MANNAR THIRUMALAI NAICKER COLLEGE

(Founded by the Tamilnadu Naidu Mahajana Sangam)

A Linguistic Minority Co- educational Institution

Re – accredited with 'A' Grade by NAAC

Pasumalai, Madurai – 625004

Annual Quality Assurance Report (AQAR)

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

Bangalore – 560010

(capuaqar@gmail.com)

(2016 – 2017)

Date: 12.08.2017

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year

> 2016-2017

1. Details of the Institution

1.1 Name of the Institution

> Mannar Thirumalai Naicker College

1.2 Address Line 1

> Pasumalai

Address Line 2

> -

City/Town

> Madurai

State

> Tamilnadu

Pin Code

> 625004

Institution e-mail address

> princemtnc@yahoo.co.in

Contact Nos.

> 0452 - 2370940 /
> 0452 – 2371743 (Fax)

Name of the Head of the Institution:

> Dr. S. NEHRU

Tel. No. with STD Code:

> 0452 – 2370401
> 0452 - 2370940

Mobile:

> 9487180320

Name of the IQAC Co-ordinator:

> **Dr.A.Ramasubbiah**

Mobile:

> **9842163687**

IQAC e-mail address:

> **mtniqac@outlook.com**

1.3 NAAC Track ID

> **14158**

OR

1.4 NAAC Executive Committee No.
       & Date:

> **EC / 62 / RAR / 086   dated 5.1.2013**

*(For Example EC/32/A&A
/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address:

> **www.mannarcollege.ac.in**

Web-link of the AQAR:

> **http://www.mannarcollege.ac.in/iqac/AQAR 2016 -2017**

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	**B+**	**75.75**	**2006**	**2011**
2	2nd Cycle	**A**	**3.04**	**2013**	**2018**
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :

> **08/04/2010**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i. AQAR   2015 - 16 submitted to NAAC on 26.10.2016.
    ii. AQAR   2014 - 15 submitted to NAAC on 30.11.2015.
    iii. AQAR   2013 - 14 submitted to NAAC on 20.10.2014.

1.9 Institutional Status

University   State ✓ Central - Deemed -   Private -

Affiliated College   Yes ✓   No -

Constituent College   Yes -   No ✓

Autonomous college of UGC   Yes ✓   No -

Regulatory Agency approved Institution   Yes -   No ✓

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ✓   Men -   Women -

Urban -   Rural ✓   Tribal -

Financial Status   Grant-in-aid ✓   UGC 2(f) ✓   UGC 12B ✓

Grant-in-aid + Self Financing -   Totally Self-financing -

1.10 Type of Faculty/Programme

Arts ✓   Science ✓   Commerce ✓   Law -   PEI (Phys Edu) -

TEI (Edu) -   Engineering -   Health Science -   Management -

Others   (Specify)   .

1.11 Name of the Affiliating University *(for the Colleges)*

MADURAI KAMARAJ UNIVERSITY, MADURAI – 625021.

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University 　　|　**Autonomous**　|

University with Potential for Excellence 　|　-　|　　　UGC-CPE 　|　-　|

DST Star Scheme 　|　-　|　　　UGC-CE 　|　-　|

UGC-Special Assistance Programme 　|　-　|　　　DST-FIST 　|　-　|

UGC-Innovative PG programmes 　|　-　|　　　Any other (*Specify*) 　|　-　|

UGC-COP Programmes 　|　-　|

2. IQAC Composition and Activities

2.1 No. of Teachers 　|　10　|

2.2 No. of Administrative/Technical staff 　|　4　|

2.3 No. of students 　|　1　|

2.4 No. of Management representatives 　|　1　|

2.5 No. of Alumni 　|　1　|

2. 6 No. of any other stakeholder and

　　community representatives 　|　1　|

2.7 No. of Employers/ Industrialists 　|　1　|

2.8 No. of other External Experts 　|　1　|

2.9 Total No. of members 　|　20　|

2.10 No. of IQAC meetings held 　|　10　|

2.11 No. of meetings with various stakeholders   No. [11]

Faculty [5]   Non-Teaching Staff Students [2]   Alumni [2]   Others [2]

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [✓]

If yes, mention the amount   [Nil]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [4]   International [ ]   National [ ]   State [ ]   Institution Level [4]

(ii) Themes

1. **Skill Development and Entrepreneurship**
2. **E-Content and E-Learning**
3. **Orientation on Office Automation**
4. **Orientation Programme for Steering Committee Members**

2.14 Significant Activities and contributions made by IQAC

- ♦ Mooted the idea of quality consciousness and self-guided quality check in every sphere of activity
- ♦ Sensitized the importance of Quality Circles in Higher Education
- ♦ Impressed upon the college administration and the academic community to
  - Arrange for Faculty Development Programme.
  - Organize Orientation Programme for the first year students.
  - Motivate research publications in the State /National /International peer reviewed journals to inculcate research culture.
  - Release IQAC bi-annual news bulletin.
  - Release A Multi disciplinary Peer Reviewed International Biannual Research Journal.
  - Form steering committee to prepare SSR to NAAC.
  - Conduct add-on courses, certificate courses, soft skills training and free coaching classes for competitive examinations.
  - Recommend to the Management to grant funds for minor projects.
  - Inculcate the usage of E-Library resource facility among staff and students.
  - Initiate evaluation reforms in the examinations.
  - Enhance good infrastructure for the paper valuation of the internal and external examiners.
  - Initiate to publish the results in the college Web-Site.
  - Recommend to the Controller of Examinations office to send the internal and summative exam marks through SMS to the parents and the tutors.

- Announce the students that tentative dates well in advance for the summative exams to be held in November and April.
- Introduce On-line exams, competitive exams in the following year.
- Display model question papers in the college Web-site.
- Publish the results within a month of the last day of the examinations.
- Request the Heads of the Departments to organize National and International seminars, workshops using Autonomy grant.
- Request the departments to purchase books and equipments under Autonomy grant.
- Take steps to infuse enthusiasm among Faculty members, Subject experts, Alumni to participate in the process of curriculum development
- Recommend to the Management to give financial assistance to the faculty members to enable them to participate in seminar and publish papers.
- Inaugurate Research Centre of English and Mathematics.
- Encourage the departments to apply for UGC grant to hold seminars and conferences.
- Give good exposure to students by making them attend seminars, conferences workshops and Inter-collegiate meet organized by other Institutions and agencies to further their talents and knowledge
- Conduct more number of PhD Viva-Voce in the campus.
- Encourage eligible faculty members to apply for guideship.
- Promote collaborative research through MOU's.
- Pay attention to encouraging students to intensely use N-List (E-Journals) resource facility
- Suggest the Science Departments to conduct SCIENCE EXHIBITION for school students
- Obtain Course Evaluation, Students feedback on the performance of staff, self evaluation of staff and consolidate the report for useful decision-making to sustain and enhance the quality of teaching- learning processes
- Recommend for Retreat/ Refresher programme to Teaching and Non-Teaching Staff in summer vacation
- Play a role of liaison between the college and media and undertake PR activity to disseminate information on the developments in academia to general public and peers.
- Request the management to start new courses.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Enrolment of Students	Admissions made and seats filled based on the accepted norm fulfil the institution's commitment to serve the national agenda of open up access and equity and in addition cater to the special and unique requirements of the clientele
Orientation Programme for the First Year Students	*Orientation Programme* meant to facilitate the Fresher's were conducted on 16th July 2016
Enrolling the students on various clubs	Students admitted as per the guidelines by the university are streamed into different associations and clubs for lateral and interdisciplinary learning
Guest Lectures / Workshops / Seminars to augment academic inputs	Guest Lectures organized inviting resource persons from other institutions in both Regular and Self Financing Streams
Awards and Rewards in various Inter-Collegiate Competitions	Students achievements won in terms of awards, prizes and recognition of preeminence fetching fame and laurels to the Institution
Remedial Classes for slow and first generation Learners	Remedial classes arranged to help the slow learners and rural folks to improve their academic performance helped them hone linguistic skills and arithmetic aptitude
Counselling sessions to help the disadvantaged and keep up the tempo of learning	Special stress management programs and counselling sessions offered a vent to students who need special attention on issues that choke their cognitive and affective domains are sorted out
Academic Audit of the departments	IQAC – department inter phasing done to recognize the contours of academic audit
Career guidance and Placement initiatives	Conducted skill development and training programs and facilitated final year students to get placed in campus interview and off-campus recruitment drives
Furtherance of job prospects with career showcasing	Coaching classes for competitive examinations like TNPSC, UPSC regularly conducted in addition to periodically circulated communiqué on employment available in public and private sectors
Enhancement of the quality and security of the evaluation system	Past and present practices of testing and evaluation practices of the college revised and fine-tuned to stay abreast of contemporary developments in academia and job market

Quality Assurance Mechanism under autonomy	Student Staff Evaluation, Parents and Alumni reports obtained to draw meaningful inferences for keeping in place quality check and get the Management involved in developing the strategic directive
Go Green Campus	Campus declared Plastic and Tobacco free to adorn green tag with more Saplings were planted to create an aesthetically alluring ambience
Augmenting Extension Activities	Newer and novel programs thought out and organized through clubs, associations and special centre instill in students social consciousness and appraise them on civic and national duties and responsibilities
Adoption of underprivileged old age home to inculcate the idea of service and community outreach	Adopted a village and a home for the Physically and Mentally challenged to train students in care giving and service as primary motives
Alumni & Parent Teachers meet	Department wise annual Alumni meeting is being arranged to keep old students connected and bi-annual parents teachers meeting are held to keep parents informed about the conduct, attendance and performance of their wards in the Semester Exam.
Discipline-wise curriculum development.	Curriculum is designed and approved by Academic Council.
Financial assistance in terms of T.A and D.A, incentive for research publications.	Financial assistance is provided to the faculty members and students to participate and present papers in the conferences, seminars and workshops. Forty four thousands rupees were given to staff and students in this year to meet their academic expenses.
Attracting funds from Government agencies/ Management for research.	Grant for one minor project is sanctioned from UGC. The Management sanctioned Rs.2,00,000 to ten faculty members of various disciplines to carry out minor projects.
Formation of Steering Committee.	Convenors are appointed for seven criterions to prepare SSR on time.
Computerization of online students attendance	Initiative is taken to implement it from this academic year
ICT services enabled in the campus	• Modern Teaching-Learning Equipments as a centralized facility and in departments put in place • Smart classrooms created with LCD projectors, Screens, Interactive boards, Computers with Wi-Fi connections in each department for effective class room transactions and e-learning

Organizing seminars and conferences under autonomy grant and UGC grant	Organized various seminars under autonomy, UGC grant and institution funded grants.
Students participation in sports events	Students have actively taken part and won laurels in the Inter-university tournaments
Events to create social and environment awareness among students.	Various clubs like NCC, NSS etc., organized many number of programmes to instil social awareness among students.
Start new UG courses and Diploma Courses	Step have been taken to start the following new courses from the academic year 2017-18.
To increase the programme options available to students in terms of diploma and certificate	Initiatives taken to offer no of Certificate courses and the following courses are offered by various departments. • Functional English. • Certificate Course in Tally (ERP9 • Certificate Course in Photoshop • Panchayat Raj System • Travel & Tourism Management • Job Oriented certificate and diploma course • Planned to offer Diploma in Desktop Publishing from next year onwards • Certificate course in Computer and Graphics • Audio and Video production • Tally ERP 9 • Certificate Course in Tally (ERP9)
To introduce Bio – Metric attendance system	Introduced Bio – Metric attendance system for the teaching and non- teaching staff in the Self – Financing Stream.
To equip the health care centre with necessary amenities	Health care centre is equipped with weight checking, height measuring, diabetic checking, Blood Pressure checking machines. Besides these amenities the health care centre provides fruits, Biscuits, Milk with Horlicks to the girl students and staff who are on their family way.
To purchase additional Books for library	In the current year 2,176 text books, 129 reference books, 100 e- books, 44 journals, and one e-Journal were added from autonomy grant.
To enrol maximum no of Students in CGT/DGT courses	Certificate course examination in Gandhian Thought was attended by 36 first year students.
To organize more number of self development programmes	Self development Programmes on Zardosi design (Embossed thread work & Embossed work on wedding Designer Blouses),

	Beautician course, Fabric Designing, Training in blouse designing & Jewel Making, and Tailoring, preparation of Asafodita, Frankincense, and detergent liquid were offered for the benefits of the staff and students.
To initiate computerization of internal marks	Computerization of internal marks were initiated and implemented.
To strengthen Quality Circle activities	Two orientation programmes were organized for faculty members and one orientation programme for non- teaching Staff.
To increase number of placements	282 Students got placed in various companies through campus recruitments. Steps are taken to rope in more companies for more recruitments
Proposal to upgrade Maths and English into Research departments.	Inaugurated the departments as Research departments both the faculties held a few viva-voce
Initiative to release news bulletin and Research Journals.	The lunch of A Multidisciplinary Peer Reviewed International Biannual Research Journal and IQAC Biannual news bulletin were released in a grand manner. scholars from different countries contributed their articles
Proposal to conduct inter-school sports tournament	A tournament for interschool students was decided. Interschool Kho-Kho tournament was organized by this year.
To construct track, other Sports Facilities in the Ground	Required facilities were created in the sports ground
More minor and major Research Projects	Twelve faculty members applied for minor and major projects. 1. Dr.S.Nehru, Commerce, Impact of TASMAC liquor on socio economic conditions of marginalized in south Tamilnadu, submitted to UGC on 06.08.2015 2. Dr.R.Dhanalakshimi, English, Dilapidation of culture as depicted in the works of select Indian women writers, submitted to UGC on 06.08.2015. 3. Mrs.D.Vimala, English, Focus on tribal humiliation in select works of Mahasweta Devi, submitted to UGC on 06.08.2015. 4. Dr.R.Alagesan, Economics, A Study of Impact of Rural migration in Madurai District Tamilnadu, submitted to

	UGC on 06.08.2015.
	5. Dr.S.S.Jeyabalakrishnan, Physics, Growth, optical and Thermal properties of bimetallic doped organic crystals, submitted to UGC on 14.08.2015.
	6. Dr.Vishnusuba, Economics, An Empirical Study of Production and Marketing of Cotton in Virudhunagar, District, Tamilnadu, submitted to UGC on 14.08.2015.
	7. Mrs.V.P.Rathi, English, Indian tradition and socio cultural aspects in Diasporic Novels, submitted to UGC on 14.08.2015.
	8. Mrs.R.Bhavani, Mathematics, A Study on g (1,2)* Closed set & g(1,2)* - open maps in Bitoplogical Spaces, submitted to UGC on 17.08.2015.
	9. Mrs.A.Arivuchelvam, Mathematics, A Study on (1,2)* - g'''-Interior and on (1,2)* -g''' – closure in Bitoplogical Spaces, submitted to UGC on 17.08.2015.
	10. Dr.S.Palani, Economics, Production and Marketing of Chillies – an Emprical Study in Ramanathapuram District, submitted to UGC on 28.08.2015.
	11. Dr.B.Manoharan, Commerce, "A Study of Priority Sector Lending By "Public Sector Banks" in Virudhunagar District, Submitted to UGC on 31.08.2015.
	12. Mrs.D.Uma, History, Chithirai Festival of Meenakshi Sundareswarar Temple Madurai- a study, submitted to UGC on 31.08.2015. **Professor. D.Vimala got sanctioned minor project by UGC, SERO for an amount of Rs.1,85,000/- this year** .
Initiatives to enhance evaluation reforms in the examinations	1. Facilitated with well equipped computer system with required software 2. Good infrastructure for internal and external valuation. 3. Individual cabin facilities for staff with advance configured systems. 4. Templates for internal assessments through e-mails.

	5. Printed claim form for Remuneration. 6. Published results before reopening of the college 7. Online exams are conducted.
Motivate the departments to prepare syllabi for V and VI Semesters	Syllabus are prepared and placed in the Board of Studies for recommendations.
Encouraged eligible faculty to apply for guideship	3 Faculty members have applied for guideship and waiting for the communication from the university-
Initiative to promote 40 collaborative Research through MoU's	MoU's were signed with various concerns and organizations for the benefits of the students.

 * *Attach the Academic Calendar of the year as Annexure.*

2.16 Whether the AQAR was placed in statutory body ✓ Yes ☐ No

Management ✓ Syndicate ☐ Any other body College Council

Provide the details of the action taken

- AQAR was placed before the College Governing Council (Management) and College Council(Teacher Body)
- The councils discussed the report and earmarked plans for the next academic year.
- The report was approved for submission to NAAC
- Uploaded on the College Website
- Submitted to the NAAC, Bangalore

Details of Seminars/ Conferences / Workshops organized by the Departments	
AIDED COURSES	**TOPIC & FUNDING AGENCIES**
Tamil	• Autonomy Grant - Four days State Level Seminar on "Kappia Karuthargam" • "UGC Grant - One day National Seminar on "Thirukkural Vizhumiangal"
English	• Autonomy Grant - One day International Conference on "Literary Theories"
History	• UGC Grant Two Day National Level Seminar on "Human Right Violation – Issues Related To The Downtrodden"
Economics	• Autonomy Grant - State Level Seminar on "Impact of Demonization"
Commerce	• Autonomy Grant - One day National Seminar on "Challenges And Opportunities Of Services Sector"
Business Administration	• Autonomy Grant - One day State Level Seminar on "GST policy implications and Implementation"
Mathematics	• Autonomy Grant - One day Seminar on "Mathematical Modelling". • Autonomy Grant - Two Days Workshop on "LATEX" • Autonomy Grant - One day National Conference on "Present Scenario in Graph Theory" • Student Seminar Fund – One day Inter Collegiate Meet on "MATHREY"
Physics	• Autonomy Grant - One day National Seminar on "Nano Science And Technology For Energy And Environment"
SELF FINANCING COURSES	**TOPICS & FUNDING AGENCIES**
Tamil	• Management Grant – One day National seminar on "jkp0;, yf;fpaKk; fhejahKk;"
English	• Management Grand - One day Work shop on "Approaches and Methods in English Language Teaching "
Commerce (CA)	• Student Fund - One day State Level Seminar on "Big Data Analytics"
Business Administration	• Management Grand – One day Workshop on "A Journey towards your career"
Computer Application, Information Technology & Computer Science	• Student Fund – One day Workshop on "Android application development"
Electronics & Communication	• Management Grant - One day workshop on "Utilization of solar Power without inverter"

Table – II

Guest Lectures organized by the Departments	
AIDED COURSES	**TOPICS**
Tamil	1. "FwtQr6" 2. "g6si sjj k6o" 3. "rq;f , yf;f6ak" 4. "mfjj6i z fs; Gwjj6i z fs" 5. "ngh6aGuhz k; , NaR fht6ak" 6. "GJf;ft6i j ggaz q;fs"; 7. "ghUf;FsNs eyy ehL" 8. "ft6Quhfg; ghI yr6h6ah"
English	1. "Why Study Literature?" 2. "Pleasures of Reading" 3. "Eco-Conscious Literatures"
History	1. "The unknown facts of History" 2. "History of Pallavas" 3. "Center-State Relations" 4. "Jallian Wallabagh Massacre" 5. "History Of Veerapandiya Katta Bomman"
Economics	1. "Goods and Services Tax" 2. "Aanmeega Sorpozhivu" 3. "Budget 2017-2018- A Review"
Commerce	1. "CMA Awareness Programme" 2. "Financial Education For Young investors" 3. "Management Concept" 4. "Management Techniques" 5. "Human Resource Accounting" 6. "Impact Of Demonetization Of Indian Economy" 7. "Corporate Governance" 8. "Value Added (Service) Tax" 9. "Carrier Development"
Business Administration	1. "Employability Skills" 2. "How to become an Entrepreneur" 3. "How to Face the Expectation of Employers"
Mathematics	1. "Think out of the Box" 2. "Real line on Topology"
Physics	1. "Job Opportunities For Science Graduates" 2. "The Role Of Nano particles In Biological Applications" 3. "Nanomaterials And Its Novel Applications" 4. "Astro Physics" 5. Smart Materials

| 6. "Computerised Tomography And Ultra Sound Scanning" |
| 7. "Importance Of Environmental Education For Sustainable Development" |
| 8. "Innovative Materials For Technological Applications" |
| 9. "Recent Trends In Video Graphics And Display Devices" |
| 10. "Chemistry For Life And Environment" |
| 11. "Educational And Social Consideration For Specially Abled Persons" |

SELF FINANCING COURSES	TOPICS
Tamil	1. "Valluvam Kattum Valviyal Neri" 2. "Ainthinai Adisil Vizha"
English	1. "Uses of English Language"
Commerce	1. "CA" Awareness Programme" 2. "Yoga Classes" 3. "Current Trends in Retail Business" 4. "Learn Tally ERP 9" 5. "Goods and Services Tax (GST) Bill" 6. "Personality Developments Towards Career and Life" 7. "Know your Economy Awareness Kindling Test" 8. "Budget 2017-A Review"
Commerce (CA)	1. "CA" Awareness Programme"
BBA	1. "A Journey Towards Your Career" 2. " Budget 2017 – A review"
Social Work	1. "Creative Problem Solving" 2. "Drug Abuse" 3. "CIOSA –Confederation of Indian Organisation for Service and Advocacy- Introduction to Companies Act-2013" 4. "Avoiding Plastic Usage" 5. " Environmental Awareness and integrated action" 6. "Homeopathy" 7. "Mental Health" 8. "Premarital counselling" 9. "Muscular Disorder Awareness Programme" 10. "Spinal Cord Awareness programme to students" 11. "Spinal Cord Foundation" 12. "Eye Safety" "Health and fitness" 13. "Junior Champion Programme Junior Achievement Programme" 14. "Disaster Management" 15. "Counselling Centre" 16. "Self Towards Social Worker" 17. "Inter Generation Bond" 18. "Introduction to Human Rights

Mathematics with CA	1. "Landmark in Astrophysics"
Electronics and Communications	1. "Astro physics"

Table – III

Awards & Rewards in various Inter – Collegiate Competitions	
AIDED COURSES	
English	• Won III Prize in various Events in intercollegiate meet at various Institutions. • Won II Prize in various Events in intercollegiate meet at various Institutions.
Economics	• Won Runner up Trophy in Intercollegiate competition conducted by the Lady Dock College.
Commerce	• Won I prize in Mehandhi at Vijay Institute of Management, Dindigul. • Won III Prize in Dance and Mehandhi at Vijay Institute of Management Dindigul. • Won III Prize in Dance and Mehandhi at Fathima College. • Won II Prize Essay Competition at Lady Doak College • Won I Prize in Paper Presentation conducted bu Thiagaraja College, Madurai.
Business Administration	• Won overall championship in intercollegiate meet conducted by PSR Engineering College, Sivakasi. • Won the Runner up Trophy in various events at Mary Matha College, Periyakulam.
Mathematics	• Eight students won First **& Second Prize** in various Competitions held in Mannar Thirumalai Naicker College. • Four students won **First & Third prize** in various competitions held in Fatima College, Madurai. • Students participated in "Just Do it" competitions won II prize held in GTN College. • Students won **I prize** in cultural competitions held in American College. • Students participated in mathematical Rangoli & Quiz programme and they won **Third prize** in paper presentation held in Sri Kaliswari College, Sivakasi.
Physics	• Won the III Prize in Elocution competition at Group Insurance Employees Association. • Won III Prize in Quiz Competition at N.M.S.S Vellaisamy Nadau College Madurai. • Won III Prize in 400mts running at Mannar Thirumalai

	Naicker College.
	• Won I Prize in Essay Competition conducted by group Insurance Employees Associations.

SELF FINANCING COURSES	
Tamil	• Won II Prize in short – story competition at Jamal Mohamed College, Trichy • Won I Prize Quiz – Competition at Mannar Thirumalai Naicker College. • Won "Vithagar Award in Drawing, Essay competiotions conducted by Agathiya maaminivar Kalazgam.
English	• Won III Prize in Dance in intercollegiate meet at Sermathai Vasan College. • Won I Prize in Short play in intercollegiate competitions at Fatima College. • Won I Prize in Short –Film Conducted by KLN College,Madurai • Won II Prize in Short- film making at Madurai Institute of Management college.
Commerce	• Won I Prize in Zonal level Karate at GDJU RUL Karate. Theni. • Won I Prize in Super heavy weight Championship for men conducted the Madurai Kamaraj University. • Won I Prize in Yoga competition conduted by Pathanjali yoga & Sports Development Welfare Association, Madurai.
Commerce (CA) &	• Won III Prize light weight completion at Mannar Thirumalai Naicker College. • Won best paper presentation Award in International Conference at Nehru Technology Institute. • Won I and II Prize in various events conducted by Infolink solution, Srivilliputhur.
Business Administration	• Won overall Championship in Intercollegiate meet organized by Vijay Institute of Management, Dindigal. • Won I prize in Quiz competition conducted by Madurai School of Management, Vadipatti. • Won the II Place Runner in Inter collegiate competition at VHNSN College, Viruthunagar
Social Work	• Won II Prize in Art from Waste in Intercollegiate meet at Kalasalingam University, Krishnankovil. • Won I Prize in Rangoli competition at OAA MAVMM College.
Computer Application	• Won III Prize in Paper Presentation, Art from waste, and

	Animation in intercollegiate competition at Jeyaraj AnnaPakkiam college for Women, Periyakulam. • Won III Prize in Quiz competition conduted by PKN Arts and Science College, thirumangalam. • Won III Prize in college Design at American College.
Maths with CA	• Won I and III Prize in 200 & 400 mts Relay at Mannar Thirumalai Naicker College.
Information Technology	• Won I Prize in Quiz competition at Fatima College. • Won I prize in paper presentation at PKN Arts and Science College. • Won I prize in Rangoli competition Conducted by OAA MAVMM School of Management, Madurai. • Won I Prize in Mime completion at the American College. Madurai. • Won II Prize in Debate (Vivdha Medai) Competition Conducted by Kumaraguru College of Technology, Coimbatore. • Won II prize in Paper Presentation at GTN College. • Won various prizes in the various events at GTN College. • Won the overall Championship in Intercollegiate meet conducted by GTN College, Dindigul.
Computer Science	• Won III prize in Graphical output at NMS Sermathaivasan College, Madurai. • Won II Prize in "Re-E-Made" at Fatima College. Madurai. • Won I prize in Just a minute at MAVMM School of Management. • Won I and II Prize in Web – Developing & mime competition at PKN Arts and Science college, Thirumangalm.
Electronics & Communication	• Won II Prize in Project Presentation organized by St.Joesph College, Trichy. • Won II Prize in Project Presentation and Mind Trigger competitions at Sri Krishna Arts and Science College, Coimbatore.

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D	1. Commerce	1. English 2. Mathematics		-
M.Phil	-		1. M.Phil(Commerce) 2. M.Phil(Mathematics) 3. M.Phil (English)	-
PG	1. M.Sc (Mathematics) 2. M.Com	-	1. M.SC(CS & IT) 2. M.S.W 3. M.Com(CA) 4. MA(English) 5. MA (Tamil)	-
UG	1. B.Sc(Mathematics) 2. B.Sc(Physics) 3. BA(English) 4. BA(History) 5. BA (Economics) 6. B.Com 7. B.B.A		1. B.B.A 2. B.Sc(Computer Science) 3. B.Sc (Electronics & Communication) 4. B.Sc (Information Technology) 5. B.C.A 6. B.Com 7. B.Com(CA) 8. B.S.W 9. B.A(English) 10. B.Sc(Maths with CA) 11. B.A(Tamil)	-
Certificate Course	1. C & Graphics 2. Office Automation & Management 3. Community Health Services	-	-	-

	4. Panchayat Raj and 5. Municipal Administration 6. Functional English 7. Vedic Mathematics 8. Secretarial Practice 9. Tally and Photoshop			
Certificate Courses	1. Gandhian Thought 2. Computer Applications	-	-	-
Others	-	-	-	Tally, DTP
Total	**10**	**4**	**19**	**2**

Interdisciplinary Via NME	**24**	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	26
Trimester	**-**
Annual	**3 Add – on – Courses** 1. Travel & Tourism 2. Audio & Video Production 3. Functional Hindi

1.3 Feedback from stakeholders* Alumni ☑ Parents ☑ Employers ☑ Students ☑
   (On all aspects)

   Mode of feedback   :   Online ☐ Manual ☑ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

▪ No

▪ Autonomy was introduced during 2015-2016.

- New syllabus was prepared.
- Board of Studies in all disciplines was convened.
- The syllabus was approved in the Academic Council meeting.
- Once in three years syllabus will be revised.
- Whenever there is a need to revise and when new courses are introduced syllabus will be prepared and implemented.
- The syllabus for the new courses are prepared and approved by the academic Council
- Innovation in the syllabus to cater the needs of the present scenario is the hallmark of the syllabi
- Syllabi is framed keeping in mind the global competent standards.
- Departments have introduced extra credit courses and certificate courses in the UG level.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes.

Centre:

1. Research Centre in English
2. Research Centre in Mathematics

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Assistant. Professors	Associate Professors	Professors	Others
50	28	21	-	1

2.2 No. of permanent faculty with Ph.D. ⬜ 42

No. of Permanent faculty submitted   Ph.D and waiting for Viva - Voce ⬜ 1

No. of Permanent faculty pursuing Ph.D Research ⬜ 5

No. of Self Financing wing faculty with Ph.D: ⬜ 27

No. of Self Financing wing pursuing Ph.D Research ⬜ 20

No. of Self Financing wing submitted and awaiting for Viva - Voce ⬜ 7

No. of Staff in the whole college passed NET Examination: ⬜ 22

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Assistant Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
3	2	-	-	-	-	-	-	3	2

2.4 No. of Guest and Visiting faculty and Temporary faculty ⬜ -   ⬜ 3   ⬜ 110

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	3	60	31
Presented papers	29	55	05
Resource Persons	1	5	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT –enabled , e-library facility, student projects, seminars, field trips, group discussion, slip tests, role-playing, collaborative learning, literature reviews, book reviews, guest lectures, learning through media, short film programmes, staging plays, interaction with subject experts, student study circle, outreach programmes, creative writing workshops, workshops and Wi-Fi facilities, soft skills training, career guidance and open source online learning in basic computer application though IIT, Mumbai.

2.7 Total No. of actual teaching days during this academic year 184

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

1. No open book examination.

2. No bar coding.

3. Dummy numbering, revaluation and Double valuation followed.

4. Third valuation is carried out for papers if deviation occurs above 15%.

5. Online multiple choice questions is not followed.

6. Photocopy is issued.

7. Internal marks are computerized.

8. Printed claim form for the internal and external examination is provided.

9. Summative exam results are published through college website

10. The results published within a month after the last date of examinations.

11. Supplementary examination for UG courses will be conducted soon after the publications of results to facilitate the students to apply for higher education.

2.9 No. of faculty members involved in curriculum restructuring / revision / syllabus development as member of Board of Study / Faculty / Curriculum Development workshop

Curriculum Restructuring	Syllabus revision	Board of Study
23	10	44

2.10 Average percentage of attendance of students 88.64

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of Students appeared	Division				
		Distinction	I Class	II Class	III Class	% of Pass
UG Regular						
English	56	-	12.5	64.3%	23.2%	96.43%
Commerce	57	-	24.56%	40.35%	3.50%	68.42%
History	38	-	1%	22%	1%	63 %
Economics	38	-	12.5%	71.9%	15.6%	100%
Business Administration	34	-	12.12%	72.72%	15.15%	99%
Mathematics	37	-	59%	21%	10%	90%
Physics	34	-	56%	09%	-	65%
PG Regular						
Commerce	25	-	48%	32%	-	80%
Mathematics	31	-	61%	32%	-	93%
UG Self – Financing						
Tamil	38	-	9%	15%	9%	86%
English	45	-	-	11%	82%	93.3%
Commerce	106	-	37%	56%	7%	64%
Commerce With CA	115	-	40%	57%	3%	57%
Business Administration	78	-	6.45%	50%	43.55%	79.48%
Social Work	34	22%	22%	20%	31%	95%
Mathematics with CA	34	-	21%	41%	6%	68%
Computer Application	46	-	46%	54%	-	89%
Computer Science	84	12%	58%	8%	-	69%
Information Technology	40	2.5%	32.5%	5%	-	40%
Electronics & Communication	19	-	68%	16%	16%	84%
PG Self – Financing						
Tamil	5	-	100%	-	-	100%
English	35	-	14.3%	85.7%	-	100%
Commerce	38	-	42%	58%	-	95%
Social Work	12	25%	33%	18%	15%	91%
Computer Application	20	-	85%	-	-	85%

M.Phils						
English	11	-	45.5%	54.5%	-	100%
Commerce	14	-	100%	-	-	100%
Mathematics	13	-	77%	-	-	77%

Rank Holders list 2016-17 (UG & PG)				
Regular	**Register No**	**Candidate Name**	**Rank**	**Department**
Tamil	B4S14276	Rama vigneshwari	I	III Maths
Mathematics	B4E12427	J.Maruthupandi	II	II M.Sc (Maths)

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC being an important and integral component of this accredited autonomous college,

- Facilitates sessions on bridging the gap between the teacher and the students
- Arranges orientation programmes for the faculty members in which guidelines are given on teaching methodology
- Suggests holding remedial programmes
- Obtains feedback from different stakeholders to take corrective measures.
- Recommends creating internet enabled smart classrooms in every department
- Created Wi-Fi connection in the campus
- Facilitates Faculty members and students to access Net
- Encourages Faculty members with financial support to participate in teaching and learning related seminars
- Approaches the various statutory bodies of the college to take remedial measures to enhance the Teaching & Learning environment
- Collects feedback regularly and presents it to be reviewed by the principal
- Suggests each department to prepare and submit the annual report to IQAC
- Arranges to discuss the result of the semester exam with the principal and the management.
- Documents information on various programmes / activities of the college in the form of AQAR by contribution made by its members represented across disciplines (at least one faculty from every department), and coordinates functions between

departments and the central administration that the internal process of college accreditation stays intact and afloat

- Suggests to conduct remedial programmes
- Recommends financial assistance to faculty members to participate in seminars and conferences
- Recommends to grant financial aid for minor projects
- Organizes orientation programmes to the teaching and non – teaching staff & students to create and evaluate better teaching- learning environment
- Arranges student ward system and parent teacher association meeting.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	5
UGC – Faculty Improvement Programme	2
HRD programmes	2
Orientation programmes	3
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	25
Summer / Winter schools, Workshops, etc.	8
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	10	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- A Dean is appointed for research who identifies thrust areas of research and facilitates preparation and development of research proposals.

- Research committee is constituted which advices and sets up guidelines for future growth of various research activities of the staff and students.

- Instituted an Institutional Journal entitled "**The Mannar Scroll**" – A Multi Disciplinary Peer Reviewed International Biannual Research Journal and published its first issue in March 2017.

- Ph.D guideship is encouraged.

- Motivates Publications in International journals, e-journals and specifically journals approved by UGC.

- Mrs. D.Vimala, Assistant Professor of English got sanctioned a minor project by UGC, SERO- Hyderabad for an amount of 1,85,000/-.

- Recommends the departments to subscribe more number of journals in their respective field. This year alone 44 journals subscribed.

- Provides administrative and financial help to participate and present research papers in conferences.

- Introduced research project work as part of the curriculum for all post graduate programmes.

- Organises International/ National/ Regional / Conferences / Workshops / to facilitate researchers.

- Encourages faculty to prepare and submit Minor and Major Projects.

- Recommends financial support to faculty members to carry out research and extension projects through Autonomy and Management grants.

- Installs video conferencing facility for interaction with academicians from India and abroad.

- Facilitates Research based back volumes in a separate hall with reading facility in the library.

- Establishes commerce Research Scholar room.

- Provides venue and technical facilities for the viva-voce of doctoral candidates from other institutions and our own institutions to defend their thesis.

- Arranges a monthly incentive of Rs.1000/- to Ph.D holders in the Self -Financing wing.

- Deputes teachers for ICT ACT sponsored workshops and seminars to enable Computer Science and Electronic teachers know the latest software applications.

- Encourages students to stage drama, street play, short documentary films, short films, eco-related field work, and social data collection as undergraduate level research activities which provide fillip to research climate.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	**Ongoing**	**Sanctioned**	**Submitted**
Number	--	-	1	2
Outlay in Rs. Lakhs			1,85,000	6,75,000

3.4 Details on research publications

Journals	**International**	**National**	**Others**
Peer Review Journals	31	4	-
Non-Peer Review Journals	2	-	-
e-Journals	1	-	-
Conference proceedings	6	9	-

3.5 Details on Impact factor of publications:

Range [4]   Average [3]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	**Duration Year**	**Name of the funding Agency**	**Total grant sanctioned**	**Received**
Major projects	-	-	-	-
Minor Projects	-	UGC	8,60,000	6,75,000
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	2,00,000	2,00,000
Total			10,60,000	8,75,000

3.7 No. of books published   i) With ISBN No. `7`   Chapters in Edited Books `3`

ii) Without ISBN No. `-`

3.8 No. of University Departments receiving funds from

UGC-SAP `-`   CAS `-`   DST-FIST `-`

DPE `-`   DBT Scheme/funds `-`

3.9 For colleges   Autonomy `-`   CPE `-`   DBT Star Scheme `-`

`-`   `-`

INSPIRE `-`   CE   Any Other (specify)

3.10 Revenue generated through consultancy `--`

3.11 No. of conferences   organized by the Institution

Level	International	National		State		University	College
Number	1	2	4	1	2	-	-
Sponsoring agencies	Autonomy	UGC	Autonomy	ICT	Autonomy	-	-
Institution Funded	-	5	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons `24`

3.13 No. of collaborations   International `-`   National `4`   Any other `2`

3.14 No. of linkages created during this year `23`

3.15 Total budget for research for current year in lakhs :

From funding agency `1,85,000`   From Management of University/College `1,78,000`

Total `3,63,000`

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	**-**
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
2	-	-	-	2	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides $\boxed{10}$
and
Students registered under them $\boxed{34}$

3.19 No. of Ph.D. awarded by faculty from the Institution $\boxed{17}$

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF $\boxed{-}$ SR $\boxed{-}$ Project Fellows $\boxed{-}$ Any other $\boxed{1}$

3.21 No. of students Participated in NSS events:

University level $\boxed{1}$ State level $\boxed{-}$

National level $\boxed{-}$ International level $\boxed{-}$

3.22 No. of students participated in NCC events:

University level $\boxed{-}$ State level $\boxed{104}$

National level $\boxed{-}$ International level $\boxed{-}$

3.23 No. of Awards won in NSS:

University level $\boxed{-}$ State level $\boxed{-}$

National level $\boxed{-}$ International level $\boxed{-}$

3.24 No. of Awards won in NCC:

University level | - | State level | -

National level | 1 | International level | -

3.25 No. of Extension activities organized

University forum | - | College forum | ✓

NCC | 1 | NSS | 22 | Any other | ✓

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

NCC ACTIVITES

- SUO R.Jayaram, CUO N.Vijayakumar, CQMS B.Logesh, CSM M.Muthukumar,CPL K.Shenbaga Seeni, CPL V.Vijayakumar, CPL J. Dineshkumar, LCPL K. Dhinesh Kumar attended Army Attachment Camp at EME Center Secunderabad from 1st to 15th Aug 2016.
- Cadet P.Nagarjun and Cadet P.Gowshika attended All India TSC at New Delhi during this year.
- Senior under officer, R.Jayaram received Best Cadet award on 68th NCC Day.
- CDT P.Balamurugan attended Special National Integration Camp at Dimapur from 04.01.2017 to16.01.2017.

National Service Scheme

- A one day workshop was organized for farmers on 22/7/2016. Thirumathi V.K. Umamaheswari, Additional Director for Agriculture, Tiruparankundram Union, gave a speech on **"Organic Farming,"** 85 farmers from (Madurai, Virudhunagar and Dindgul District) attended the workshop

- "Kishan Suvidha programme" was conducted for NSS volunteers on 10/8/2016. This programme was jointly organized with Tiruparankundram Agricultural division. Tmt."Kavithayini" Meena Kumari was the special guest. She explained about Kishan Suvidha app. download programme which includes **weather forcecast, landfertile, planting of drops,** etc, 300 NSS volunteers and their parents got benefited.

- 25 NSS volunteers are deputed in to assistant **District level Arts and craft programme** was school students organized by **JCI Madurai** at TVS Higher Secondary School, Madurai, on 15th August 2017

- **Blood donations camp** was organised on 21/9/2016 in which 73 students donated blood to Government Rajaji Hospital, Madurai.

- 100% **Voters Awareness Rally Programme** was conducted from Harvipatti to Thirunagar. Madurai District Collector Mr.veeraragava rao declared open the rally, 100 NSS volunteers participated in this rally.

- 20 NSS volunteers were involved to take **survey** about using the **Thirupparakundram Tank on 26/10/2016 and report was submitted to Madurai Corporation.**

- NSS volunteers were involved to plant the **palm tree** sapling around Thirupparakundram Tank on 09.01.2017.

- **Plastic Awareness Programme** was conducted on 24.12.2017 at Bye –pass Road near Kalavasal, Madurai. 50 NSS volunteers participated in this programme.

- On 15/02/2017 NSS & Prohibition Enforcement wing jointly organized guest lecture on **"Prohibitio n of Alcohol." Mr.S.BalaSubramanian, Inspector of Police,** Madurai delivered the special address to 150 NSS volunteers.

- **100% Rally on "Eradication of SeemaKaruvala Maram"** was jointly organized with Joint Director of Collegiate Education, Madurai from Gandhi Museum to Collectoriate Office, Madurai on 24/02/2017. In this programme **Madurai High Court Judge and Madurai District Collector** declared the rally open. 250 NSS volunteers participated in this programme.

- **Rally on "Water Scarcity (World Water Day)"** was jointly organized with Young Indians, from Gandhi Museum to Collectoriate Office, Madurai on 22/03/2017. In this programme **Madurai District Collector and Madurai Corporation Commissioner** declared the rally open. 250 NSS volunteers participated in this programme.

- Our college **NSS units in collaboration with Madurai Aravind Hospital, Vikram Hospital, AHAP Ear Centre and YRC** jointly organized one day free General Medical Camp, ENT **Camp** on 25/03/17 at Mannar Thirumalai Naicker College, Madurai. In the camp 444 General Medical Camp, 330 public were benefited by testing sugar and eyes and 33 people were recommended for cataract -operation and had free operation also and 99 people were benefited testing their Ears.

- Blood was donated to Government Rajaji Hospital, Madurai at their request on different dates by 45 NSS Volunteers of our college.

- Mr. Viswa delivered a lecture on "**Best Help of Social Services"** and Mr.Rukmangathan delivered a lecture on **"Malarvai Maname"** on 10th March 2017

- An awareness programme was organised on various species of Snakes and Uma Maheswari, Tamil Professors Sourastra College, delivered a special lecture on Rural Development – A Scenario on 11th March 2017.

- Mr. Thiranavukararu, IPS delivered a lecture on how to face the society on 12th March 2017.

ALUMNI MEETING

- The alumni meeting was held on 26.01.2017 around 450 alumni participated. This meet promotes a unique bond with one another and also with their alma mater. Some of the members of alumni who are well placed have assured their support. They have decided to organize EC meeting (Executive Committee) every year in the institution.

BLOOD DONORS CLUB

- Blood Donation camp was organized on 21-09-2016 hall.73 students donated blood to the Government Rajaji Hospital, Madurai.

- **Stress Relief** awareness programme was organized for girl students on 10-01-2017.Dr.S.Divya, M.B.B.S., Assistant Medical Officer, Primary Health centre, Valaiyankulam was the resource person, 120 students had attended and interacted with the resource person about their health problems.

CENTRE FOR COMPETITIVE EXAMINATIONS

Under the centre for Competitive Examination various exams programme were organized to motivate the students to appear for competitive especially TNPSC Exams. These initiatives are funded by the Management of Mannar Thirumalai Naicker College.

- TNPSC Motivational Programme was organized and Mr.R.Thirunavukkarasu I.P.S delivered a lecture on "Unnul uddham sei" on 11th July 2016..
- Mr.R.Ganesh delivered a lecture on "How to face Competitive Examination" (General Knowledge) on 11th August 2016.
- Dr.M.Sakthivel, Director, University Students Advisory Bureau, University of Madras delivered a lecture on "How to face Competitive Examination" (Geography) on 27th August 2016

- Mr.M.Hari Krishnan, Assistant Regional Director of Municipal Administration delivered a lecture on "How to face Competitive Examination" (Tamil) on 07th September 2016.

CONSUMER CLUB

The main aim of consumer club of our college is to create awareness to the students about the Protection against deceptive and unfair trade practices, Protection against the abuse of monopoly position and/or restrictive trade practices.

1. Street vendors Awareness Programme was organized on **"Food Safety and Consumer health"** on 25.10.2016 and Dr.Lakshmi Narayanan, Designated officer, Deputy Director of Health Services, Madurai and Dr.M.Brighton Personal Assistant, Deputy Director of health Service, Tuticorin is also present.

2. Students participated in the E-Commerce seminar conducted by government of Tamilnadu Food and Consumer Protection Department in association with Federation of Consumer Organizations Tamilnadu and Pondicherry (FEDCOT) on 23.03.2017 at S.Vellaichamy Nadar College Nagamalai, Madurai -19.

CULTURAL ACTIVITIES

Details of the Activities

Name of the Institutions	Name of the Event	Participated	Winners		
			Ist	IInd	IIIrd
Fatima College, Madurai	**"SPRINGS 2016"**	22 students	**1**	**-**	**2**
Vivekananda Rock Memorial	**SPEECH COMPETITION**	4 students			
Thiyagarajar College of Arts and Science, Madurai	**"TAMIL VALARCHI THURAI"**	3 Students	**-**	**1**	**1**
MUTA Office,Madurai	**ORATORICAL CONTEST & ESSAY COMPETITION**	2 Students			**1**
Madurai Thiruvalluvar Kalakam, Madurai	**SPEECH COMPETITION**	2 Students	**-**	**2**	**-**
Kurnchi Kabillar Tamil Sangam	**ORATORICAL CONTEST , ESSAY & DRAWING COMPETITION**	40 students	**-**	**2**	**3**
ANJA College, Sivakasi	**POETRY COMPETITION**	2 Students	**-**	**-**	**-**

1. **No of students participated in cultural and other events**

    State/ University level – 75 Students

2. **No.of medals/awards won by the students in cultural and other events**

    State level 1st prize -1 Student,

    2nd prize – 5 students,

    3rd prize- 7 Students

Special Activities

> The Fine Arts Club organized an awareness programme on **"Disaster Management".** Dr.K.Sadasivam, Assistant Professor of Environmental Economics, Madurai Kamaraj University, Madurai was invited to deliver a Lecture on 03/11/2016.

> An Awareness programme on **"Akkala Kalaikalum Indraiya Nilayum"** Mr.Jeyakumar, state Traditional cultural trainer Madurai delivered a Lecture was held on 06.03.2017.

ECO CLUB

1. Mr. Ravindran, the director of Madurai Natural Forum delivered a guest lecture on "Bo – diversity of Madurai" with power point presentation on 26th august 2016.

2. On behalf of Madurai Nature Forum, "Birds count-2017" programme was organized in the college campus from 14th January 2017 to 16th January 2017. Students submitted the report to Madurai Nature Forum

3. It organized a guest lecture programme on 7th February 2017. Dr.R.Aruna, Assistant professor of Botany, Thiagarajar College delivered a lecture on "Bio diversity conservation".

4. Eco Club organized **"Bird watch Programme"** to create awareness on protecting birds and environment among students community. The programme was inaugurated by **Principal Dr. S. Nehru.** The chief guest **Mr. M. Rajesh,** Asst. Professor, The American College was introduced by **Mrs.V.P.Rathi,** Asst. Professor, Dept of English, Mannar Thirumalai Naicker College. **Mr. M.Rajesh** sensitized the students on the importance as well as protection of Birds in the environment. He also narrated the plant bird interaction where birds spreading the seeds, in return, trees provide shade, which protects birds' sensitive skin from harsh sunlight. Students and staff of Eco club identified more than 23 species of birds in the college campus. Noted species are white breasted kingfisher, warbler, Taylor bird, Rufous Treepie etc. Students were more excited to know the life and characters of birds explained by **Kumaresan**, avid bird watcher from The American College. More than 30 students participated. **Mrs. A.Arivu Chelvam**, Asst. Prof. of Mathematics and Coordinator of Eco club arranged the programme.

5. Plastic awareness programme was organized on 29th March 2017 to the public by Eco Club Prof.A.Arivu Chelvan & Prof V.P.Rathi created awareness among the Public

Gandhian Thought

1. On behalf of an endowment created for Gandhi Jayanthi Celebration and Tamil Nadu Khathi Industries board Pensioners association celebrated Gandhi Jayanthi on 04.10.2016 Thiru.K.M.Natarajan, Editor, "Sarvothayam Malarkiranthu" a monthly Journal, Gandhi Museum presided the Function. Elocution and Essay writing competition were conducted and the following students won the Prizes.

Elocution	Essay Writing
1. N.Muniraj III B.Sc Physics – I	1. S.Subalakshmi II B.A English –I
2. B.Subathra II B.A English – II	2. B.Subathra II B.A English – II
3. S.Subalakshmi II B.A English –III	3. KeethiV.Kumar II English - III

2. A workshop on "Orientation and Training of Youth in Ganthian Philosophy of Service to the nation" was conducted by Ganthi Smiriti and Tamilnadu Sarvodaya mandal at Gandhi Museum on 04.01.17 and 05.01.2017 One faculty and 5 Students of CGT participated in the workshop.

3. A Guest lecture was organized under the auspices of CGT for the Students of CGT on 02.03.2017 Mr.R.Natarajan, Assistant professor Institute of Gandhian Studies and Research, Gandhi museum gave a lecture on the topic "The Importance of Studying Gandhian Thought"

GENDER CHAMPIONS CLUB

- Gender Champions Club and Department of Social Work organized a Program on **Gender Equality in Collaboration with EKTHA** – Women Resource Centre, Mrs. Ramani M.A., B.L and Advocate delivered the Special address on Gender Equality.

HEALTH AND FITNESS CLUB

- A special lecture was delivered by Dr.M.Shahul Hameed, Assistant Professor, The American College on **"Fitness for Day-To-Day Life"** on 25.09.16

HUMAN RIGHTS CLUB

1. An awareness programme **on Human Rights Violation and its impact** was organized.

2. The following Documentary films were screened in the campus

   1. *Murder Case of Alavandar*

   2. *Death Penalty of Serial Killer Auto Sankar Case*

   3. *Murder Case of Navarasu, Medical College Student*

4. *Life History of Nandanar of Adanur or Thirunaalaippovaar*

5. *Subaltern Revolts and Human Rights Violation*

3. A Guest Lecture on **History of Human Rights – A View** was delivered by **Dr. Antony Paul Gnanasekar**, Head, Department of History, Arul Anandar College, Karumathur, Madurai on 3rd February 2017.

4. A Guest Lecture on Human Rights in and around the World was delivered by **Mr. V. Vijayaraghavan**, Former Professor, Department of History of our esteemed institution.

PLACEMENT CELL

Date of Interview	Name of Agency	No. of Participants	No. of Students selected	SFW	Regular	others
08.02.2016	Muthoot Finance	48	5	5	-	
19.02.2016	Sathyam Bio (P) Ltd	80	46	36	10	
22.07.2016	Kodak Mahindra	78	23	7	-	16
03.08.2016	Idea Cellular	56	20	20	-	
20.10.2016	TVS ICICI	40	15	7	8	
17.12.2016	Placement Camp	50	18	9	9	
30.12.2016	Apollo Pharmacy	64	27	27	-	
31.01.2017	UAE Exchange	49	5	5	-	
04.02.2017	TVS ICICI	95	56	38	18	
17.02.2017	Winner Education Institution	120	36	6	30	
10.03.2017	Alcances Technology	56	3	3	-	
30.03.2017	BFSI	150	26	17	9	
31.03.2017	Kwality Power (Ashok Leyland)	4	2	2	-	
	Total	**890**	**282**	**182**	**84**	**16**

RED RIBBON CLUB

- **Eye Care & Donation** was organized at **T.Ayyankottai Higher Secondary School, T.Ayyankottai, Madurai** on 10th July 2016.

- A guest lecture was organized on "**Sexual Reproductive Health"** for RRC Girl Volunteers on 30th August 2016. **Mrs. S.Keerthana, FAPI Programme Officer, Madurai** delivered a special address to the girls' students.

ROTRACT CLUBS :

- Two Rotract clubs function in the college one in the Aided wing and the other in Self Financing wing
- Office bearers had an interaction with Forest Office personnel's for eradication of 'Karuvela Marangal in and around the college Campus on 23rd July 16
- Rotaract with Mother Club (Rotaract) conducted competitions and entertainment programmes on APJ Kalam's Birth Day Celebrations on 27th July 16
- **"ORGAN DONATION AWARENESS CAMP"** was organized and Dr. Venkatesh, Government Rajaji Hospital, delivered a lecture on Organ Donation on 30th August 16.
- A dedicated team of boys and Girls cleaned half acre of dry land and planted tree saplings. Drip irrigation accessories were bought by our students and they were installed to keep the growth of the plants on 22nd October 16.
- An entertainment programme was organized at CESHIRE Home for disabled on 28th November 16.
- 101 Rotaract Members were registered their names at Government Rajaji Hospital to donate their organs on 19th December 16.
- Rotaract Club along with Sourashtra College Rotaract Club organised Rotaract Regional Forum on 05th February 17.
- Rotract Member won first prize in AD-Act of Rotaract Regional Cultural Event on 16th February 17.

WOMEN'S DEVELOPMENT CELL

- Organized training programs for II & IIIrd girls students on Zardosi Design work (Embossed Thread work &Embossed work on Wedding Designer Blouses) and beautician on 07.09.2016
- Organized awareness programme on mental health on 09.08.2016
- Organized guest lecture on women's welfare laws on 10.08.2016
- Celebrated 1008 sacred light pooja inviting T.Anitha B.A, B.L Assistant commissioner , Hindu Religious Trust, Madurai on 12.08.16
- Arranged workshop on fabric designing on 13.03.16
- Celebrated Pongal festival with the presence of chief Guest Dr.Ananthavalli Mahadevan, Former vice- Chancellor of mother therasa university , kodaikanal, on 13.01.17
- Celebrated women's day on 08.03.17 and the chief guest was Dr.Kavigar Thilagabama Sivakasi.
- Arranged tailoring Training prgramme on 27.02.17.
- Organized Entrepreneurship programme for the women in Vilachery village.

YOUTH RED CROSS CLUB

1. An Awareness Campaign was organized on **Drugs Abolition** on 24th June 2016
2. One day Workshop was held on Daster Management on 15th December 2016
3. Free Eye care camp was conducted at Kaithri Nagar on 12th February 2017
4. An Awareness campaign was organized for women on Cancer on 15th February 2017
5. Free medical and eye care camp was held on 25th February 2017

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	31.83			31.83
Class rooms	75	4	Institution	79
Laboratories	6			6
Seminar Halls	2	1	Institution	3
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	30	15	Institution	45
Value of the equipment purchased during the year (Rs. in Lakhs)		10,90,000	Institution	10.90,000
Others			Institution	
Campus Infrastructure & Facilities				
Ground Amenities Expenses & Ground			Institution	320753
Insurance			Institution	109299
Administrative Building & furniture			Institution	9181200
Women's Hostel			Institution	291674
Internet Connection & Leased Circuit			Institution	90380
Building Maintenance			Institution	283532
Compound wall			Institution	328487
Electrical Maintenance			Institution	146680
Electricity Charges			Institution	235108
E & C Lab Maintenance			Institution	16311
English research centre			Institution	123933
Furniture Maintenance			Institution	240873
Generator Maintenance			Institution	87580
Repairs & Maintenance			Institution	56668
		Total		**11512478**
Equipments				
Computer			Institution	529570
Fire Extinguisher			Institution	8702
Furniture & Fittings			Institution	722911
Microsoft Subscription			Institution	249950
Sports Materials			Institution	37512
E & C dept equipment			Institution	6900
		Total		**1555545**

4.2 Computerization of administration and library

- Administrative office, Examination Wing and Deans offices are fully computerised

- Bar Coding System is followed in the Library

- The INFLIBNET facility is available

- E-Book Sources available for the use of students and faculty members

- The institution is in collaboration with the Soft Link Services, Software Technology Parks of India, Chennai for Wi-Fi facility with internet band with 2048 kbps

- A system engineer works for the maintenance of the computers and its accessories.

- The library provides open access to staff and students and it has been completely automated with Roven Library Software

- Wi- Fi facilities with Internet band width 2048 kps

- CCTV has been installed in the library for security purpose

- Well equipped computer system with required software in CEO and Dean's offices.

4.3 Library services:

Books and Journals	Existing (Up to March, 2016)		Newly added (April 2016 - March 2017)		Total	
	No.	Value	No.	Value	No.	Value
Text Books	35,910	47,78,844.00	2,176	3,72,751.00	38,086	51,51,595.00
Reference Books	1,431	66,557.00	129	32,818.00	1,560	99,375.00
e-Books	-	-	100	3500.00	100	3500.00
Journals	188	5,94,885.00	44	1,10,170.00	232	7,05,055.00
e-Journals	1	10,725.00	1	5,750.00	1	16,475.00
Member Ship	1	3,000.00	1	3,000.00	1	6,000.00

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	357	4	Wi-Fi	1	-	12	11	-
Added	35		-	-	-	-	18	-
Total	392	4	Wi-Fi	1	-	12	29	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Facilitated training to Non-Teaching / Administrative Staff on the Use of Tally, Office Automation

- Enforced E-governance of attendance status and academic performance

- Each department is supplied with a computer and a printer for internet access and updating of the department activities

- Deputation of staff to workshops / Seminars convened in colleges through ICTACT

- College is a member of ICTACT – a central - state Government and CII joint initiative for ICT enactment in colleges

- Internet facility is available to the students in the college library , in the department and in the computer lab

- Training non-computer major students in basic computer skills is carried out regularly

- Students are encouraged to make use of computer for power point presentation of their seminars and projects

4.6 Amount spent on maintenance in lakhs:

i) ICT	25,000
ii) Campus Infrastructure and facilities	1,15,12,47
iii) Equipments	15,55,545
iv) Others	5,50,809
Total :	1,36,43,83

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Student handbook covering year long calendar, activities, staff profile, rules and regulations and endowments is provided at the beginning of the academic year
- Daylong orientation programme is conducted for first year students on arrival.
- Monitors personal counselling given by the teachers in the tutor-ward system which minimizes the dropout rate in the college.
- Student – centric infrastructure such as women's hostel, bus pass, transport facility for girls arranged.
- The remedial and tutorial systems of the college help students for their academic growth.
- Financial assistance is extended to economically weaker students.
- Student bus pass for transport in government buses secured by the college.
- Tuition fee is waived for sports talented students.
- Add-on-courses for development of soft skills and technical skills are offered.
- Department arranges textbooks for the students from the publishers at concessional rates.
- Smart class rooms and two seminar halls are used for student seminars and special lectures.
- Stationery store caters to the needs of the students.
- Photocopy facility is available in the campus.
- Ensures quality and tasty food to the students in the canteen.
- Uninterrupted power supply is provided through the provision of Hi-end generators.
- Department association activities and various clubs provide further learning opportunities to the students.
- Students are informed about the salient features of CBCS and are guided to select NME and major electives
- The benefits of Add – on courses, Certificate/ Diploma courses and self development courses are highlighted
- The Controller of Examinations office explains about continuous assessment, summative exams, payment of fees and the declaration of results.
- IQAC consolidates the student feedback on student support service and infrastructure
- Financial support to meritorious students with single parent / no parents is provided by the managements.

5.2 Efforts made by the institution for tracking the progression

- The Principal and Heads of the Departments meet at regular intervals to discuss the progress of students in academics.

- The College council meets at least twice a semester to discuss various matters of the college particularly student progressions.

- The suggestions and feedback from the staff help the college for taking policy decisions in amending a suitable system to assure and enhance academic performance of the students in every semester.

- Results of each department is discussed with the management in the presence of the principal.

- Remedial and Special classes are arranged for the slow learners

- Every department maintains a register for recording the progress of the students

- Tutors in the ward system provide necessary guidance to the students' in the choice of their career.

- Parent – Teachers meeting is held every semester.

- Every department maintains consistent correspondence with the alumni.

- The Placement Cell conducts coaching classes for Competitive Exam and training programmes for students.

- Every department maintains students profile for recording the progress of the students

- Student's needs are represented to the management.

- Students grievance cell redresses grievance of the students if any

5.3 (a) Total Number of students

	UG	**PG**	**M.Phil**	**Ph. D.**	**Others**
Aided	1027	131	-	-	-
SF	2018	216	60	-	-
Total	3045	347	60	-	-

(b) No. of students outside the state | - |

(c) No. of international students | - |

Men		No	%	Women		No	%
	Aided	525			Aided	633	
	SF	1662	72%		SF	632	28%
	Total	2187			Total	1265	

	Last Year (2015-16)						This Year (2016-17)					
Stream	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
Aided		170	5	983	8	1166		155	1	994	8	1158
SF	549	288	6	1388	-	2231	606	264	7	1416	1	2294

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Classes are regularly conducted for the Competitive Examinations
- Invited talks are periodically arranged to prepare the students for the Competitive Exams
- IAS, IPS, Bureaucrats, Publishers, Writers, Speakers, Retired teachers from Government College Teacher's Associations are helping the aspirants with training and texts.
- Soft skill programme is arranged for all the students for a week to prepare themselves for the interview and competitive exams

No. of students beneficiaries   144

5.5 No. of students qualified in these examinations

NET   -   SET/SLET   -   GATE   -   CAT   -

IAS/IPS etc   -   State PSC   2   UPSC   -   Others   5

5.6 Details of student counselling and career guidance

- Placement Cell is actively functioning.
- The Placement Officer organizes sessions and training programmes regarding career guidance.
- Besides classes, MoU is drafted with a leading consultancy to train our students for career guidance
- Conducted 40 hours workshop on communicative and employability skills for first and second year students.

- 250 Students attended computer class under the NDLM Scheme of Honourable Prime Minister and received certificates.

- Tutor ward system is effectively functioning in the institution, Tutors take care of the attendance , academic performance, inter- perusal relationship, in the class and other aspects within the campus

- Further efforts are also being taken training in oneself for employment, honing one's communicative skills

    No. of students benefitted | 1,000 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
13	890	282	16

5.8 Details of gender sensitization programmes

- Debates, Group Discussions, Peer review meetings are conducted through gender champion club.
- Current Social problems are discussed on Gender Inequality.
- Legal Awareness classes are arranged for the girl students.
- Orientation programmes are organized exclusively for girls students enlightening them on gender related issues.
- Women Development cell frequently holds meetings to bring positive changes among girls
- Gender champions Club & Department of Social Work Organized a Program on **Gender Equality In collaboration with EKTHA** – Women Resource Centre. Mrs. Ramani M.A., B.L Advocate delivered the special address on Gender Equality.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 28 | National level | 6 | International level | - |

No. of students participated in cultural events

State/ University level | 4 | National level | - | International level | - |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [4]   National level [-]   International level [-]

Cultural: State/ University level [-]   National level [-]   International level [-]

5.10 Scholarships and Financial Support

	Number of students	**Amount**
Financial support from institution	20	1,78,000
Financial support from government	913	21,12,645
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level [-]   National level [-]   International level [-]

Exhibition: State/ University level [-]   National level [-]   International level [-]

5.12   No. of social initiatives undertaken by the students [5]

5.13 Major grievances of students (if any) redressed :   Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION:

To mould the learners into accomplished individuals by providing them with a stimulus for *Social Change* through Character, Confidence and Competence.

MISSION:

- Enlightening the learners on the ethical and environmental issues.
- Extending holistic training to shape the learners into committed and competent citizens.
- Equipping them with soft skills for facing the competitive world.
- Enriching their employability through career oriented courses.
- Ensuring accessibility and opportunity to make education affordable to the underprivileged.

6.2 Does the Institution has a Management Information System

- Yes. It is applied in administrative procedures including finance, appointment of staff, student's admission, Student's records, evaluation and examination procedures and research.
- All information about the institution is exclusively given in the college calendar.
- College website is updated regularly. Promotion of college admissions done effectively through facebook between May and July.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Autonomy was introduced during the academic year 2015-2016.
- Board of Studies is conducted by all the departments for approval of newly framed syllabus under autonomy.
- Syllabus is structured for the choice of paper for each programme which will be skill specific and reflect both the time honoured subject and the emerging areas of study and research. Thereafter the draft Syllabus is finalised for presentation to the board of studies and then to the Academic Council.

- Choice Based Credit System facilitates horizontal movement enabling the students to make their choices.

6.3.2 Teaching and Learning

- ICT enabled Teaching- Learning is provided.
- Smart classroom teachings, power point presentations, Documentations, Short films, video clippings, and Audio recordings are followed.
- Guest lectures, workshops and seminars are organized by the department to keep abreast with the advancement in their disciplines.
- Faculty members are encouraged to attend conferences, Seminars, Symposiums and Workshops to know the current trend in Higher Education particularly in their field.
- Field visit and educational tours are arranged.
- Remedial classes are regularly arranged for the weaker students.
- Reference books, E-Books, Journals and E-Journals, are made available in the library for learning.
- Peer learning is encouraged within and outside the class hours.

6.3.3 Examination and Evaluation

- Semester System with Continuous Internal Assessment (CIA) is followed.
- The marks are sent to the Controller's Office through E-mail by every department.
- External question paper setting is enforced for all the programmes with double valuation system.
- Dummy number is allotted to each answer paper after removing the original exam registration number to ensure anonymity of the candidate.
- If necessary, third valuation system is also followed.
- If the students require photocopies of their answer scripts, they can have a copy of the valued scripts (Transparency system is adopted)
- The results are published within a month's time in the website and students are able to view them online

6.3.4 Research and Development

- Staff members are encouraged to attend State, National, and International , Conferences, Seminars and Workshops.
- UGC, Autonomy and Institution Grant can be availed to hold seminars and conferences.
- Staff members are motivated with honorarium for their efforts to pursue their research.
- 24 Faculty members have been awarded Ph.D during this academic year
- Some teachers have been approved guideship by Madurai Kamaraj University.
- A few teachers have applied for guideship to Madurai Kamaraj University.

- More number of Minor and Major project proposals have been submitted to UGC and ICSR

- Separate space for Research is allotted to access in the Library

- 89 Research papers are presented and published in the international, national and state level seminars and conferences with ISSN & ISBN numbers.

- One minor project is sanctioned.

- 8 Faculty members participated in the orientation and refreshers courses.

- 3 conference proceedings and one A Multi Disciplinary Peer reviewed International Biannual Research Journal published.

- IQAC Bi-annual News Bulletin is released.

- Faculty development programmes are organised by IQAC.

- Two departments have been upgraded to research departments.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Wi-Fi facility is installed in the campus through BSNL under Internet – ILL – OFC 10MBS Scheme at a cost of Rs. 1,30,000/- from institutional fund.

- Unique Library Software is used for maintenance of Library.

- Data Entry (Books, Journals, membership) Transactions (Issue, Return, Renewal and Fine Collection). Gate Entry, Generation of various entries are accessed through this unique system.

- Sufficient systems are provided for transactions.

- Bar Coding System is followed.

- The Library is equipped with Competitive materials, Net cafe, OPAC System, reprography facility.

- It is also equipped with required titles and volumes of textbooks, e- journals, computer hardware, and software for conducive learning.

- UGC N-List programme is subscribed

- Resources of the Library have been uploaded and students can access e- journals.

- Library is furnished with a vast reading room, browsing centre, smart class room, two seminar halls and a comfort zone for men and women. In fact, it is the largest and spacious library in the region.

- CCTV Camera is installed at the vantage points.

* Physics, Chemistry, Computer Science and Electronics departments and laboratories are updated with latest equipments.
* 2,176 Textbooks, 129 Reference books, 100 E-Books, 44 Journals, 1 e-journal, were added this year at a cost of Rs.5,27,989/-.
* College in a member of the American consulate library at Chennai.

6.3.6 Human Resource Management

* Skill based programmes are arranged with external experts.
* HR planning is done based on the workload in the departments and staff members are immediately recruited.
* Exclusive heads / co-ordiantors for UG, PG, M.Phil, and research Programmes.
* Faculties are serving as residential wardens.
* Exclusive Deans for Arts, Science and Research.
* Orientation, Faculty development programmes and seminars are arranged by IQAC.
* Soft skill for all students is conducted for a week.

6.3.7 Faculty and Staff recruitment

* The management and the Secretary provide leadership and able administration to carry out various requirements of effective Human Resource management.
* Human potential is well utilized.
* Vacancy positions are advertised in the leading regional English and news papers,
* Recruitment of both Teaching and non Teaching Staff is done based on merit.
* The short listed candidates are interviewed and recruited by a panel of experts.
* Ad hoc staff members are appointed to fill the existing vacancies for the benefit of students.

6.3.8 Industry Interaction / Collaboration

* Views of the industrialist are taken while structuring the curriculum.
* Arrange periodical guest lectures by inviting Industrialists.
* Industrial visits are arranged for the students.
* An industrialist serves as a member of the academic council.

6.3.9   Admission of Students

* Admission committee consists of the Principal, two senior faculty members and a senior SC representative.

- Advertisement for regular admission is given in the dailies both in English and Tamil.

- Rural and First generation students are given preference.

- Students are admitted based on merit.

- It is an aided Minority institution so admission of students is done as per Government norms. 50% of the seats are filled as per the Government policy of reservation and 50% of the seats are filled using minority quota.

- The admitted students are briefed about career prospects, campus culture and rules and regulations.

6.4 Welfare schemes for

Teaching
- Financial incentives for research activities.
- Thrift Society.
- Group insurance scheme.
- EPF/ ESI contribution.

Non Teaching
- Annual Retreat at the management cost.
- Festival Advance.
- Concession fees and fee waiver for the children studying in our college.

Students
- Students are deputed for participation in meetings, seminars, workshops and competition conducted by industrial / business organisations and academic institutions to make them learn life skills and career skills.
- MoU with reputed training organisations helps them acquire technical skills to complement their field of study.
- Students with single parent or without parents who are academically bright are identified for financial aid by the management.
- Fee waiver and subsidy in fee payment are given to deserving sports persons and academically bright students.
- Financial aid is provided to the needy students by mobilizing fund from various associations.
- Scholarship, fees concession & fees waivers.
- Free hostel for parentless girl students.

6.5 Total corpus fund generated | Nil |

6.6 Whether annual financial audit has been done | ✓ | Yes | | No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	**Agency**	**Yes/No**	**Authority**
Academic	Yes	JDCE	Yes	Principal
Administrative	Yes	JDCE	Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ✔   No ☐

For PG Programmes   Yes ✔   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- First time Autonomy system is implemented and it is effectively functioning

- Entire Examination system is computerized.

- The mark statements, hall tickets, process of exam application forms, allocation of registration numbers and seating arrangements have been computerized.

- Both internal and external assessments are carried out in a systematic manner with objectivity.

- Internal marks are sent through E-mail.

- The Chief Superintendent and Additional Controller of Exam help the Controller of Exams ensure security and confidentiality of the evaluation system.

- Due care taken for stationery economy as part of eco concern.

- Instead one word answer questions under section A, a brief note answer is introduced two marks per questions for five questions in order to test the student's sharp memory and sharp short written communications.

- One Assistant Controller of examinations functions exclusively for software development relating to smart deliverables to eliminate all kinds of manual works.

- Summative Exam results are computed strictly as per score without award of grace mark.

- Feedbacks from teachers and awards committee have been received for further exam reforms.

- Double valuation is adopted – if necessary third valuation system is also followed.

- Results are published within 30 days of Examination.

- Maintain Confidential, and smooth conduct of examinations.

- Individual cabin facilities for all the employees working in the COE office with advanced configured machines.

- In addition, a separate room was allotted to the chief superintendent to conduct the summative examinations.

- Two valuation halls for both Internal and External exams are provided for evaluating the answer scripts of summative examinations.

- Provide pre-printed claim from for internal and external examiners for the paper valuation.

- Pre printed claim from question paper setting also.

- Provide hall tickers to the students like examinations time table with the provision of getting signature from the invigilator, so that the students are able to know the clear cut idea Exam date and subject names.

6.10   What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- Whenever a new course is introduced, University sends a committee to inspect the institution regarding its eligibility.

- University is represented in all statutory bodies such as Governing body, Academic Council, Board of Studies and Planning Evaluation Commission and Award committee.

- University nominees offer suggestions and guidance; however they do not interfere in the decision making of the institution.

6.11   Activities and support from the Alumni Association

- Jan 26th of every year, the Alumni meet is organized in the College.

- A popular Alumnus is invited as Chief Guest.

- Alumni members share their experiences, interact with the staff and give suggestions for the growth of the institution.

- Every year feedbacks are received from the Alumni

- Potential Alumni financially contribute to the poor students.

- They donate books to the library and arrange training on employment for students

- Alumni sponsored one week training for students in preparation of competitive exams at the cost of Rs.1 lakh.

6.12   Activities and support from the Parent – Teacher Association

- Parent – teacher meet is conducted every semester.

- Parent- Teacher Meet is an effective forum where the parents openly clarify the doubts and give suggestions.

- Grievances (if any) are also expressed by the parents and the management takes it positively and tries to solve it.

6.13   Development programmes for support staff

- Health Centre is effectively functioning with a qualified nurse and adequate medical facilities.
- Faculty members, non teaching staff and the Students are given treatment in the campus if they fall sick.
- Sessions on stress management, usage of Internet and Computer application and Communicative English are arranged.
- The management provides chances to upgrade their qualifications.
- Every year excursion is arranged at free of cost.
- Expecting mothers (teaching, non teaching, and students) are given nutritious drinks and fruits every day.
- Subsidized insurance cover for self financing staff has been provided

6.14   Initiatives taken by the institution to make the campus eco-friendly

- Using plastics is strictly banned in the campus.
- The Campus has more than 200 trees and gives clean and fresh air.
- More saplings are being planted every year in the campus and college ground.
- Tar road is laid on the pathway.
- Movements of vehicles are restricted.
- Approach roads are lined with trees.
- Rain water harvesting tank is constructed.
- The eco-friendly campus of our college is well- appreciated by the Forest Department.
- Eco club is actively functioning and monitoring the environment of the campus.
- Eco club frequently arranges workshops and seminars on environmental issues.

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- MoU with Mafoi foundation for three years Career Ownership Programme was launched to train sixty students.

- MOU with Kalvi Higher Education and Research Institute, Madurai was made to train B.Com, B.Com (CA) students in Tally ERP 9.

- MoU with WINWAYS Limited, Madurai, was made to train students in WINLAMP Course, (Linux, Apache Server, My Sql, PHP)

- MoU with Apollo Computers was made to train the students of Commerce in Tally.

- Industrial and Domestic safety course was conducted for students leading to an online exam to quality for pass certificate from National Safety Council of India with the efforts of Rotary club of Namakkal Education city.

- Economic aptitude test was conducted by Scientific Research Association, Chennai for 63 Students of B.Com (CA) to enrich their knowledge in Economics.

- College theme song, short video film, staging Shakespeare's drama provided artistic and creative opportunities to students.

- Introduction of Autonomy with new syllabi for I and II year students of 2015-2016 with all committees and offices commencing work in full swing.

- The College administrative team meets frequently to stay abreast with the activities which provide a high level of transparency at the administrative level.

- Coaching classes for competitive exams, examination reforms, more recruitment drive, remedial classes, scholarships, financial assistance, series of guest lectures, workshops, enacting plays, drafting MoU's, Faculty Development programmes, introduction of autonomy, launch of a journal & News Bulletin, more number of e-journals have created a positive impact on the functioning of the institution.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Special Committees have been constituted to carry out the objectives framed by the IQAC at the beginning of the academic year.

- Conferences, seminars, workshops are regularly organised by every department as planned

- Faculty induction programme is conducted for the newly recruited staff.

- Smart class rooms are enabled with ICT services

- E-library resources facility through INFLIBNET N - LIST is created

- Faculty members have sent proposals for minor and major projects to UGC

- Sports personnel and cultural team members won medals and awards.

- The students are encouraged to attend more number of career oriented courses, certificate courses and remedial classes

- The college has initiated various action on issues related to infrastructure, academic and research

- Various activities in the department and college were documented in a visual format and presented to the stake holders

- The principal often meets the faculty members personally to discuss their academic achievements

- Remedial classes were conducted to help the slow learners improve their academic performance

- New Block with autonomy administrative wing and classrooms is completed.

- One minor project is sanctioned

- More MoU's signed with State / National Institutions and organizations.

- The department of English staged "The Midsummer Night's Dreams", a play by William Shakespeare

- Seminars, Workshops, Blood Donation Camps, Rallis were conducted to instil institutional social responsibilities among students.

- Two departments are upgraded to research departments.

- Research Journal is launched.

7.3   Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Institutionalising value addition programmes for students by forming linkage and signing MoU's with professional bodies, NGO's, Governmental, academic and industrial organisations.

- Identifying students with single parents or no parents for financial aid to further their educational prospects. Students benefitted from this scheme with financial assistance to the tune of Rs 3,49,870/-

7.4   Contribution to environmental awareness / protection:

- Campus flora and Birds count is being studied and conducted
- Rallies stressing on environmental awareness and healthy living organised
- More new saplings planted in the premises.
- Rain water Harvesting tank constructed in the campus
- All the final year and first year students appear for a formal course work on environmental education
- Usage of plastic items in the campus strictly prohibited
- Stressing on the importance of unity, environmental serenity and values of secularism a grand aerial display of our former President APJ's face was presented in a special project supported by Rotary Club of Madurai West on the eve of Kalam's Birthday.

7.5   Whether environmental audit was conducted?   Yes | - | No | ✓ |

7.6   Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strengths:
- Introduction of Autonomy
- New Syllabus is structured
- Inauguration of Exclusive Autonomy building
- Committed and Visionary management
- Well equipped infrastructure and resources
- Ideal location of the campus
- Eco –Friendly Ambience
- Law abiding students
- A sense of accountability among the faculty members.
- A healthy competition among the staff to outsmart and outshine each other
- A cordial and harmonious relationship between the staff and parents of the students
- Three Research Centres in the campus
- An average of ten candidates awarded Ph.D in commerce and English department every year.

- Job oriented certificate courses.
- Students discipline
- Involvement of alumni in department activities
- Regular coaching classes for competitive examinations.
- Offering counselling and support services to the students
- MoU's with Institutions and organisations.

Weakness:
- Lack of research culture
- Limited Consultancy opportunity.
- Less Placements
- Inadequate International linkages and collaborations
- Staff exchange programmes
- Less post graduate departments.
- Poor communication skills of the students.
- Limited sources of funding.
- Limited scholarship facilities.

Opportunities:
- Consistent Grant from UGC to improve the infrastructure and hold conferences
- Continuous support by the philanthropists from the management to uplift the institution
- Wide scope for Collaboration and Student Exchange programmes
- Continuous opportunity to serve and uplift the rural students.
- An increase demand for Arts and Science Courses.
- ICT education.
- Tie up with various professional institutions.
- Integrated courses in future.
- Offering more number of certificate courses.
- Faculty and curriculum diversity initiatives.
- Ample entrepreneurial opportunities.
- Communicative skill and personality development.
- Software and hardware trainings

Challenges:

- Unpopular traditional courses.

- Upgrading curriculum to incorporate emerging trends in all disciplines

- Networking with other reputed institutions in academic and research activities

- Competition from neighbouring reputed institutions

- Upgrading academic standards of the students hailing from Tamil medium background and rural pockets

8. Plans of institution for next year

The Internal Quality Assurance Cell of our college proposes to…
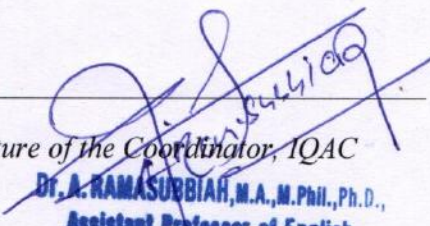
- Publish on line research journal two times a year.

- Conduct international conferences under UGC and Autonomy Grant.

- Establish student support centre.

- Set up e-content preparation centre.

- Entrepreneur skill development centre.

- Create basic science awareness programme.

- Offer job oriented certificate courses.

- Take efforts for Examination reforms.

- Explore new avenues to sign MoU's with Industries, institutions and NGO's

- Conduct ICT oriented teaching learning process.

- Conduct online courses.

- Bring out e- content modules.

- Introduce more PG courses.

- Construct a guest house.

- Prepare the institution for NAAC visit

- Collect online fee

- Declare summative marks through SMS

- Announce tentative dates for summative exams

- Introduce online exam.

- Introduce need based programmes 2017 -18

- Apply for more minor and major projects

- Admit more number of students on sports quota

- Request the Management to give incentives to winners in sports and games.

- Construct a new basket ball ground

- Initiate more awards in NSS/NCC

- Institute best library user award.

- Conduct Book Exhibition.

- Nurture research aptitude among PG Students by enabling them to present papers and publish them

- Guide self financing wing teachers in applying for grants from agencies other than UGC

- Ensure staff members to present papers in the peer reviewed Journals with high impact factor.

- Encourage staff and students to crack down NET/SET examinations

- Launch of need based soft skills programmes and conduct more skill-oriented and career oriented courses

- Promote inter institutional / industry linked research through MoU's.

- Provide a design for Automated Management Information System

- Interface with print and electronic media.

- Conduct Academic Audit by external experts

- Enhance E-resources in the Library.

- Organise more outreach programmes through NSS and other Clubs

- Conduct environmental and energy audit

- Establish a multipurpose indoor stadium

- Organise events to interface between the college and society with particular focus on school students

- Increase intake of Womens' students in the hostel.

- Organise state level workshop on SPSS packages.

- Hold association of economist of Tamil Nadu conference.

- Conduct science exhibition for school students.

- Propose to introduce OMR format for entering the total marks of the student's subject wise.

- Propose to upload model question papers and exam time table in the college website.

- Provide SMS alert to the parents and their wards regarding the dates of internal and summative examinations.

- Announce tentative dates of summative examinations for November and April in the beginning of the academic year.
- Provide online application for summative, supplementary and revaluation examinations.
- Initiate the conduct of online exams for a few subjects in the summative examinations.

Name _Dr. A. Ramasubbiah_   Name _Dr. S. Nehru_

Signature of the Coordinator, IQAC   _Signature of the Chairperson, IQAC_

Dr. A. RAMASUBBIAH, M.A., M.Phil., Ph.D.,   PRINCIPAL
Assistant Professor of English   MANNAR THIRUMALAI NAICKER COLLEGE
Mannar Thirumalai Naicker College   ·MADURAI-625 004
Madurai - 625 004

Re: Submission of AQAR - 2016-17

CA   CAPU AQAR <capuaqar@gmail.com>   🦜   Reply |
Mon 8/14, 3:15 PM
You

NAAC/AQAR ACK/ AUGUST/ 2017/

Mannar Thirumalai Naicker College

Pasumalai

Madurai

Tamilnadu

Subject: Acknowledgement of AQAR

We are acknowledging the receipt of Online Submission of **Annual Quality Assurance Report** (AQAR) for the year : 2016-17.

For any queries related to AQAR, you may kindly contact capuaqar@gmail.com or 080-23005165 (Aqar direct help line).

Wishing you success in your quality enhancement process.

THANKS WITH REGARDS
CAPU-AQAR
(CENTRAL APPLICATION PROCESSING UNIT)
080-23005165

On Sat, Aug 12, 2017 at 5:28 PM, MANNAR COLLEGE <mtniqac@outlook.com> wrote: