MANNAR THIRUMALAI NAICKER COLLEGE

(Founded by the Tamilnadu Naidu Mahajana Sangam)

An Autonomous Institution, Affiliated to Madurai Kamaraj University

A Linguistic Minority Co-educational Institution/ Re-accredited with 'A' Grade by NAAC

PASUMALAI, MADURAI – 625 004

INFRASTRUCTURE MAINTENANCE &

UTILIZATION POLICY

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Infrastructure is the backbone of a system, organization or Institution.

Regardless of how it is created, an infrastructure must provide impressive structures to execute all the functions of an Institution. This response contains the systems and procedures adopted for campus up-keeping and optimal utilization of infrastructure. The descriptions not only explain the procedures of utilizing computers, IT, Equipment, furniture, classrooms, Seminar Halls and other facilities, it also sets the stage for the maximum use of the above said infrastructure that may result in an absolutely conducive Academic Atmosphere.

Classrooms:

Classrooms are allocated as per the Time-tables framed by the respective Departments. The classrooms are enabled with ICT tools such as LCD Projectors and Smart boards. There are 100 classrooms in total. 89 of them are enabled with LCD Projectors. 2 of them are mounted with Smart Boards.

Utility:

The classrooms are of four different blocks, and its possesses spacious classrooms which have sufficient fans and fluorescent lights and desks. The classrooms are also used other Governmental and Non-Governmental organizations for the conduct of several programmes and competitive examinations with prior permission. The classrooms are put to optimum use by the students of the Regular and the Community college. The classrooms are also utilized for the

conduct of Add-on and Certificate Courses. Typewriting classes are also conducted.

Laboratories:

The College has Laboratories for practical experimentation research activities. The Science laboratories such as Physics, Chemistry, Microbiology, Food and Nutrient, Computer Science, Information Technology and Computer applications are equipped with upgraded facilities and instrument. The Computer Science Laboratories are used by both UG and PG students. The College also has a separate Faculty Research Computer Laboratory.

Language Laboratory

The Computerized Language Laboratory is equipped with E-class SW version V2.0 software. It has 40 computers. The students of other Departments also use the Language Laboratory to pursue their Non-Major Elective Courses.

Videography Lab:

The videography Lab is established to develop e-content with recording and editing software to create video content for the curricula.

Computer Science Laboratories:

The College is equipped with Six Computer Laboratories with 385 computers with latest configuration. The Internet and Intranet services are used by the students belonging to Computer Science, Computer Applications and Information Technology streams. Each laboratory is equipped with LCD Projectors and Smart Boards.

Food and Nutrition Laboratory:

The lab was established at a cost of Rs. 10,00,000/-. It has upgraded equipment such as Semi-Auto Analyser, Electric Oven, Gas Oven, Doughing Machines, Freezer, Grinding Machines, Gas Stoves with secured centralized Gas connections and Refrigerators.

The Library:

The college creates wisdom of knowledge through the Central Library. It is open from 8.30 a.m. to 4.30 p.m except on Sundays to all the students and staff. The Library has reading space for the staff and the students. It has Netcafe, Reprography Centre and a Stack Room and Reading Hall. There are eighteen computers, 11 barcode scanners, one barcode printer and one laser jet printer. The Library is fully automated with facilities such as e-Gate, bar-coded scanning and Online Public Access Catalogue (OPAC) and INFLIBNET.DELNET.

The Auditorium, Seminar Hall and e-Conference Hall:

They are effective with Audio-Visual facilities and a few are completely air-conditioned Seminar Hall to conduct Meetings, Workshops, Seminars, Conferences, Academic Festivals, Quiz Programmes, Intercollegeiate Meets and Exhibitions.

Maintenance of the Sports Facilities:

The grounds are levelled and cleaned using a bull dozer every year. Patches of shrubs and bushes are removed then and there by the outsource labourers. Watering / curation / rolling of the fields and pitches are done on a regular basis and it is monitored by ground Marker. The Marker takes care of marking on the fields and pitches before the start of any competition / event. The expenditures for the maintenance of Sports Facilities are met from the Annual Allocation for the Sports Budget.

Medicinal Garden:

The Medicinal Garden was set up in the year 2018 by the Community College and separately maintained in the green poly house. It consists of many varieties of medicinal herbs and shrubs.

Hostels:

A Hostel is available for girl students coming from distant places and 250 students can be accommodated. about 150 Girl students. The Residential Sub-Wardens take care of the inmates. The Hostel provides RO Water, Cots, Study Tables, Chairs, , Cupboards, Washing Sheds, Newspapers, Computers, Printer, etc. Recreational facilities such as Televisions, Indoor Games are available. Generator and UPS ensure 24x7 power supply in the hostel.

The Facilities in the Departments:

The Departments have Computers, Printers, Scanners and High-speed Internet with Wi-Fi and UPSs. A team of hardware technicians, System Admin and Electricians regularly maintain these electronic and electric devices. More than 200 CCTV cameras are installed on the campus for security purpose.

The Gardener appointed by the Institution maintains the garden.

The maintenance of Generators, Lifts, Air-conditioner and Printers are regularly taken care of by AMC. Electrical and plumbing related maintenance are done with the help of local skilled persons and the expenditure is met from budgetary provisions from different sources.

A Competitive Examination Training is arranged through the Placement Cell & Drive by the College. This helps the students to

prepare themselves for competitive examinations and the expenses are met by the Management.

An exclusive Estate Officer is appointed for overseeing the maintenance of the Buildings, Classrooms, Laboratories and the entire campus. The Principal constitutes a Committee with a convener and members at the end semester and they take a stock of the maintenance of infrastructure in the campus. A Stock register is maintained in every Department to record the stock and the consolidated stock position is submitted to the superior authorities.

PRINCIPAL
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(AUTONOMOUS)
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