry.➤ To acquire knowledge on Organisational culture and Organisational Change.➤ To understand the importance of Psychological assessment/ Tests for/of employees.				
UNIT - I				18
Introduction to Industrial Psychology: Meaning, Definition, Importance and Scope. Disciplines contributing to Industrial Psychology. Scientific Management, Human Relations School & Hawthorne Experiment.				
UNIT - II				18
Individual Behaviour in Industries: Motivation–Meaning, Definition, Factors affecting Motivation, Theory X-Theory Y. Job Satisfactions – Meaning, Definition, Factors affecting Job Satisfaction Work Stress – Meaning, Definition, Types, Causes and consequences of Stress.				
UNIT - III				18
Group Behaviour in Industries: Teams- Group Behaviour, Group Dynamics, Working in Teams. Conflict Management- Meaning, Definition, Types, Process of Conflict, Conflict Management. Leadership- Meaning, Definition, Trait Theory & Blake & Mouton Model of Leadership.				
UNIT - IV				18
Organisational Culture & Organisational Change: Organisational Culture – Meaning, Definition, Importance, Elements of Organisational Culture, Functions. Diversity & Inclusion. Organisational Change- Meaning, Definition, Importance, Factors affecting Organisational Change.				
UNIT - V Social Legislation				18
Understanding Psychological assessments/ Test: Psychological Assessment/ Test – Meaning, Types, Importance & Scope. IQ- Binet Kamath Test, Personality Types- MBTI, Emotional Intelligence Test Positive Industrial Psychology- meaning & importance of -Employee Well-being, Emotional Intelligence, Positive & Negative Emotions, Mindfulness, Resilience, Forgiveness & Gratitude.				
Total Lecture Hours				90hrs

BOOKS FOR STUDY:

- Luthans, Fred (2008). Organizational Behavior. New Delhi, McGraw Hill.
- Pareek, Udai (2009). Understanding Organizational Behavior. New Delhi: Oxford University Press
- Robbins Stephen (2016). Organizational Behavior. New Delhi: Pearson Prentice Hall, India
- Anderson, N, Ones, D.S, Sinangil, H.K and Viswesvarana, C (2005). Handbook of Industrial and Organizational Psychology. New Delhi: Sage Publications.
- Ashkanasy, N.M; Wilderom, C.P. M and Peterson, M.F (2000) Handbook of Organizational Culture and Climate. Sage Publications, New Delhi.

BOOKS FOR REFERENCES:

- Nelson, Quick and Khandelwal (2012). Organisational Behaviour: An innovative approach to learning and teaching Organizational Behaviour. A South Asian Perspective. Cengage Learning.
- Robbins Stephen (2016). Organizational Behavior. New Delhi: Pearson Prentice Hall, India
- Kreitner, R and Kinicki, A. (2008). Organizational Behavior. New Delhi: Tata McGraw Hill Publishing Company Limited.
- Anderson, N, Ones, D.S, Sinangil, H.K and Viswesvarana, C (2005). Handbook of Industrial and Organizational Psychology. New Delhi: Sage Publications.

WEB RESOURCES:

- ❖ <https://www.yourarticlelibrary.com>
- ❖ <https://www.iedunote.com>
- ❖ <https://egyankosh.ac.in>
- ❖ <https://mdu.ac.in>

Nature of Course	EMPLOYABILITY				SKILL ORIENTED		✓	ENTREPRENEURSHIP		
Curriculum Relevance	LOCAL		REGIONAL			NATIONAL		✓	GLOBAL	
Changes Made in the Course	Percentage of Change				No Changes Made		-	New Course		✓
*Treat 20% as each unit (20*5=100%) and calculate the percentage of change for the course.										

COURSE OUTCOMES:**K LEVEL**

After studying this course, the students will be able to:

CO1	To be aware of the importance of psychology in workplace.	K1 to K4
CO2	To understand the effect of individual behaviour in an Industry.	K1 to K4
CO3	To comprehend the various group dynamics and its play in an industry	K1 to K4
CO4	To analyse at the various organisational culture and its influence on the organisational climate.	K1 to K4
CO5	To explain the need for maintaining positive work psychology	K1 to K4

MAPPING WITH PROGRAM OUTCOMES:

CO/PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	2	2	3	3	3	3				
CO2	2	2	3	3	3	3				
CO3	3	3	3	2	2	2				
CO4	2	2	3	3	3	3				
CO5	3	3	3	2	3	3				

S- STRONG
M – MEDIUM
L - LOW
CO / PO MAPPING:

COS	PSO1	PSO2	PSO3	PSO4	PSO5
CO 1	S	S	S	S	M
CO 2	S	S	S	M	S
CO 3	S	M	S	S	S
CO 4	S	S	S	S	S
CO 5	S	S	M	S	S
WEIGHTAGE					
WEIGHTED PERCENTAGE OF COURSE CONTRIBUTION TO POS					

LESSON PLAN:

UNIT	Industrial Psychology	HRS	PEDAGOGY
I	Introduction to Industrial Psychology: Meaning, Definition, Importance and Scope. Disciplines contributing to Industrial Psychology. Scientific Management, Human Relations School & Hawthorne Experiment.	18	PPT, Demonstration, Group Discussion
II	Individual Behaviour in Industries: Motivation–Meaning, Definition, Factors affecting Motivation, Theory X-Theory Y. Job Satisfaction – Meaning, Definition, Factors affecting Job Satisfaction Work Stress – Meaning, Definition, Types, Causes and consequences of Stress.	18	PPT, Group Discussion
III	S Group Behaviour in Industries: Teams- Group Behaviour, Group Dynamics, Working in Teams. Conflict Management- Meaning, Definition, Types, Process of Conflict, Conflict Management. Leadership- Meaning, Definition, Trait Theory & Blake & Mouton Model of Leadership.	18	PPT, Group Discussion
IV	Organisational Culture & Organisational Change: Organisational Culture – Meaning, Definition, Importance, Elements of Organisational Culture, Functions. Diversity & Inclusion. Organisational Change- Meaning, Definition, Importance, Factors affecting	18	PPT, Seminar, Group Discussion

	Organisational Change.		
V	Understanding Psychological assessments/ Test: Psychological Assessment/ Test – Meaning, Types, Importance & Scope. IQ- Binet Kamath Test, Personality Types- MBTI, Emotional Intelligence Test Positive Industrial Psychology- meaning & importance of - Employee Well-being, Emotional Intelligence, Positive & Negative Emotions, Mindfulness, Resilience, Forgiveness & Gratitude.	18	PPT, Seminar, Group Discussion

Learning Outcome Based Education & Assessment (LOBE)						
Formative Examination - Blue Print						
Articulation Mapping – K Levels with Course Outcomes (COs)						
Internal	Cos	K Level	Section A		Section B Either or Choice	Section C Either or Choice
			MCQs			
			No. of Questions	K - Level		
CI	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2 (K3&K3)
AI	CO2	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
CI	CO3	K1 – K4	2	K1&K2	2 (K2&K2)	2 (K3&K3)
AII	CO4	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		4	4
		No. of Questions to be answered	4		2	2
		Marks for each question	1		5	8
		Total Marks for each section	4		10	16

Distribution of Marks with K Level CIA I & CIA II							
	K Level	Section A (Multiple Choice Questions)	Section B (Either / Or Choice)	Section C (Either / Or Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100
CIA II	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)						
S. No	Cos	K - Level	Section A (MCQs)		Section B (Either / or Choice) With K - LEVEL	Section C (Either / or Choice) With K - LEVEL
			No. of Questions	K – Level		
1	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
2	CO2	K1 – K4	2	K1&K2	2(K3&K3)	2(K3&K3)
3	CO3	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
4	CO4	K1 – K4	2	K1&K2	2(K3&K3)	2(K4&K4)
5	CO5	K1 – K4	2	K1&K2	2(K2&K2)	2(K4&K4)
No. of Questions to be Asked			10		10	10
No. of Questions to be answered			10		5	5
Marks for each question			1		5	8
Total Marks for each section			10		25	40
(Figures in parenthesis denotes, questions should be asked with the given K level)						

Distribution of Marks with K Level						
K Level	Section A (Multiple Choice Questions)	Section B (Either or Choice)	Section C (Either/ or Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5			5	3.57	3
K2	5	30		35	25	25
K3		20	48	68	48.57	49
K4			32	32	22.85	23
Marks	10	50	80	140	100	100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.						

Summative Examinations - Question Paper – Format

Q. No.	Unit	CO	K-level		
Answer ALL the questions				PART – A (10 x 1 = 10 Marks)	
1.	Unit - I	CO1	K1		
				a)	b)
				c)	d)
2.	Unit - I	CO1	K2		
				a)	b)
				c)	d)
3.	Unit - II	CO2	K1		
				a)	b)
				c)	d)
4.	Unit - II	CO2	K2		
				a)	b)
				c)	d)
5.	Unit - III	CO3	K1		
				a)	b)
				c)	d)
6.	Unit - III	CO3	K2		
				a)	b)
				c)	d)
7.	Unit - IV	CO4	K1		
				a)	b)
				c)	d)
8.	Unit - IV	CO4	K2		
				a)	b)
				c)	d)
9.	Unit - V	CO5	K1		
				a)	b)
				c)	d)
10.	Unit - V	CO5	K2		
				a)	b)
				c)	d)

Answer ALL the questions PART – B (5 x 5 = 25 Marks)				
11. a)	Unit - I	CO1	K2	
OR				
11. b)	Unit - I	CO1	K2	
12. a)	Unit - II	CO2	K3	
OR				
12. b)	Unit - II	CO2	K3	
13. a)	Unit - III	CO3	K2	
OR				
13. b)	Unit - III	CO3	K2	
14. a)	Unit - IV	CO4	K3	
OR				
14. b)	Unit - IV	CO4	K3	
15. a)	Unit - V	CO5	K2	
OR				
15. b)	Unit - V	CO5	K2	

Answer ALL the questions PART – C (5 x 8 = 40 Marks)				
16. a)	Unit - I	CO1	K3	
OR				
16. b)	Unit - I	CO1	K3	
17. a)	Unit - II	CO2	K3	
OR				
17. b)	Unit - II	CO2	K3	
18. a)	Unit - III	CO3	K3	
OR				
18. b)	Unit - III	CO3	K3	
19. a)	Unit - IV	CO4	K4	
OR				
19. b)	Unit - IV	CO4	K4	
20. a)	Unit - V	CO5	K4	
OR				
20. b)	Unit - V	CO5	K4	

MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)**DEPARTMENT OF SOCIAL WORK****FOR THOSE WHO JOINED IN 2023-2024 AND AFTER**

Course Name	Field Work -VI			
Course Code	23USWCF61	L	P	C
Category	Core	-	6	5
COURSE OBJECTIVES: <ul style="list-style-type: none"> ➤ To acquire the basic skills of planning, administration and analytical skills in report writing. ➤ To enable students to practice the Integrated Approach in field work settings. ➤ To facilitate students in the use assessment tools and documenting their professional learning. ➤ To develop skills in working with different types of individuals, group and community. ➤ To help students in having the ecological approach in Social Work Practice. 				
UNIT - I Organizational Profile				18 hrs
History of the Agency, Vision, Mission, Organization Chart, funding resources, different types of beneficiaries, its work in the field, networking agencies				
UNIT - II Various Methods of Social Work				18 hrs
Skills required in the practice of Case work, Group Work, community organization and Social Research. Evaluation of the effectiveness of methods and critical review.				
UNIT - III Expertise of the Agency				18 hrs
Agency's success story challenges faced SWOT analysis vision and mission				
UNIT - IV Services provided by the agency				18 hrs
Services provided by the agency to the beneficiaries- Follow up and termination of services, adherence to professional ethics.				
UNIT - V Social Legislation				18 hrs
Legislations applicable to the Organization, functioning of free legal aid clinics, legal support services to clients.				
Total Lecture Hours				90hrs

BOOKS FOR STUDY:

- Field Work Training in Social Work – Subhetar
- Field Work In Social Work – Sanjoy Roy
- Finding Your Way Through Field Work - Urania E. Glassman.

BOOKS FOR REFERENCES:

- Field Work in Social Work Education- Contemporary Practices and Perspectives – Vishnu Mohan
- Das & Sanjoy Roy
- Contemporary Field Social Work - Mark Doel, SM nevetS Mordra, MordraM nevetSt2010
- The Routledge Handbook of Field Work Education in Social Workbooks - Rajendra Baikady, MndivM.
- S., Varoshini Nadesan • 2022

WEB RESOURCES:

- ❖ <https://hhd.fullerton.edu/msw/fieldwork/index.php#:~:text=The%20purpose%20of%20field%20education,theory%20to%20real%20life%20situations>
- ❖ <https://www.socialworkin.com/2022/07/field-work-in-social-work.html>
- ❖ https://www.loyolacollege.edu/socialwork/AcademicActivities/01_Fieldwork_Man_ual.pdf

Nature of Course	EMPLOYABILITY				SKILL ORIENTED		✓	ENTREPRENEURSHIP			
Curriculum Relevance	LOCAL		REGIONAL		✓	NATIONAL				GLOBAL	
Changes Made in the Course	Percentage of Change			-	No Changes Made			✓	New Course		
*Treat 20 % as each unit (20*5=100 %) and calculate the percentage of change for the course.											

COURSE OUTCOMES:**K LEVEL**

After studying this course, the students will be able to:

CO1	Contribute as a part of a professional participation in the agency Liaison and work with Professionals in the field and understand the different ways to address social issues.	K1 to K5
CO2	Use supervision and feedback for critical understanding. Knowledge of direct methods of Social Work.	K1 to K5
CO3	Knowledge and skill in objective assessment and evaluation Work independently in the given area.	K1 to K5
CO4	Practice the methods of Social Work efficiently Apply theoretical concepts and principles of Social Work into practice	K1 to K5
CO5	Understand the importance of cultural and diversity issues in practice.	K1 to K5

MAPPING WITH PROGRAM OUTCOMES:

CO/PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	2	2	3	3	3	3				
CO2	2	2	3	3	3	3				
CO3	3	3	3	2	2	2				
CO4	2	2	3	3	3	3				
CO5	3	3	3	2	3	3				

S- STRONG
M – MEDIUM
L - LOW
CO / PO MAPPING:

COS	PSO1	PSO2	PSO3	PSO4	PSO5
CO 1	S	S	S	S	M
CO 2	S	S	S	M	S
CO 3	M	S	S	S	M
CO 4	S	S	S	S	S
CO 5	S	S	M	S	S
WEIGHTAGE	S	S	M	S	S
WEIGHTED PERCENTAGE OF COURSE CONTRIBUTI ON TO POS					

LESSON PLAN:

UNIT	Field Work – VI	HRS	PEDAGOGY
I	History of the Agency, Vision, Mission, Organization Chart, funding resources, different types of beneficiaries, its work in the field, networking agencies	18	PPT, Demonstration, Group Discussion
II	Skills required in the practice of Case work, Group Work, community organization and Social Research. Evaluation of the effectiveness of methods and critical review.	18	PPT, Group Discussion
III	Agency's success story challenges faced SWOT analysis vision and mission	18	PPT, Group Discussion
IV	Services provided by the agency to the beneficiaries- Follow up and termination of services, adherence to professional ethics.	18	PPT, Seminar, Group Discussion
V	Legislations applicable to the Organization, functioning of free legal aid clinics, legal support services to clients.	18	PPT, Seminar, Group Discussion

Learning Outcome Based Education & Assessment (LOBE) Formative Examination - Blue Print Articulation Mapping – K Levels with Course Outcomes (COs)							
Internal	Cos	K Level	Attendance	Report writing	Content Clarity	Communication	Presentation
CIA	CO1	K1	5				
	CO2	K2		5			
	CO3	K3			5		
	CO4	K3				5	
	CO5	K4					5
Question Pattern CIA	No. of Questions to be asked		1	1	1	1	1
	No. of Questions to be answered		1	1	1	1	1
	Marks for each question		5	5	5	5	5
	Total Marks for each section		5	5	5	5	5

Distribution of Marks with K Level CIA									
	K Level	Attendance	Report writing	Content Clarity	Communication	Presentation	Total Marks	% of (Marks without choice)	Consolidate of %
CIA	K1	5					5	20	20
	K2		5				5	20	20
	K3			5	5		10	40	40
	K4					5	5	20	20
	Marks						25	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)							
Internal	Cos	K Level	Documentat ion	Content Clarity & Presenta tion	Communic ation	Learning	Agency Feedback
CIA	CO1	K1	15				
	CO2	K2		15			
	CO3	K3			15		
	CO4	K3				15	
	CO5	K4					15
Question Pattern CIA	No. of Questions to be asked		3	3	3	3	3
	No. of Questions to be answered		3	3	3	3	3
	Marks for each question		5	5	5	5	5
	Total Marks for each section		15	15	15	15	15

Distribution of Marks with K Level CIA									
	K Level	Attendance	Report writing	Content Clarity	Comm unicati on	Present ation	Total Marks	% of (Marks without choice)	Consolidate of %
CIA	K1	15					15	20	20
	K2		15				15	20	20
	K3			15	15		30	40	40
	K4					15	15	20	20
	Marks						75	100	100

MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)



DEPARTMENT OF SOCIAL WORK

FOR THOSE WHO JOINED IN 2023-2024 AND AFTER

Course Name	Corporate Social Responsibility			
Course Code	23USWEC61	L	P	C
Category	Elective	5	-	3
COURSE OBJECTIVES:				
<ul style="list-style-type: none">➤ To learn the models and strategies of Corporate Social Responsibility.➤ To enhance understanding of the basic concepts, tools and techniques in Community Participation and Corporate –Community Collaboration working.➤ To Acquire knowledge on legal Provision related to CSR.➤ To enrich the knowledge on Business ethics and Corporate Governance.➤ To obtain Skills and understand the role of Social Worker in the field of CSR.				
UNIT - I				15hrs
Introduction to CSR: Meaning & Definition of CSR, Concept of Charity, Corporate philanthropy, Corporate Citizenship. Evolution of CSR in India. Models of CSR- Carroll's model, CSR through triple bottom line and Sustainable Business. Steps to attain CSR. Drivers of CSR. CSR Strategies. CSR in Indian and International context.				
UNIT - II				15hrs
CSR-Legislation In India & the world. Indian Companies Act(2013): Section 135 of Companies Act 2013. Scope for CSR Activities under Schedule VII, Appointment of Independent Directors on the Board, and Computation of Net Profit's Implementing Process in India. International standards and norms on CSR. Social Accounting: Definition, Objective, Scope. Social Audit: Definition, Approaches & Need. SA:8000.				
UNIT - III				15hrs
Business ethics and Corporate Governance: Business ethics: Meaning and definitions of Ethics. Nature of business ethics; the relationship between business ethics, corporate governance and ethical leadership; Kohlberg's six stages of moral development; levels of ethical analysis; concept of corporate integrity. Corporate Governance – meaning, significance, principles and dimensions. Issues in corporate governance— Theoretical basis of corporate governance. Consumer Protection, Environment Protection, Gender issues in multiculturalism, Ethics and Corruption.				
UNIT - IV				15hrs
CSR and Community Participation: Corporate and Community Participation. Corporate, NGO, Government and Citizen Participation, Need and types of participation, Corporate –Community Collaboration (CCC) and Social Development. Challenges and barriers to Corporate-Community Collaboration – CCC as CSR process and Product-Socio-Economic Impact of CCC – Community Investment and Corporate Citizenship Programs				
UNIT - V				15hrs
Role and Skills of Social Worker in CSR: Advocacy, Administration, Marketing, Mediating, Budgeting, Organizing, Documenting and Supervising. Indian Institute of Corporate Affairs (IICA) format for Annual report on CSR activities. CSR Audit and Report Guidelines by Companies act 2013				
Total Lecture Hours				75hrs

BOOKS FOR STUDY:

- Blowfield, M. and Murray, A. (2008). Corporate Responsibility: A Critical Introduction. UP: Birohi Brothers (P) Ltd.
- Chatterjee, M. (2015). Corporate Social Responsibility. Delhi: Oxford University Press
- David Crowther & Güler Aras (2008) . Corporate Social Responsibility. Güler Aras & Ventus Publishing ApS .ISBN 978-87-7681-415-1
- Moon, Chris and Bonny, Clive., et. al. (2002). Business Ethics. London: Profile books Ltd.
- Wayne Visser, Dirk Matten, Manfred Pohl, Nick Tolhurst, & Katja Böhmer (2008). The A to Z of Corporate Social Responsibility: A Complete Reference Guide to Concepts, Codes and Organisations. ICCA Publisher ISBN: 978-0-470-72395-1.

BOOKS FOR REFERENCES:

- Maya. R. J., Vanitha, S., Kamala, Padmavati, D., SangarMithirai and Padmavathy, M. (2008). Issues and Challenges of Sustainable Development in India. New Delhi: Serials Publication
- Mellahi, F., George, Finlay, P. (2005). Global Strategic Management. New York: Oxford University Press Inc.
- Das, Chandra, Subash. (2010). Corporate Governance. New Delhi: PHI Learning Pvt.
- Neil, H. (1973). Corporate Power Social Responsibility. New York: Macmillian Publishing Co., Inc.
- Sarkar, Jayati&Sarkar, Subrata.(2012). Corporate Governance in India. New Delhi:Sage Publications India Pvt. Ltd.

WEB RESOURCES:

- ❖ https://www.jru.edu.in/wp-content/uploads/moocs/e-books/management/Corporate_social_responsibility.pdf
- ❖ <https://www.mdos.si/wp-content/uploads/2018/04/defining-corporate-social-responsibility.pdf>
- ❖ <https://ncert.nic.in/textbook/pdf/kebs106.pdf>
- ❖ https://www.iisd.org/system/files?file=publications/csr_guide.pdf
- ❖ https://www.augstskola.lv/upload/CSR%20book_FINAL_01.2020.pdf
- ❖ <https://epgp.inflibnet.ac.in/Home/ViewSubject?catid=32>
- ❖ http://www.untagsmd.ac.id/files/Perpustakaan_Digital_1/CORPORATE%20SOCIAL
- ❖ https://www.augstskola.lv/upload/CSR%20book_FINAL_01.2020.pdf

Nature of Course	EMPLOYABILITY				SKILL ORIENTED		✓	ENTREPRENEURSHIP			
Curriculum Relevance	LOCAL		REGIONAL			NATIONAL		✓	GLOBAL		
Changes Made in the Course	Percentage of Change			5%	No Changes Made				New Course		
*Treat 20 % as each unit (20*5=100 %) and calculate the percentage of change for the course.											

COURSE OUTCOMES:									K LEVEL
After studying this course, the students will be able to:									
CO1	To learn the concept and Model of Corporate Social Responsibility.								K1 to K4
CO2	To understand steps and strategies in attaining CSR.								K1 to K4
CO3	To examine the various norms and Standards on CSR(National and International).								K1 to K4
CO4	To appraise the various CSR Programmes in an Organization.								K1 to K4
CO5	To Reflect on various Ethical standards on consumer,Environmental and Social aspects of CSR.								K1 to K4

MAPPING WITH PROGRAM OUTCOMES:										
CO/PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	2	2	3	3	3	3				
CO2	2	2	3	3	3	3				
CO3	3	3	3	2	2	2				
CO4	2	2	3	3	3	3				
CO5	3	3	3	2	3	3				
S- STRONG			M – MEDIUM				L - LOW			

CO / PO MAPPING:						
COS	PSO1	PSO2	PSO3	PSO4	PSO5	
CO 1	S	S	S	S	M	
CO 2	M	S	S	M	S	
CO 3	S	M	S	S	S	
CO 4	S	S	S	S	S	
CO 5	S	S	M	S	S	
WEIGHTAGE						
WEIGHTED PERCENTAGE OF COURSE CONTRIBUTION TO POS						

LESSON PLAN:			
UNIT	Corporate Social Responsibility	HRS	PEDAGOGY
I	Introduction to CSR: Meaning & Definition of CSR, Concept of Charity, Corporate philanthropy, Corporate Citizenship. Evolution of CSR in India. Models of CSR- Carroll's model, CSR through triple bottom line and Sustainable Business. Steps to attain CSR. Drivers of CSR. CSR Strategies. CSR in Indian and International context.	15hrs	PPT,Demonstration, Group Discussion
II	CSR-Legislation In India & the world. Indian Companies Act(2013):Section 135 of Companies Act 2013.Scope for CSR	15hrs	PPT, Group

	Activities under Schedule VII, Appointment of Independent Directors on the Board, and Computation of Net Profit's Implementing Process in India. International standards and norms on CSR. Social Accounting: Definition, Objective, Scope. Social Audit: Definition, Approaches & Need.SA:8000		Discussion
III	Business ethics and Corporate Governance: Business ethics: Meaning and definitions of Ethics. Nature of business ethics; the relationship between business ethics, corporate governance and ethical leadership; Kohlberg's six stages of moral development; levels of ethical analysis; concept of corporate integrity. Corporate Governance – meaning, significance, principles and dimensions. Issues in corporate governance— Theoretical basis of corporate governance. Consumer Protection, Environment Protection, Gender issues in multiculturalism, Ethics and Corruption.	15hrs	PPT, Group Discussion
IV	CSR and Community Participation: Corporate and Community Participation. Corporate, NGO, Government and Citizen Participation, Need and types of participation, Corporate – Community Collaboration (CCC)and Social Development. Challenges and barriers to Corporate-Community Collaboration – CCC as CSR process and Product-Socio-Economic Impact of CCC – Community Investment and Corporate Citizenship Programs	15hrs	PPT, Seminar, Group Discussion
V	Role and Skills of Social Worker In CSR: Advocacy, Administration, Marketing, Mediating, Budgeting, Organizing, Documenting and Supervising. Indian Institute of Corporate Affairs (IICA) format for Annual report on CSR activities. CSR Audit & Reporting Guidelines by Companies act 2013	15hrs	PPT, Seminar, Group Discussion

Learning Outcome Based Education & Assessment (LOBE)						
Formative Examination - Blue Print						
Articulation Mapping – K Levels with Course Outcomes (COs)						
Internal	Cos	K Level	Section A		Section B Either or Choice	Section C Either or Choice
			MCQs			
			No. of Questions	K - Level		
CI	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2 (K3&K3)
AI	CO2	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
CI	CO3	K1 – K4	2	K1&K2	2 (K2&K2)	2 (K3&K3)
AII	CO4	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		4	4
		No. of Questions to be answered	4		2	2
		Marks for each question	1		5	8
		Total Marks for each section	4		10	16

Distribution of Marks with K Level CIA I & CIA II							
	K Level	Section A (Multiple Choice Questions)	Section B (Either / Or Choice)	Section C (Either / Or Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100
CIA II	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)						
S. No	Cos	K - Level	Section A (MCQs)		Section B (Either / or Choice) With K - LEVEL	Section C (Either / or Choice) With K - LEVEL
			No. of Questions	K – Level		
1	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
2	CO2	K1 – K4	2	K1&K2	2(K3&K3)	2(K3&K3)
3	CO3	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
4	CO4	K1 – K4	2	K1&K2	2(K3&K3)	2(K4&K4)
5	CO5	K1 – K4	2	K1&K2	2(K2&K2)	2(K4&K4)
No. of Questions to be Asked			10		10	10
No. of Questions to be answered			10		5	5
Marks for each question			1		5	8
Total Marks for each section			10		25	40
(Figures in parenthesis denotes, questions should be asked with the given K level)						

Distribution of Marks with K Level						
K Level	Section A (Multiple Choice Questions)	Section B (Either or Choice)	Section C (Either/ or Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5			5	3.57	3
K2	5	30		35	25	25
K3		20	48	68	48.57	49
K4			32	32	22.85	23
Marks	10	50	80	140	100	100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.						

Summative Examinations - Question Paper – Format

Q. No.	Unit	CO	K-level		
Answer ALL the questions				PART – A (10 x 1 = 10 Marks)	
1.	Unit - I	CO1	K1		
				a)	b)
				c)	d)
2.	Unit - I	CO1	K2		
				a)	b)
				c)	d)
3.	Unit - II	CO2	K1		
				a)	b)
				c)	d)
4.	Unit - II	CO2	K2		
				a)	b)
				c)	d)
5.	Unit - III	CO3	K1		
				a)	b)
				c)	d)
6.	Unit - III	CO3	K2		
				a)	b)
				c)	d)
7.	Unit - IV	CO4	K1		
				a)	b)
				c)	d)
8.	Unit - IV	CO4	K2		
				a)	b)
				c)	d)
9.	Unit - V	CO5	K1		
				a)	b)
				c)	d)
10.	Unit - V	CO5	K2		
				a)	b)
				c)	d)

Answer ALL the questions PART – B (5 x 5 = 25 Marks)				
11. a)	Unit - I	CO1	K2	
OR				
11. b)	Unit - I	CO1	K2	
12. a)	Unit - II	CO2	K3	
OR				
12. b)	Unit - II	CO2	K3	
13. a)	Unit - III	CO3	K2	
OR				
13. b)	Unit - III	CO3	K2	
14. a)	Unit - IV	CO4	K3	
OR				
14. b)	Unit - IV	CO4	K3	
15. a)	Unit - V	CO5	K2	
OR				
15. b)	Unit - V	CO5	K2	

Answer ALL the questions PART – C (5 x 8 = 40 Marks)				
16. a)	Unit - I	CO1	K3	
OR				
16. b)	Unit - I	CO1	K3	
17. a)	Unit - II	CO2	K3	
OR				
17. b)	Unit - II	CO2	K3	
18. a)	Unit - III	CO3	K3	
OR				
18. b)	Unit - III	CO3	K3	
19. a)	Unit - IV	CO4	K4	
OR				
19. b)	Unit - IV	CO4	K4	
20. a)	Unit - V	CO5	K4	
OR				
20. b)	Unit - V	CO5	K4	

MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)



DEPARTMENT OF SOCIAL WORK

FOR THOSE WHO JOINED IN 2023-2024 AND AFTER

Course Name	Health Care and Social Work			
Course Code	23USWEC62	L	P	C
Category	Elective	5	-	3

COURSE OBJECTIVES:

- To provide basic knowledge of Health and its dimensions and determinants.
- To understand the factors affecting health.
- To identify various communicable and non-communicable diseases and their causes
- To get insight into the concept of mental health and mental disorders.
- To understand the role of various health care agencies and programmes in community health.

UNIT - I Health 15hrs

Health – Definition, Dimension – physical, mental, social, spiritual, and positive mental health. Health Philosophy and health determinants – biology and genetics, individual behavior, social and economic factors health care services. Hygiene – definition, importance. Changing the concept of health. Primary health care system in India.

UNIT - II Factors Affecting Health 15hrs

Factors affecting health – Lack of personal hygiene- eyes, nose, teeth, gums, hair, nail, skin, clothing, sleep, and personal habits. Sanitation- definition and importance. Role of primary health care centers. **Nutrition** – Malnutrition and deficiency diseases. Environmental factors and Social factors. Role of a Social worker in promoting health and hygiene in the community.

UNIT - III Physical Health and Mental Health 15hrs

Physical health – meaning and importance Disease, Illness - definition and clinical aspects. **Communicable diseases** and **Non-Communicable diseases**. **Mental health** – meaning and importance. Mental illness and Mental retardation **Mental disorders-** Neurotic, Psychotic and psychosomatic disorders - types, symptoms, causes, and treatment.

UNIT - IV Social Work Intervention in Health Care 15hrs

Factors Promoting health: hygienic food and a balanced diet, exercise, Yoga, Meditation, Naturopathy, and Relaxation therapy. **Indigenous and Modern Intervention methods** - AYUSH and Wellness centers. Role of a social worker in promoting community mental health.

UNIT - V National and International Health Care Agencies and Services 15hrs

National and International Health Care Agencies and Services. IRCS – Indian Red Cross Society ICCW - Indian Council for Child Welfare. CSWB - Central Social Welfare Board. FPAI - Family Planning Association of India National Malaria, TB and Leprosy Eradication Program, Immunization Programme, STD control programme, and Integrated Child Development Services, National Health Mission and Health care delivery systems. WHO and UNICEF.

Total Lecture Hours 75hrs

BOOKS FOR STUDY:

- Egan, Marcia. Kadushin, Goldie. (2007) Social Work Practice in Community-Based Health Care. The Haworth Press, New York.
- Elizabeth, K.E., (2010), Nutrition & Child Development, Paras Medical Publishers
- Mangal, S., K. (2004) Introduction to Abnormal Psychology. New Delhi: Sterling Publishers.
- Morgan, Clifford T., King, A., Richard Weisz., John.R. and Schopler, (1986) Introduction to Psychology. New York: Tata McGraw Hill,
- Sridhar Rao, B. (2005) Principles of Community Medicine, AITBS Publishers

BOOKS FOR REFERENCES:

- Bajpai, P.K. (1998) Social Work Perspectives on Health. Rawat Publications, New Delhi.
- Bedi, Yashpal, A handbook of Preventive and Social Medicine, Atma Ram and Sons
- Chauhan, S., S. (2009) Mental Hygiene – A Science of Adjustment. New Delhi,
- Coleman, James, (1976) Abnormal Psychology and Modern Life. Ed 5, Mumbai: D.B Taraporewala& Sons,
- Goel, S.L., Kumar, R. (2007). Hospital Administration and Management- Theory and Practice. New Delhi: Deep & Deep Publications Pvt. Ltd

WEB RESOURCES:

- ❖ <https://www.healthypeople.gov/2020/about/foundation-health-measures/Determinants-of-Health>
- ❖ <https://www.healthinspirations.net/my-health-philosophy/>
- ❖ <https://www.who.int/news-room/fact-sheets/detail/mental-disorders>
- ❖ <https://www.ncbi.nlm.nih.gov/pmc/articles/PMC5144115/#:~:2Dcare%20services>
- ❖ <https://www.egyankosh.ac.in/bitstream/123456789/31587/1/Unit-6.pdf>

Nature of Course	EMPLOYABILITY		✓	SKILL ORIENTED			ENTREPRENEURSHIP		
Curriculum Relevance	LOCAL		REGIONAL			NATIONAL	✓	GLOBAL	
Changes Made in the Course	Percentage of Change		-	No Changes Made		-	New Course		✓
*Treat 20 % as each unit (20*5=100 %) and calculate the percentage of change for the course.									

COURSE OUTCOMES:		K LEVEL
After studying this course, the students will be able to:		
CO1	To be aware of the concept of health and its various determinants and dimensions and its relevance in social work practice	K1 to K4
CO2	To analyze the social, personal, and environmental factors affecting health of the community	K1 to K4
CO3	To evaluate the causes and treatment for various physical and mental disorders	K1 to K4
CO4	To understand the indigenous and modern intervention methods in promoting physical and mental health	K1 to K4
CO5	To apply the knowledge of health and hygiene in promoting community health and well-being	K1 to K4

MAPPING WITH PROGRAM OUTCOMES:

CO/PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	2	2	3	3	3	3				
CO2	2	2	3	3	3	3				
CO3	3	3	3	2	2	2				
CO4	2	2	3	3	3	3				
CO5	3	3	3	2	3	3				

S- STRONG
M – MEDIUM
L - LOW
CO / PO MAPPING:

COS	PSO1	PSO2	PSO3	PSO4	PSO5
CO 1	S	S	S	S	S
CO 2	M	S	S	S	S
CO 3	M	S	S	S	S
CO 4	S	S	S	S	S
CO 5	S	S	S	S	S
WEIGHTAGE					
WEIGHTED PERCENTAGE OF COURSE CONTRIBUTION TO POS					

LESSON PLAN:

UNIT	Health Care and Social Work	HRS	PEDAGOGY
I	Health – Definition, Dimension – physical, mental, social, spiritual, and positive mental health. Health Philosophy and health determinants – biology and genetics, individual behavior, social and economic factors, health care services. Hygiene – definition, importance. Changing the concept of health. Primary health care system in India.	15hrs	PPT, Demonstration, Group Discussion
II	Factors affecting health – Lack of personal hygiene - eyes, nose, teeth, gums, hair, nail, skin, clothing, sleep, and personal habits. Sanitation- definition and importance. Role of primary health care centers. Nutrition – Malnutrition and deficiency diseases. Environmental factors and Social factors. Role of a Social worker in promoting health and hygiene in the community.	15hrs	PPT, Group Discussion
III	Physical health – meaning and importance Disease, Illness - definition and clinical aspects. Communicable diseases and Non-Communicable diseases . Mental health – meaning and importance. Mental illness and Mental retardation Mental disorders - Neurotic, Psychotic and psychosomatic disorders - types, symptoms, causes, and treatment.	15hrs	PPT, Group Discussion

IV	Factors Promoting health: hygienic food and a balanced diet, exercise, Yoga, Meditation, Naturopathy, and Relaxation therapy. Indigenous and Modern Intervention methods - AYUSH and Wellness centers. Role of a social worker in promoting community mental health.	15hrs	PPT, Seminar, Group Discussion
V	National and International Health Care Agencies and Services. IRCS – Indian Red Cross Society ICCW - Indian Council for Child Welfare. CSWB - Central Social Welfare Board. FPAI - Family Planning Association of India National Malaria, TB and Leprosy Eradication Program, Immunization Programme, STD control programme, and Integrated Child Development Services, National Health Mission and Health care delivery systems. WHO and UNICEF.	15hrs	PPT, Seminar, Group Discussion

Learning Outcome Based Education & Assessment (LOBE)						
Formative Examination - Blue Print						
Articulation Mapping – K Levels with Course Outcomes (COs)						
Internal	Cos	K Level	Section A		Section B Either or Choice	Section C Either or Choice
			MCQs			
			No. of Questions	K - Level		
CI	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2 (K3&K3)
AI	CO2	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
CI	CO3	K1 – K4	2	K1&K2	2 (K2&K2)	2 (K3&K3)
AII	CO4	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		4	4
		No. of Questions to be answered	4		2	2
		Marks for each question	1		5	8
		Total Marks for each section	4		10	16

Distribution of Marks with K Level CIA I & CIA II							
	K Level	Section A (Multiple Choice Questions)	Section B (Either / Or Choice)	Section C (Either / Or Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100
CIA II	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)						
S. No	Cos	K - Level	Section A (MCQs)		Section B (Either / or Choice) With K - LEVEL	Section C (Either / or Choice) With K - LEVEL
			No. of Questions	K – Level		
1	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
2	CO2	K1 – K4	2	K1&K2	2(K3&K3)	2(K3&K3)
3	CO3	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
4	CO4	K1 – K4	2	K1&K2	2(K3&K3)	2(K4&K4)
5	CO5	K1 – K4	2	K1&K2	2(K2&K2)	2(K4&K4)
No. of Questions to be Asked			10		10	10
No. of Questions to be answered			10		5	5
Marks for each question			1		5	8
Total Marks for each section			10		25	40
(Figures in parenthesis denotes, questions should be asked with the given K level)						

Distribution of Marks with K Level						
K Level	Section A (Multiple Choice Questions)	Section B (Either or Choice)	Section C (Either/ or Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5			5	3.57	3
K2	5	30		35	25	25
K3		20	48	68	48.57	49
K4			32	32	22.85	23
Marks	10	50	80	140	100	100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.						

Summative Examinations - Question Paper – Format

Q. No.	Unit	CO	K-level		
Answer ALL the questions				PART – A (10 x 1 = 10 Marks)	
1.	Unit - I	CO1	K1		
				a)	b)
				c)	d)
2.	Unit - I	CO1	K2		
				a)	b)
				c)	d)
3.	Unit - II	CO2	K1		
				a)	b)
				c)	d)
4.	Unit - II	CO2	K2		
				a)	b)
				c)	d)
5.	Unit - III	CO3	K1		
				a)	b)
				c)	d)
6.	Unit - III	CO3	K2		
				a)	b)
				c)	d)
7.	Unit - IV	CO4	K1		
				a)	b)
				c)	d)
8.	Unit - IV	CO4	K2		
				a)	b)
				c)	d)
9.	Unit - V	CO5	K1		
				a)	b)
				c)	d)
10.	Unit - V	CO5	K2		
				a)	b)
				c)	d)

Answer ALL the questions PART – B (5 x 5 = 25 Marks)				
11. a)	Unit - I	CO1	K2	
OR				
11. b)	Unit - I	CO1	K2	
12. a)	Unit - II	CO2	K3	
OR				
12. b)	Unit - II	CO2	K3	
13. a)	Unit - III	CO3	K2	
OR				
13. b)	Unit - III	CO3	K2	
14. a)	Unit - IV	CO4	K3	
OR				
14. b)	Unit - IV	CO4	K3	
15. a)	Unit - V	CO5	K2	
OR				
15. b)	Unit - V	CO5	K2	

Answer ALL the questions PART – C (5 x 8 = 40 Marks)				
16. a)	Unit - I	CO1	K3	
OR				
16. b)	Unit - I	CO1	K3	
17. a)	Unit - II	CO2	K3	
OR				
17. b)	Unit - II	CO2	K3	
18. a)	Unit - III	CO3	K3	
OR				
18. b)	Unit - III	CO3	K3	
19. a)	Unit - IV	CO4	K4	
OR				
19. b)	Unit - IV	CO4	K4	
20. a)	Unit - V	CO5	K4	
OR				
20. b)	Unit - V	CO5	K4	

MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)**DEPARTMENT OF SOCIAL WORK****FOR THOSE WHO JOINED IN 2023-2024 AND AFTER**

Course Name	Social Exclusion and Inclusive Development			
Course Code	23USWEC63	L	P	C
Category	Elective	5	-	3
COURSE OBJECTIVES:				
<ul style="list-style-type: none"> ➤ To define the concepts in Social Exclusion and Inclusion ➤ To understand the nature and mechanism of Social Exclusion in the Indian context ➤ To know the evolution of Social Exclusion and Inclusion ➤ To appreciate the legislations and policies on Minorities and the Marginalised in the Society ➤ To explain the Inclusive Development Approach 				
UNIT - I				15
Introduction to Social Exclusion: Emergence of the concept of social exclusion, Modern Usage – Lenoir and the Les Exclus, Poverty. Indicators of social exclusion: Qualitative and Quantitative debate – properties of Social Exclusion measure, Socio historical perspective, nature, and mechanism of social exclusion in India.				
UNIT - II				15
Caste and Exclusion: Caste and Exclusion: Caste and Religion. Caste and power relations. In Modern Terms: Caste, Untouchables, Dalits, Other Backward Classes. Caste in colonial period. Caste politics, OBC upsurge. Modus operandi of caste in neo liberal paradigm. Exclusion in public sphere, Discrimination, oppression, violence and stigma				
UNIT -III				15
Gender and Exclusion: Gender and Exclusion: Gender, patriarchy, Caste and Gender, Feminism and Dalit feminism. Approaches to understand gender inequality and Exclusion, Gender and media, Violence against women, family laws, and its exclusionary nature. Emergence of women's movement across the world and in India.				
UNIT - IV				15
Minorities and Exclusion: Minorities: Concept, Definitions and Types, Historical Profile of Minorities in India, Constitutional Precepts on Minorities: Identities and Dynamics, Minority and Conflict in Modern India, Marginalization of Minorities in India. Hate politics, Intolerance debate				
UNIT - V				15
Inclusive Policies and the Marginalized in India: Inclusive Policies and the Marginalized in India: Reservations and Quota System. Politics and Discourse on Reservation in India. Discourse on Reservation in Private Sector: Issue of Inclusion and Equality. Agencies of Inclusion: Scheduled Caste and Scheduled Tribes and Safai Karamchari Commission, Minority Commission. Institutions as instrument of Inclusion: Role of Judiciary, Legislative and Bureaucracy.				
Total Lecture Hours				75hrs

BOOKS FOR STUDY:

- Gurusamy S. (2011), Social Exclusion and Inclusion: New Delhi, APH Publishing Corporation
- Gupta, Vijayakumar, (2009) Women, Social Justice and Human Rights. New Delhi, MD Publishers
- Hills, J. le Grand, J. and Piachaud, D (eds.) (2002) Understanding Social Exclusion. Oxford University Press
- Liamputtong (2022) Handbook of Social Inclusion. Springer International Publishing
- Pais Richard and Makwana M.H. (2018), Social Inclusion and Development: New Delhi, Rawat Publication

BOOKS FOR REFERENCES:

- Amartya, Sen (2007) On Economic Inequality, Oxford University Press
- Chandra Ramesh (2004) Social Development in India (8 Volumes), New Delhi: Isha Books
- Oommen T. K. (2016) Social Inclusion in Independent India, Hyderabad: Orient Black Swan
- Rodgers, G., C. Gore and J. B. Figueiredo (eds), 1995, Social Exclusion, Rhetoric, Reality, Responses, ILO, Geneva, International Institute for Labour Studies,.
- Sukhadeo Thorat, Caste, Social Exclusion and Poverty Linkages – Concept, Measurement and Empirical Evidence, Working Paper

WEB RESOURCES:

- ❖ <https://www.un.org/esa/socdev/rwss/2016/chapter1.pdf>
- ❖ <https://www.slideshare.net/dakshinamurthy59/social-exclusion-and-inclusive-policy-in-india-drrdakshinamurthy-bharathidasan-university-tiruchirappalli>
- ❖ https://www.researchgate.net/publication/348603300_Social_Exclusion_and_Challenges_of_Inclusion_in_India
- ❖ <https://shodhganga.inflibnet.ac.in/>
- ❖ <https://www.researchgate.net/>

Nature of Course	EMPLOYABILITY				SKILL ORIENTED		✓	ENTREPRENEURSHIP			
Curriculum Relevance	LOCAL		REGIONAL			NATIONAL		✓	GLOBAL		
Changes Made in the Course	Percentage of Change				No Changes Made				New Course		✓
*Treat 20 % as each unit (20*5=100 %) and calculate the percentage of change for the course.											

COURSE OUTCOMES:**K LEVEL**

After studying this course, the students will be able to:

CO1	To find the relevance of Social Exclusion and Inclusion in the Indian Society	K1 to K4
CO2	To understand the interrelationship between Social Exclusion and Inclusion	K1 to K4
CO3	To apply the knowledge in understanding the challenges and issues concerning the Marginalised and the Minorities	K1 to K4
CO4	To analyse the relevance of the various Legislations and Policies on those excluded from the society	K1 to K4
CO5	To experiment the use of the methods of Social Work with the Marginalised	K1 to K4

MAPPING WITH PROGRAM OUTCOMES:

CO/PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	2	2	3	3	3	3				
CO2	2	2	3	3	3	3				
CO3	3	3	3	2	2	2				
CO4	2	2	3	3	3	3				
CO5	3	3	3	2	3	3				

S- STRONG
M – MEDIUM
L - LOW
CO / PO MAPPING:

COS	PSO1	PSO2	PSO3	PSO4	PSO5
CO 1	S	S	S	M	S
CO 2	S	S	S	S	M
CO 3	S	S	M	S	S
CO 4	S	M	S	S	S
CO 5	M	S	S	S	S
WEIGHTAGE					
WEIGHTED PERCENTAGE OF COURSE CONTRIBUTION TO POS					

LESSON PLAN:

UNIT	Social Exclusion and Inclusive Development	HRS	PEDAGOGY
I	Introduction to Social Exclusion: Emergence of the concept social exclusion, Modern Usage – Lenoir and the Les Exclus, Poverty. Indicators of social exclusion: Qualitative and Quantitative debate – properties of Social Exclusion measure, Socio historical perspective, nature, and mechanism of social exclusion in India.	15	PPT,Demonstration, Group Discussion
II	Caste and Exclusion: Caste and Exclusion: Caste and Religion. Caste and power relations. In Modern Terms: Caste, Untouchables, Dalits, Other Backward Classes. Caste in colonial period. Caste politics, OBC upsurge. Modus operandi of caste in neo liberal paradigm. Exclusion in public sphere, discrimination, oppression, violence and stigma	15	PPT,Demonstration, Group Discussion
III	Gender and Exclusion: Gender and Exclusion: Gender, patriarchy, Caste and Gender, Feminism and Dalit feminism. Approaches to understand gender inequality and Exclusion, Gender and media, Violence against women, family laws, and its exclusionary nature. Emergence of women's movement across the world and in India.	15	PPT,Demonstration, Group Discussion
IV	Minorities and Exclusion: Minorities: Concept, Definitions and		PPT,Demo

	Types, Historical Profile of Minorities in India, Constitutional Precepts on Minorities: Identities and Dynamics, Minority and Conflict in Modern India, Marginalization of Minorities in India. Hate politics, Intolerance debate	15	n stration, Group Discussion
V	Inclusive Policies and the Marginalized in India: Inclusive Policies and the Marginalized in India: Reservations and Quota System. Politics and Discourse on Reservation in India. Discourse on Reservation in Private Sector: Issue of Inclusion and Equality. Agencies of Inclusion: Scheduled Caste and Scheduled Tribes and SafaiKaramchhari Commission, Minority Commission. Institutions as instrument of Inclusion: Role of Judiciary, Legislative and Bureaucracy._	15	PPT,Demo n stration, Group Discussion

Learning Outcome Based Education & Assessment (LOBE)						
Formative Examination - Blue Print						
Articulation Mapping – K Levels with Course Outcomes (COs)						
Internal	Cos	K Level	Section A		Section B Either or Choice	Section C Either or Choice
			MCQs			
			No. of. Questions	K - Level		
CI AI	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2 (K3&K3)
	CO2	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
CI AII	CO3	K1 – K4	2	K1&K2	2 (K2&K2)	2 (K3&K3)
	CO4	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		4	4
		No. of Questions to be answered	4		2	2
		Marks for each question	1		5	8
		Total Marks for each section	4		10	16

Distribution of Marks with K Level CIA I & CIA II							
	K Level	Section A (Multiple Choice Questions)	Section B (Either / Or Choice)	Section C (Either / Or Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100
CIA II	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)						
S. No	Cos	K - Level	Section A (MCQs)		Section B (Either / or Choice) With K - LEVEL	Section C (Either / or Choice) With K - LEVEL
			No. of Questions	K – Level		
1	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
2	CO2	K1 – K4	2	K1&K2	2(K3&K3)	2(K3&K3)
3	CO3	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
4	CO4	K1 – K4	2	K1&K2	2(K3&K3)	2(K4&K4)
5	CO5	K1 – K4	2	K1&K2	2(K2&K2)	2(K4&K4)
No. of Questions to be Asked			10		10	10
No. of Questions to be answered			10		5	5
Marks for each question			1		5	8
Total Marks for each section			10		25	40
(Figures in parenthesis denotes, questions should be asked with the given K level)						

Distribution of Marks with K Level						
K Level	Section A (Multiple Choice Questions)	Section B (Either or Choice)	Section C (Either/ or Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5			5	3.57	3
K2	5	30		35	25	25
K3		20	48	68	48.57	49
K4			32	32	22.85	23
Marks	10	50	80	140	100	100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.						

Summative Examinations - Question Paper – Format

Q. No.	Unit	CO	K-level		
Answer ALL the questions				PART – A (10 x 1 = 10 Marks)	
1.	Unit - I	CO1	K1		
				a)	b)
				c)	d)
2.	Unit - I	CO1	K2		
				a)	b)
				c)	d)
3.	Unit - II	CO2	K1		
				a)	b)
				c)	d)
4.	Unit - II	CO2	K2		
				a)	b)
				c)	d)
5.	Unit - III	CO3	K1		
				a)	b)
				c)	d)
6.	Unit - III	CO3	K2		
				a)	b)
				c)	d)
7.	Unit - IV	CO4	K1		
				a)	b)
				c)	d)
8.	Unit - IV	CO4	K2		
				a)	b)
				c)	d)
9.	Unit - V	CO5	K1		
				a)	b)
				c)	d)
10.	Unit - V	CO5	K2		
				a)	b)
				c)	d)

Answer ALL the questions PART – B (5 x 5 = 25 Marks)				
11. a)	Unit - I	CO1	K2	
OR				
11. b)	Unit - I	CO1	K2	
12. a)	Unit - II	CO2	K3	
OR				
12. b)	Unit - II	CO2	K3	
13. a)	Unit - III	CO3	K2	
OR				
13. b)	Unit - III	CO3	K2	
14. a)	Unit - IV	CO4	K3	
OR				
14. b)	Unit - IV	CO4	K3	
15. a)	Unit - V	CO5	K2	
OR				
15. b)	Unit - V	CO5	K2	

Answer ALL the questions PART – C (5 x 8 = 40 Marks)				
16. a)	Unit - I	CO1	K3	
OR				
16. b)	Unit - I	CO1	K3	
17. a)	Unit - II	CO2	K3	
OR				
17. b)	Unit - II	CO2	K3	
18. a)	Unit - III	CO3	K3	
OR				
18. b)	Unit - III	CO3	K3	
19. a)	Unit - IV	CO4	K4	
OR				
19. b)	Unit - IV	CO4	K4	
20. a)	Unit - V	CO5	K4	
OR				
20. b)	Unit - V	CO5	K4	

MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)



DEPARTMENT OF SOCIAL WORK

FOR THOSE WHO JOINED IN 2023-2024 AND AFTER

Course Name	Counselling			
Course Code	23USWEC64	L	P	C
Category	Elective	5	-	3
COURSE OBJECTIVES:				
<ul style="list-style-type: none">➤ To develop skills and techniques of counselling➤ To understanding conceptual and theoretical approaches to develop eclectic approach counselling➤ To Appreciate the ethical principles of counselling associated with Social work practice➤ To assess boundaries of the different types of counselling➤ To understand and differentiate guidance, counselling and psychotherapy.				
UNIT - I				15hrs
The Conceptual Framework: Definition, principles and goals; factors influencing counselling process; Principles of Counselling. Counsellor – counselee relationship, process of counselling – qualities of an effective counsellor – practical counselling skills, Counsellor as a professional: attitudes, values, beliefs, burn-out stress management, self-renewal. Client as a person: voluntary and non – voluntary client, expectations, client's behaviour.				
UNIT - II				15hrs
Different Types and Approaches of Counselling: Types of Counselling - Individual and Groups Counselling, Couple counselling and Family Counselling, directive counselling, non-directive counselling, individual counselling, group counselling, community counselling, peer counselling Approaches: Overview of alternate approaches: yoga, meditation, storytelling, art therapy, psychodrama, medical clowning, laughter therapy, movement therapy. Need for Eclectic approach to counselling				
UNIT - III				15hrs
Counselling Skills and Techniques: Micro Skills: Reflection and Paraphrasing, Summarising, Confronting. Counselling Techniques: Initiating contact, intake, rapport building, establishing structure, interaction, attending behaviour, observation, listening, and responding, SOLER. Identifying barriers to change and managing them, Termination and Evaluation.				
UNIT - IV				15hrs
The Eagan Model of Counselling: Stage- 1: Problem exploration and clarification- Part I – Attending & listening, Part II – Helper's response and clients self-exploration. Stage- 2: Integrative understanding/ dynamic self-understanding, Part I- focusing, summarizing, probing. Part II- Helper's skills- self-disclosure, immediacy and confrontation. Stage- 3: Facilitating action-Part I - helping clients see alternatives, formulate action plan; implement and evaluate.				
UNIT - V				15hrs
Counselling with Various Groups: Children, Youth, Unmarried Youth (Pre marital Counselling), PLWHA, Families, Employees, Disabled, Marital, Victims of Rape and Sexually Abused, Suicidal clients, Gerontological counselling, Disaster counselling, Grief and Bereavement Counselling, Drug addiction and alcoholism.				
Total Lecture Hours				75hrs

BOOKS FOR STUDY:

- Antony, D. John, (2003). Skills of Counselling, Anugraha Publication, Tamilnadu
- Burke, F. Joseph (1989). Contemporary approaches to Psychotherapy & Counselling California : Brooke/Cole Publishing Co.
- Capuzzi, David (1999). Counselling and Psychotherapies Columbia : Merrill Prentice Hall, London, Steel
- Carkuff, R.R. and Bereason, B.S, (1977). Beyond Counselling and Therapy, New York, London: Hot Rinchart & Winston
- Chaturvedi, Ramesh, (2005). Educational and Vocational guidance and counseling, Cresnet Publications, Corporation, New Delhi
- Corey, Gerald, (1977). Theory and Practice of Counselling And Psychotherapy, Brooks: Cole V.S., New York

BOOKS FOR REFERENCES:

- Antony D John , (2005). Emotions in counseling, Anugraha Publications, Tamilnadu
- Antony D John , (2005). Self psychology, Anugraha Publications, Tamilnadu
- Antony D John, (2006): Mental disorders encountered in counseling, Anugraha Publications Tamilnadu
- Antony D John, (2005). Family Counselling, Anugraha, Publications Tamilnadu
- Berne Eric, (1964). Game people play, New York: Grove Press
- Colin Feltham (2010): Brief Counselling, New Delhi: Tata McGraw Hill
- Dalaganjan Naik. (2004): Fundamentals of Guidance and Counselling. Delhi: Adhyayan.
- Dryden and Feltham, (1994). Developing counselor training, Sage Publications, London Steel.

WEB RESOURCES:

- ❖ <https://www.socialworkin.com>
- ❖ <https://shodhganga.inflibnet.ac.in/>
- ❖ <https://www.guide2socialwork.com/social-group-work/>
- ❖ <https://www.socialwelfare.library.vcu.edu>
- ❖ <http://www.ignou.ac.in>
- ❖ <https://www.researchgate.net>

Nature of Course	EMPLOYABILITY				SKILL ORIENTED		✓	ENTREPRENEURSHIP		
Curriculum Relevance	LOCAL		REGIONAL			NATIONAL			GLOBAL	✓
Changes Made in the Course	Percentage of Change				No Changes Made			New Course		✓
*Treat 20 % as each unit (20*5=100 %) and calculate the percentage of change for the course.										

COURSE OUTCOMES:									K LEVEL
After studying this course, the students will be able to:									
CO1	To understand the values and Principles of Counselling in Social Work								K1 to K4
CO2	To integrate the skills and techniques into practice								K1 to K4
CO3	To choose and evaluate a model of counselling intervention in social work practice in different settings								K1 to K4
CO4	To be able to practice the model of Egan model of counselling with the necessary skills.								K1 to K4
CO5	To demonstrate understanding of the impact of multiple perspectives on human behaviour.								K1 to K4

MAPPING WITH PROGRAM OUTCOMES:										
CO/PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	2	2	3	3	3	3				
CO2	2	2	3	3	3	3				
CO3	3	3	3	2	2	2				
CO4	2	2	3	3	3	3				
CO5	3	3	3	2	3	3				
S- STRONG			M – MEDIUM				L - LOW			

CO / PO MAPPING:					
COS	PSO1	PSO2	PSO3	PSO4	PSO5
CO 1	S	S	S	S	S
CO 2	S	S	S	M	S
CO 3	M	S	S	S	S
CO 4	S	S	S	S	S
CO 5	S	S	S	S	S
WEIGHTAGE					
WEIGHTED PERCENTAGE OF COURSE CONTRIBUTION TO POS					

LESSON PLAN:			
UNIT	Counselling	HRS	PEDAGOGY
I	The Conceptual Framework: Definition, principles and goals; factors influencing counselling process; Principles of Counselling.Counsellor – counsee relationship, process of counselling – qualities of an effective counsellor – practical counselling skills, Counsellor as a professional: attitudes, values, beliefs, burn–out stress management, self-renewal. Client as a person: voluntary and non – voluntary client, expectations, client’s behaviour.	15	PPT,Demonstration, Group Discussion

II	Different Types and Approaches of Counselling: Types of Counselling - Individual and Groups Counselling, Couple counselling and Family Counselling, directive counselling, non- directive counselling, individual counselling, group counselling, community counselling, peer counselling Approaches: Over view of alternate approaches: yoga, meditation, storytelling, art therapy, psychodrama, medical clowning, laughter therapy, movement therapy. Need for Eclectic approach to counselling	15	PPT, Group Discussion
III	Counselling Skills and Techniques: Micro Skills: Reflection and Paraphrasing, Summarising, Confronting. Counselling Techniques: Initiating contact, intake, rapport building, establishing structure, interaction, attending behaviour, observation, listening, and responding, SOLER. Identifying barriers to change and managing them , Termination and Evaluation	15	PPT, Group Discussion
IV	The Eagan Model of Counselling: Stage- 1: Problem exploration and clarification- Part I – Attending & listening, Part II – Helper’s response and clients self-exploration. Stage- 2: Integrative understanding/ dynamic self-understanding, Part I- focusing, summarizing, probing. Part II- Helper’s skills- self-disclosure, immediacy and confrontation. Stage- 3: Facilitating action-Part I - helping clients see alternatives, formulate action plan; implement and evaluate.	15	PPT, Seminar, Group Discussion
V	Counselling with Various Groups: Children, Youth, Unmarried Youth (Pre marital Counselling), PLWHA, Families, Employees, Disabled, Marital, Victims of Rape and Sexually Abused, Suicidal clients, Gerontological counselling, Disaster counselling, Grief and Bereavement Counselling, Drug addiction and alcoholism.	15	PPT, Seminar, Group Discussion

Learning Outcome Based Education & Assessment (LOBE)
Formative Examination - Blue Print
Articulation Mapping – K Levels with Course Outcomes (COs)

Internal	Cos	K Level	Section A		Section B Either or Choice	Section C Either or Choice
			MCQs			
			No. of. Questions	K - Level		
CI AI	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2 (K3&K3)
	CO2	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
CI AII	CO3	K1 – K4	2	K1&K2	2 (K2&K2)	2 (K3&K3)
	CO4	K1 – K4	2	K1&K2	2 (K3&K3)	2 (K4&K4)
Question Pattern CIA I & II		No. of Questions to be asked	4		4	4
		No. of Questions to be answered	4		2	2
		Marks for each question	1		5	8
		Total Marks for each section	4		10	16

Distribution of Marks with K Level CIA I & CIA II

	K Level	Section A (Multiple Choice Questions)	Section B (Either / Or Choice)	Section C (Either / Or Choice)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100
CIA II	K1	2			2	3.57	25
	K2	2	10		12	21.42	
	K3		10	16	26	46.42	46
	K4			16	16	28.57	29
	Marks	4	20	32	56	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)						
S. No	Cos	K - Level	Section A (MCQs)		Section B (Either / or Choice) With K - LEVEL	Section C (Either / or Choice) With K - LEVEL
			No. of Questions	K – Level		
1	CO1	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
2	CO2	K1 – K4	2	K1&K2	2(K3&K3)	2(K3&K3)
3	CO3	K1 – K4	2	K1&K2	2(K2&K2)	2(K3&K3)
4	CO4	K1 – K4	2	K1&K2	2(K3&K3)	2(K4&K4)
5	CO5	K1 – K4	2	K1&K2	2(K2&K2)	2(K4&K4)
No. of Questions to be Asked			10		10	10
No. of Questions to be answered			10		5	5
Marks for each question			1		5	8
Total Marks for each section			10		25	40
(Figures in parenthesis denotes, questions should be asked with the given K level)						

Distribution of Marks with K Level						
K Level	Section A (Multiple Choice Questions)	Section B (Either or Choice)	Section C (Either/ or Choice)	Total Marks	% of (Marks without choice)	Consolidated %
K1	5			5	3.57	3
K2	5	30		35	25	25
K3		20	48	68	48.57	49
K4			32	32	22.85	23
Marks	10	50	80	140	100	100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.						

Summative Examinations - Question Paper – Format

Q. No.	Unit	CO	K-level		
Answer ALL the questions				PART – A	(10 x 1 = 10 Marks)
1.	Unit - I	CO1	K1		
				a)	b)
				c)	d)
2.	Unit - I	CO1	K2		
				a)	b)
				c)	d)
3.	Unit - II	CO2	K1		
				a)	b)
				c)	d)
4.	Unit - II	CO2	K2		
				a)	b)
				c)	d)
5.	Unit - III	CO3	K1		
				a)	b)
				c)	d)
6.	Unit - III	CO3	K2		
				a)	b)
				c)	d)
7.	Unit - IV	CO4	K1		
				a)	b)
				c)	d)
8.	Unit - IV	CO4	K2		
				a)	b)
				c)	d)
9.	Unit - V	CO5	K1		
				a)	b)
				c)	d)
10.	Unit - V	CO5	K2		
				a)	b)
				c)	d)

Answer ALL the questions PART – B (5 x 5 = 25 Marks)				
11. a)	Unit - I	CO1	K2	
OR				
11. b)	Unit - I	CO1	K2	
12. a)	Unit - II	CO2	K3	
OR				
12. b)	Unit - II	CO2	K3	
13. a)	Unit - III	CO3	K2	
OR				
13. b)	Unit - III	CO3	K2	
14. a)	Unit - IV	CO4	K3	
OR				
14. b)	Unit - IV	CO4	K3	
15. a)	Unit - V	CO5	K2	
OR				
15. b)	Unit - V	CO5	K2	

Answer ALL the questions PART – C (5 x 8 = 40 Marks)				
16. a)	Unit - I	CO1	K3	
OR				
16. b)	Unit - I	CO1	K3	
17. a)	Unit - II	CO2	K3	
OR				
17. b)	Unit - II	CO2	K3	
18. a)	Unit - III	CO3	K3	
OR				
18. b)	Unit - III	CO3	K3	
19. a)	Unit - IV	CO4	K4	
OR				
19. b)	Unit - IV	CO4	K4	
20. a)	Unit - V	CO5	K4	
OR				
20. b)	Unit - V	CO5	K4	

MANNAR THIRUMALAI NAICKER COLLEGE (AUTONOMOUS)**DEPARTMENT OF SOCIAL WORK****FOR THOSE WHO JOINED IN 2023-2024 AND AFTER**

Course Name	Computer Training			
Course Code	23USWSC61	L	P	C
Category	Skill	2	-	2
COURSE OBJECTIVES:				
<ul style="list-style-type: none"> ➤ To introduce the basic knowledge of computers. ➤ To understand the various input and output devices ➤ To learn about productivity/ application software that is basically used. ➤ To acquire practical skills for working with computers. ➤ To operate computers on own. 				
UNIT - I Introduction to Computers				06hrs
Introduction to Computers: Evolution, Types, Major Components- CPU, Peripheral devices, RAM, Hardware Memory, Input & Output devices, and Software. Desktop features, Installing and Uninstalling new Programs. Windows Explorer – Copying, Moving files, Finding Files or Folders				
UNIT - II Productivity / Application Software				06hrs
Productivity / Application Software: Word document -Word application, creating a word file, basic and advanced formatting, Inserting in word: Table, Charts, Pictures, Clipart, Shapes, Smart art, Page layout, designing borders, word-art, creating links in word				
UNIT - III Productivity / Application Software				06hrs
Productivity / Application Software: Excel -Workbook and worksheet, working in worksheets, creating tables and charts. Worksheet – Excel preparation-Cell alignment and Designing, Entering Numbers, Entering & Creating Formulas in Excel and using it for calculation, using filters, Merging, Wrapping text. Moving and Copying, Inserting and Deleting Rows and Columns – Creating various types of charts based on the data – Database in a Worksheet. Printing excel sheets.				
UNIT - IV Productivity / Application Software				06hrs
Productivity / Application Software: PowerPoint – Creating presentations, using templates, and inserting tables and charts. Power point – Slides – Inserting New Slides, inserting audio, inserting video, ClipArt's, Power Point Views-Normal view, Slide sorter view, Reading view, Deleting sections, Running a Slide Show, Setting backgrounds, Using slide master, Printing Presentations, Format Options, Editing Features. Formatting the slides				
UNIT - V				06hrs
Internet: Internet security, Web Browsers, Search Engines, file sharing, and downloading. Online learning methodology-ZOOM, MICROSOFT TEAMS. Online Learning Platforms-NPTEL, SWAYAM, MOOC. Introduction to SPSS.				
Total Lecture Hours				30hrs

BOOKS FOR STUDY:

- Alexis Leon, and Mathews Leon. 2009. Introduction to Computers. Vikas Publishing House. Delhi.
- Prithi, Sinha, Pradeep, K and Sinha. (2004). Computer Fundamentals: Concepts, Systems & Applications- 8th Edition. BPB Publications.
- Rajmohan Joshi. 2006. Introduction to Computers. Isha Books, Delhi.
- Satish Jain, Dr. Shalini Jain & M. Geetha. (2016). Basic Computer Course Made Simple. BPB Publications. Delhi.
- Soumya Ranjan Behera. (2019). Basic Computer Course. Vasan Publications. Bengaluru

BOOKS FOR REFERENCES:

- 1.Wallace Wang. 2016. Absolute Beginners Guide to Computing. Apress. New York.
- Michael Miller. 2013. Computer Basics Absolute Beginner's Guide. Pearson education Inc.
- James Bernstein. 2022. Computers Made Easy from Dummy to Geek. Made easy book series. USA.
- David A. Patterson. 1999. Personal Computer Applications in the Social Services. Allyn and Bacon: Boston.
- Kasper B. Langman. 2022. Computers for beginners and seniors: A User Guide on How to Become an Expert in Computer with Illustrations. Independently published.

WEB RESOURCES:

- ❖ https://www.academia.edu/35807595/Basic_Computer_course_book
- ❖ <https://sscstudy.com/basic-computer-course-book-pdf-download/>
- ❖ https://youtu.be/eEo_aacpwCw
- ❖ <https://youtu.be/ZXAPCy2c33o>
- ❖ <https://youtu.be/N8jRM738m6M>

Nature of Course	EMPLOYABILITY			SKILL ORIENTED		✓	ENTREPRENEURSHIP		
Curriculum Relevance	LOCAL		REGIONAL		NATIONAL	✓	GLOBAL		
Changes Made in the Course	Percentage of Change			No Changes Made			New Course		✓

***Treat 20% as each unit (20*5=100%) and calculate the percentage of change for the course.**

COURSE OUTCOMES:									K LEVEL
After studying this course, the students will be able to:									
CO1	To comprehend the evaluation and types of computers								K1 to K4
CO2	To distinguish the various components of computers and their uses								K1 to K4
CO3	To operate the computer and execute assignments related to it.								K1 to K4
CO4	To compare and contrast the different application software personal use.								K1 to K4
CO5	To select the appropriate application and work on it for documentation and to apply the								K1 to K4

MAPPING WITH PROGRAM OUTCOMES:										
CO/PO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	2	2	3	3	3	3				
CO2	2	2	3	3	3	3				
CO3	3	3	3	2	2	2				
CO4	2	2	3	3	3	3				
CO5	3	3	3	2	3	3				
S- STRONG			M – MEDIUM					L - LOW		

CO / PO MAPPING:					
COS	PSO1	PSO2	PSO3	PSO4	PSO5
CO 1	S	S	S	S	M
CO 2	S	S	S	M	S
CO 3	S	M	S	S	S
CO 4	S	S	S	S	S
CO 5	S	S	M	S	S
WEIGHTAGE					
WEIGHTED PERCENTAGE OF COURSE CONTRIBUTION TO POS					

LESSON PLAN:			
UNIT	Computer Training	HRS	PEDAGOGY
I	Introduction to Computers: Evolution, Types, Major Components-CPU, Peripheral devices, RAM, Hardware Memory, Input & Output devices, and Software. Desktop features, Installing and Uninstalling new Programs. Windows Explorer – Copying, Moving files, Finding Files or Folders	06hrs	Demo Class
II	Productivity / Application Software: Word document -Word application, creating a word file, basic and advanced formatting, Inserting in word: Table, Charts, Pictures, Clipart, Shapes, Smart art,	06hrs	Demo Class

	Page layout, designing borders, word-art, creating links in word		
III	Productivity / Application Software: Excel -Workbook and worksheet, working in worksheets, creating tables and charts. Worksheet – Excel preparation-Cell alignment and Designing, Entering Numbers, Entering & Creating Formulas in Excel and using it for calculation, using filters, Merging, Wrapping text. Moving and Copying, Inserting and Deleting Rows and Columns – Creating various types of charts based on the data – Database in a Worksheet. Printing excel sheets.	06hrs	Demo Class
IV	Productivity / Application Software: PowerPoint – Creating presentations, using templates, and inserting tables and charts. Power point – Slides – Inserting New Slides, inserting audio, inserting video, ClipArt's, Power Point Views- Normal view, Slide sorter view, Reading view, Deleting sections, Running a Slide Show, Setting backgrounds, Using slide master, Printing Presentations, Format Options, Editing Features. Formatting the slides	06hrs	Demo Class
V	Internet: Internet security, Web Browsers, Search Engines, file sharing, and downloading. Online learning methodology-ZOOM, MICROSOFT TEAMS. Online Learning Platforms-NPTEL, SWAYAM, MOOC. Introduction to SPSS.	06hrs	Demo Class

Learning Outcome Based Education & Assessment (LOBE) Formative Examination - Blue Print Articulation Mapping – K Levels with Course Outcomes (COs)				
Internal	Cos	K Level	Section A	
			MCQs	
			No. of. Questions	K - Level
CI AI	CO1	K1 – K2	25	K1,K2
	CO2	K1 – K2	25	K1,K2
CI AII	CO3	K1 – K2	25	K1,K2
	CO4	K1 – K2	25	K1,K2
Question Pattern CIA I & II		No. of Questions to be asked	50	
		No. of Questions to be answered	50	
		Marks for each question	1	
		Total Marks for each section	50	

* Two Formative examinations will be conducted as a part of Continuous Internal Assessment under which, 50 MCQ's will be asked [50X1=50 marks] from any 4 CO's. (Ist Test-2 CO's & IInd Test-2 CO's) in equal weightage

Distribution of Marks with K Level CIA I & CIA II					
	K Level	Section A (Multiple Choice Questions)	Total Marks	% of (Marks without choice)	Consolidate of %
CIA I	K1	30	30	60	100
	K2	20	20	40	
	K3				
	K4				
	Marks	50	50	100	100
CIA II	K1	30	30	60	100
	K2	20	20	40	
	K3				
	K4				
	Marks	50	50	100	100

K1- Remembering and recalling facts with specific answers

K2- Basic understanding of facts and stating main ideas with general answers

K3- Application oriented- Solving Problems

K4- Examining, analyzing, presentation and make inferences with evidences

CO5 will be allotted for individual Assignment which carries five marks as part of CIA component.

Summative Examination – Blue Print Articulation Mapping – K Level with Course Outcomes (COs)				
S. No	COs	K - Level	Section A (MCQs)	
			No. of Questions	K – Level
1	CO1	K1-K2	15	K1,K2
2	CO2	K1-K2	15	K1,K2
3	CO3	K1-K2	15	K1,K2
4	CO4	K1-K2	15	K1,K2
5	CO5	K1-K2	15	K1,K2
No. of Questions to be Asked			75	
No. of Questions to be answered			75	
Marks for each question			1	
Total Marks for each section			75	
(Figures in parenthesis denotes, questions should be asked with the given K level)				

In summative examinations, 75 MCQ's will be asked [75X1=75 marks] from all 5 CO's in equal weightage.

Distribution of Marks with K Level				
K Level	Section A (Multiple Choice Questions)	Total Marks	% of (Marks without choice)	Consolidated %
K1	40	40	53	100
K2	35	35	47	
K3				
K4				
Marks		75	100	100
NB: Higher level of performance of the students is to be assessed by attempting higher level of K levels.				