



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>MANNAR THIRUMALAI NAICKER COLLEGE</b>
• Name of the Head of the institution	<b>Dr .B. Manoharan</b>	
• Designation	<b>Principal</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone No. of the Principal	<b>04522370940</b>	
• Alternate phone No.	<b>7540032400</b>	
• Mobile No. (Principal)	<b>7540032400</b>	
• Registered e-mail ID (Principal)	<b>princemtnc@yahoo.co.in</b>	
• Address	<b>Pasumalai</b>	
• City/Town	<b>Madurai</b>	
• State/UT	<b>Tamil Nadu</b>	
• Pin Code	<b>625004</b>	
<b>2.Institutional status</b>		
• Autonomous Status (Provide the date of conferment of Autonomy)	<b>22/06/2015</b>	
• Type of Institution	<b>Co-education</b>	
• Location	<b>Semi-Urban</b>	

• Financial Status	Grants-in aid																								
• Name of the IQAC Co-ordinator/Director	Dr .A.Ramasubbiah																								
• Phone No.	04522370940																								
• Mobile No:	9842163687																								
• IQAC e-mail ID	mtniqac@outlook.com																								
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://www.mannarcollege.ac.in/uploaded files/AQAR 2019-20 with DV V.pdf">http://www.mannarcollege.ac.in/uploaded files/AQAR 2019-20 with DV V.pdf</a>																								
<b>4.Was the Academic Calendar prepared for that year?</b>	Yes																								
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caai&amp;ItemID=cq">http://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caai&amp;ItemID=cq</a>																								
<b>5.Accreditation Details</b>																									
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B+</td> <td>75.75</td> <td>2006</td> <td>21/05/2006</td> <td>20/05/2011</td> </tr> <tr> <td>Cycle 2</td> <td>A</td> <td>3.04</td> <td>2013</td> <td>05/06/2013</td> <td>04/06/2018</td> </tr> <tr> <td>Cycle 3</td> <td>A</td> <td>3.04</td> <td>2018</td> <td>02/11/2018</td> <td>01/11/2023</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B+	75.75	2006	21/05/2006	20/05/2011	Cycle 2	A	3.04	2013	05/06/2013	04/06/2018	Cycle 3	A	3.04	2018	02/11/2018	01/11/2023
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Cycle 3	A	3.04	2018	02/11/2018	01/11/2023																				
<b>6.Date of Establishment of IQAC</b>	08/10/2010																								
<b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>																									

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Institution	Autonomy Grant	UGC	23/11/2020	100000
Faculty	Women Entrepreneurship Development Programme (WEDP)	Department of Science and Technology (DST)	23/11/2020	100000
Faculty	Major Project	UGC - ICSSR	07/05/2019	210000
Faculty	Seed Money	MHRD - UBA	28/12/2019	50000
Faculty	Project	MHRD - UBA	21/10/2019	100000
Faculty	Project	MHRD - UBA	19/03/2020	100000
Faculty	Project	MHRD - UBA	25/02/2020	100000
Institution	Autonomy Grant	UGC	23/03/2022	1477265

#### 8. Provide details regarding the composition of the IQAC:

<ul style="list-style-type: none"> <li>Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>	<b>7</b>	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>	

<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
1. Implementation of outcome Based Education in the curriculum in 2021 - 2024 regulations.	
2. Creation of Spacious and well-furnished ICT enabled offices for IQAC and Community College	
3. Setting up an exclusive computer lab for Community College.	
4. Creation of additional classrooms and seminar halls.	
5. Mobilization of Corona relief fund and contribution to Chief Minister Relief fund Rs.10,00,000. Distribution of free rations and Extension of financial assistance to the Covid-19 affected people in the adopted village and people of the neighboring Community.	
<b>12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>	
Plan of Action	Achievements/Outcomes
Research Proposal	7 Proposals were sent to various funding agencies like DST, SERB, MHRD (under UBA) and TNSCST. Out of 7 proposals sent 5 got approval and the amount was sanctioned from the respective funding agencies
Creation of MIS	To ease the process in Academic and Administrative work Management Informative System was established in the campus. Some of the responsibilities of MIS are: <ul style="list-style-type: none"> <li>• Through MIS, the institution manages information about the students, teaching and non-teaching staff members.</li> <li>• Online admission process in the beginning of the Academic year</li> <li>• Fees collection</li> <li>• Identity card printing</li> <li>• Attendance maintenance for both students and staff</li> <li>• System and hardware maintenance throughout the institution</li> <li>• Software updates</li> </ul>

	as required by the current scenario
Introduce Outcome Based Education	IQAC has initiated the implementation of OBE in the Curriculum. The decision has been taken in the Council meeting to introduce OBE in the curricula of 2021-2024 regulation. Based on the decision all the departments prepared the curricula on OBE and BoS and Academic Council meetings were conducted on 17.03.21 and 29.04.21 respectively. The curricula on OBE will be introduced in the academic year 2021-2022.
Physical Facilities	5 Classrooms, 1 Computer Lab(with 55 systems) , Exclusive and Spacious office rooms for IQAC & Community College, Departments for Corporate Secretaryship and PG Physics, 20 Projectors and 21 projector Screens facilitated
Increase Number of Books in Library	3904 books were newly added to the existing books of 47227
<b>13.Was the AQAR placed before the statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name of the statutory body	Date of meeting(s)
Academic Council	03/02/2021
<b>14.Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Year</li> </ul>	

Year	Date of Submission
01/06/2020	25/02/2022
<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of programmes offered during the year:	45
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Total number of students during the year:	4420
File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>
2.2 Number of outgoing / final year students during the year:	1440
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.3 Number of students who appeared for the examinations conducted by the institution during the year:	4072
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of courses in all programmes during the year:	996

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.2	211
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3	1
Number of sanctioned posts for the year:	
<b>4.Institution</b>	
4.1	2245
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	106
Total number of Classrooms and Seminar halls	
4.3	516
Total number of computers on campus for academic purposes	
4.4	177.88
Total expenditure, excluding salary, during the year (INR in Lakhs):	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

In designing curricula, the college follows the guidelines set forth by the UGC and the Tamil Nadu State Council for Higher Education. The Program Outcomes (POs) have been drafted by the Deans of Arts and Science, while the Programme Specific Outcomes (PSOs)

and Course Outcomes (Cos) have been meticulously outlined by the departments. After the conferment of Autonomy the curricula has met two regulations (2015-2018, 2018-2021). The college follows CBCS pattern since 2008. Elective system was also introduced from 2018 regulation. A structured feedback is collected through online from the stakeholders and the valuable suggestions are incorporated in the curricula. The college offers 19 Under Graduate programmes and 8 Post Graduate programmes. The college also offers 44 Certificate courses. Electives, skill-based, non-major electives, project work, field projects, field visits, and internships guarantee that the curriculum is relevant globally, nationally, regionally, and locally with individual space for research in each department.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="http://mannarcollege.com/mtncnaac/index.php">http://mannarcollege.com/mtncnaac/index.php</a>

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

19

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

864



File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

178

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

27

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

**Environmental Studies is mandatory for all UG students to create awareness among students on conservation of natural resources and**

bio-diversity. Value Education is mandatory for all UG students which infuses the values of individual, family and institution and society, to make them face society confidently. Extension activity is included in Part V of the curriculum for UG students, where the students have to be a member in any one of the Extension activities. Extension activities include NCC, NSS, YRC, RRC, Physical Education, Eco Club, Health and Fitness Club, Human Rights Club. Certificate and Diploma courses in Gandhian Thought are part of the curriculum. Students learn about Gandhiji's life, and Satyagraha (the abode of truth) and Ahimsa (non-violence). Human Values and Ethical values are inculcated and nurtured in the minds of the students. Life Skills Courses like Functional English, Functional Hindi, Travel and Tourism, Audio- Video production, enhance employment opportunities to the students as non - graded add-on courses. In addition, courses forming part of U.G and P.G programmes also focus on these universal issues.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	<a href="#">View File</a>

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

0

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1300

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**      A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=cacac&amp;ItemID=caama">https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=cacac&amp;ItemID=caama</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - The feedback system of the Institution comprises the following**      A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=cacac&amp;ItemID=caama">https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=cacac&amp;ItemID=caama</a>
Any additional information	<a href="#">View File</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile****2.1.1 - Enrolment of Students****2.1.1.1 - Number of students admitted (year-wise) during the year**

1703

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)**

1703

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The Internal Quality Assurance Cell conducts Students Induction Programme every year to facilitate the freshers to know their campus, curriculum, infrastructure, and faculty. All departments follow a tutor-ward system which ensures consistent individual attention. The departments identify advanced learners and pair them with slow learners in activities such as planning and conducting of events. The advanced learners are trained to present papers in seminars and workshops on current and emerging trends in their respective fields. English teachers familiarize the students in reading the texts and the newspapers and train them to acquire a feel for sound and sense of English language which helps them to tune themselves to listen to their subjects taught in English medium. Slow learning sportsmen who are often on leave on sports duties are given special coaching for clearing their arrear papers and the current semester papers. Slip-tests are given to slow-learners and average learners are encouraged to use book banks to

improve themselves academically. The departments conduct remedial programmes for slow-learners after working hours and organize Endowment Lectures to expose the students to the prevailing thought currents on various subjects. CIA with two internal tests assesses the learning levels of students and assignments are given accordingly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://mannarcollege.com/mtnznaac/2%20-%20Criterion/2.3.1/VID-20211127-WA0008-COMMERCE.m p4">http://mannarcollege.com/mtnznaac/2%20-%20Criterion/2.3.1/VID-20211127-WA0008-COMMERCE.m p4</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2021	4420	211

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The institution follows student-centric method in learning by blending conventional and innovative teaching methods.

### Experiential Learning

- Hands - on - learning experience through mandated project/ internship for all programmes.
- Real-time project work from well-established companies in and around Madurai City.
- On-Site learning through Industrial Visits, field trips and visits to heritage sites.
- Organisational skills are developed through various inter-departmental and inter-collegiate events.
- Association activities are organised in all departments to promote the active participation by students

- NCC & NSS training for self-discipline , planning, team-work, perseverance and time and stress management
- Conduct science exhibitions, Poster presentation, quiz programmes, drama, club activities and book review clubs to stimulate critical thinking
- Publish their poems, articles, paintings, drawings, etc. in the college magazine which provides them a platform for giving an expression to their artistic urge

#### Participative Learning

- Periodical group discussions, field works and classroom seminars
- Students interaction with the Resource Persons in workshops and seminars
- Peer - teaching -learning provides ample scope for participative learning
- Participation in seminars, presentation of models and posters

#### Problem Solving Skills

- Case studies to develop problem solving skills
- Soft skills develop students' confidence and help them in facing challenges and in problem solving
- Participation in Debate, elocution and essay competition.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="https://www.mannarcollege.ac.in/UserPanel/Media-Centre.aspx">https://www.mannarcollege.ac.in/UserPanel/Media-Centre.aspx</a>

#### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT has become a core in the teaching-learning process. It has replaced blackboards with whiteboards and implemented the usage of a digital smart board for teaching. ICT enables the use of innovative educational resources and the renewal of learning methods, establishing a more active collaboration of students and the simultaneous acquisition of technological knowledge. It is much easier for the students to create team projects, cooperate and learn from each other. ICT is already becoming a fundamental tool for new teachers and students. Providing accessibility through online medium education and improving the quality of teaching, especially

in remote areas Mannar Thirumalai Naicker College become conscious of using such resources for effective teaching and procures the original version of the Microsoft Teams for teachers and each teacher has individual ID's. Every year 50 license has been purchased by the college management. Every teacher can use 1TB storage and it has been used in an effective way. Teachers of MTNC use Google classroom, slide share, MIT, G-Suit, Google workspace, etc. to equip the subject-matter. With the inclusion of ICT in education children get more engaged and show greater participation in learning.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="http://mannarcollege.com/mtncnaac/2%20-%20Criterion/2.3.2/2.3.2%20Excel.pdf">http://mannarcollege.com/mtncnaac/2%20-%20Criterion/2.3.2/2.3.2%20Excel.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

207

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic calendar is prepared by the calendar committee. The committee works in collaboration with IQAC, Deans, CoE and Heads of the departments and decides on significant dates for the 90 working days of the odd and even semesters. The dates are presented in the academic calendar and issued to every staff and student and also displayed on the college website

Some important dates are as follows

- Reopening after summer vacation for senior classes
- Commencement of classes for 1 UG and 1 PG

- Student Induction Programme
- Parents- Teachers meeting
- Internal test schedule
- Study holidays and commencement of end semester examinations
- Last working day for the semester
- Commencement of classes for the even semester
- Significant National and International days observed
- Annual Alumni meet, College day, Sports day, Convocation etc.

Department events like guest lectures, workshops, seminars, conferences, intercollegiate events & study tours are planned to avoid clash of dates.

### Teaching Plan

The comprehensive format for the teaching plan was prepared by the IQAC. Teaching plan helps the teachers have a clear idea about their teaching strategies.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

211

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

102



File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

211

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

Nil

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

#### New Initiatives:

1. All the examinations were conducted in online mode using google forms for Continuous Internal Assessment November 2020.
2. OMR based examination was introduced for Value Education Courses during Continuous Internal Assessment Examinations April 2021.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caaig&amp;ItemID=cs">https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caaig&amp;ItemID=cs</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme Outcomes, Programme Specific Outcomes and Course Outcomes are prepared based on the revised Blooms Taxonomy.

POs are prepared by the Deans. PSOs are prepared by the individual departments abreast with vision and mission of the college

The COs are prepared by the course designers in their respective departments.

Mechanism for preparing and communicating POs, PSOs and COs to the stakeholders

The POs, PSOs and COs are discussed and honed in the pre-board meetings of each department and then passed in the Board of Studies meeting. Suggestions made by the members of the BOS of each department with regard to each course are incorporated and all amendments are carried out before placing the syllabi in the Academic Council.

Once the syllabus along with POs & COs is ratified by the Academic Council, it is displayed on the college website.

Every staff member and student has a soft copy of the syllabus which contains the POs, PSOs & COs.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	<a href="https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caamk&amp;ItemID=cm">https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caamk&amp;ItemID=cm</a>

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Institution regularly evaluates the performance of students through various methods for measuring the attainment of each of the Program Outcomes, Program Specific Outcomes and Course Outcomes. Evaluation Process: The programme outcomes and Programme Specific outcomes are assessed with the help of course outcomes of the relevant programme through direct evaluation process. It is provided through terminal exams, internal and home assignments, unit tests etc. Observations of student knowledge and skills against measurable course outcomes are evaluated throughout the year.

The Methods of measuring attainment:

**Internal and External Assessment:** Internal assignments are given to the students which are mostly aligned with Programme Outcomes of the respective subject. External Assessment is evaluated by external experts for the Practical examinations.

Students are assessed and evaluated throughout the year at institutional level through unit test, surprise test, terminal examination and the performance of the student is analyzed for assessing the attainment level of programme outcomes and programme

specific outcomes.

**Placements:** One of the most important Programme Outcomes of Undergraduate Degree is the employability of students upon successful completion of their degree programme.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caamk&amp;ItemID=cm">https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caamk&amp;ItemID=cm</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1497

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://mannarcollege.com/mtncaac/2%20-%20Criterion/2.6.3/10.%20COE%20ANNUAL%20REPORT%202020-2021.pdf">http://mannarcollege.com/mtncaac/2%20-%20Criterion/2.6.3/10.%20COE%20ANNUAL%20REPORT%202020-2021.pdf</a>

### 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

[https://www.mannarcollege.ac.in/uploaded\\_files/sss-20-21.pdf](https://www.mannarcollege.ac.in/uploaded_files/sss-20-21.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The college has established a system to promote research policy and offer administrative and financial support. It encourages the faculty members to apply for major and minor research projects in various funding agencies. It also encourages the faculty members and scholars to publish in UGC Approved journals/ Scopus/ Web of Science/Peer-reviewed journals. The institution provided financial assistance Rs1,52,699/- to organize Conferences, Seminars and workshops. The registration fee Rs 2050/- is paid for self-financing stream from the management fund for presenting research papers in seminars. The institution paid Rs 12000/-to self-financing staff who are awarded Ph.D., and cleared SET / NET examinations as incentives. The institution provided Rs. 2,50,000/-Institutional Sponsored Faculty Research Project Grant to the faculty members and also offered Rs. 90,000/- to a team of UG /PG students/ Ph.D., Scholars under the guidance of a research project supervisor of the corresponding department this year. The institution provided Institutional Mail IDs for faculty members to promote the publication metrics. Our College Library is equipped with a plagiarism checker (Software - Grammarly) to check the originality and ethics of the research at free of cost to all the researchers

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://www.mannarcollege.ac.in/uploaded_files/Research Policy - Final.pdf">https://www.mannarcollege.ac.in/uploaded_files/Research Policy - Final.pdf</a>
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

340000

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

24

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

## 3.2 - Resource Mobilization for Research

### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

1200000

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.2.2 - Number of teachers having research projects during the year

07

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caakm&amp;ItemID=ea">https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caakm&amp;ItemID=ea</a>
List of research projects during the year	<a href="#">View File</a>

### 3.2.3 - Number of teachers recognised as research guides

29

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caakm&amp;ItemID=ea">https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caakm&amp;ItemID=ea</a>
Any additional information	<a href="#">View File</a>

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution is always much committed to create an eco-system for innovation and transfer of knowledge. In spite of Covid 19, the institution has conducted a series of entrepreneurial programs for the benefit of the student's community. An entrepreneurial development cell was established with an objective of promoting

students as entrepreneurs. This cell is recognized as a member of National Rural Entrepreneurship Mission, Government of India to nurture rural entrepreneurship development among the students This cell conducted online training program on 16th October 2020 to our students and two staff Dr.R.Meenakshi Devi and Dr.R.Anbu Oli from Business Administration received DST fund to conduct Women Entrepreneurship Development Program for science women graduates (30 Days) and Faculty Development Programme to develop entrepreneurial spirit among students (15 Days).As an outcome of the WEDP, 3 women science graduates successfully started their own ventures. Further, Dr. Sofia, Assistant Professor of Department of Business Administration, has received two patents this year. She has also undertaken a project with students on a market survey for Annachi Vilas food products in association with Thiyagarajar School of Management on a study on market potential for idli and dosa batter in Madurai city for which she was paid 5000 rupees.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caaks&amp;ItemID=ee">https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caaks&amp;ItemID=ee</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

Nil

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**B. Any 3 of the above**



File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

5

File Description	Documents
URL to the research page on HEI website	<a href="https://www.mannarcollege.ac.in/UserPanel/Research_Guide.aspx">https://www.mannarcollege.ac.in/UserPanel/Research_Guide.aspx</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

56

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

18

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://mannarcollege.com/mtnacnaac/3.4.3.4.4%20books&amp;chapter-6%20%205.php">http://mannarcollege.com/mtnacnaac/3.4.3.4.4%20books&amp;chapter-6%20%205.php</a>

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

717

File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

25

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.07

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The institution has a strong conviction that service is the guiding principle of education and that the synergic principle in the coexistence of a society and the academic institution is very essential which measures its growth and development by its contribution to the empowerment of society through its extensional welfare programme for the society because both the society and the institution are knitted together well to support each other. Hence, our institution in addition to NSS NCC provides spaces such as Youth Red Cross, Eco Club, Red Ribbon Club, Health and Fitness Club, Women Development Cell etc through which a greater number of programmes organised. The volunteers provided face masks, sanitisers, rice,

dal, oil, sugar, and other groceries to our adopted village and the neighbouring community. They voluntarily involved in the National Road Safety, plogging run, cleaning irrigation tank, waterbodies, renovating the old school building, crowd controlling and Fit India movement, Besides they attended webinars on 'Protective Measures in Cyberspace' 'Preventive Measures of Global Public Health Emergency- Covid 19', They also participated in career guidance and opportunities in Indian Defence forces and other uniformed services and a lecture on' Significance of Climate and Weather' on world meteorological day

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.mannarcollege.ac.in/Department/DisplayDeptPage.aspx?page=gei&amp;ItemID=qki&amp;nDeptID=qc">https://www.mannarcollege.ac.in/Department/DisplayDeptPage.aspx?page=gei&amp;ItemID=qki&amp;nDeptID=qc</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

9

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

41

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2125

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.7 - Collaboration

#### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

19

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

36

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

A large campus with the built up area of 2, 56,352sq.ft and with spacious blocks.

- Well equipped ICT Facilities in 4 seminar halls and 1

Valuation hall to facilitate the conduct of meetings, seminars, workshops, conferences, viva-voce and Department Association meetings.

- Two seminar halls air conditioned.
- Smart classrooms with smart boards
- 100 class rooms out of which 77 are fitted with LCD Projectors,
- 1 smart TV and Video conferencing facility
- e-content development facilities
- Net Café Computing Facilities - Browsing Center and E-learning Center
- Language Laboratory to enhance student communicative skills
- Well-equipped Laboratories for all science departments.
- Six computer labs set up to facilitate teaching & learning
- Established Food Processing and Quality Management Lab, Fashion Technology and Apparel Designing Lab, Beauty and Wellness Lab and Green House Technology-Poly House separately for community college
- 100 Mbps broadband connectivity and 39 controlled Wi-Fi access points and optical fiber connected network for campus-wide internet access.
- Central library with a carpet area of 12521 Sq.ft
- Reading hall with an accommodation for 120 students
- 4285 books are newly purchased through autonomy grant in the year 21-22
- Commerce vocational lab to create knowledge in Type writing Skill
- Ramp and lift facilities Braile system with audio CD facilities, separate rest room and western toilet facilities provided for the differently abled.
- ROVAN LMS, IMS, EMS Master soft Cloud software lead to green computing campus.
- 4 research centers with research ambience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.mannarcollege.ac.in/UserPanel/Infrastructure.aspx">https://www.mannarcollege.ac.in/UserPanel/Infrastructure.aspx</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Adequate facilities are available in the campus for playing indoor and outdoor games, sports, gymnasium, yoga and cultural activities.

- Playground of 7.48 acres is being used to conduct the games such as Cricket, Football, Kabaddi, Kho-Kho, and Volleyball.
- 400m Athletic Track to conduct running events
- Facilities to conduct Volleyball, Ball Badminton, Long jump, Shot-put, High jump, Javelin Throw and Discuss Throw.
- Facilities for Indoor games such as Badminton, Table Tennis, Boxing, Fencing, Karate, Silambam, Judo, Taekwondo, Chess and Carrom.
- Outstanding sports students are given special concession on their tuition fee and hostel fee (both boarding and lodging) based on their performance.
- An average user rate of all sports facilities is 150 per working day

#### Detail of playground facilities

- Football - 1 (Multipurpose) 100 x 80 yards 2012
- Cricket - 1 (Multipurpose) 90 x 60 yards 2012
- Table Tennis- 1 20 x 20 feet 2011
- Kabaddi- 2 20 x 15 meters 2012, 2014
- Volleyball-2 24 x 15 meters 2013, 2014
- Badminton- 1 13.40 x 6.10meters 2014
- Kho- Kho- 3 30 x 20 meters 2017, 2018 and 2019
- Tennikoit- 1 90 x 20 feet 2014
- Table Tennis-1 20 x 20 feet 2014
- Full-fledged fitness center in 2000 sq ft with all fitness
- The yoga is being practiced in the college since 2017.
- International Yoga Day is celebrated on 21st June every year with a yoga trainer in the college.
- Students participate in cultural competitions and win prizes
- Students are encouraged to perform cultural in the college day functions, Inter college competition and Fashion show.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.mannarcollege.ac.in/Department/Deptindex.aspx?page=a&amp;ItemID=cacia&amp;nDeptID=qm">https://www.mannarcollege.ac.in/Department/Deptindex.aspx?page=a&amp;ItemID=cacia&amp;nDeptID=qm</a>

**4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities**

77

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)**

183.39

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Mannar Thirumalai Naicker College Library is partially automated and uses the Integrated Library Management System (ILMS)

**Salient features of the Library**

- The College Library is as old as the college (47 Years) houses 52855 books.
- College with a carpet area of 12521 sq.ft .and easy accessible to all the departments.
- The Library is open from 8.00 a.m. to 4.30 p.m. on all working days.
- Automated with Rovam Software from 2006.
- Name of the ILMS Software: ROVAN
- Nature of automation: Partial
- Version: ILMS 6.0
- Rovam 2016



Fully automated with 7 desktop computers kept in different sections of the library and connected to the main server to store and retrieve data regarding the resources, users and any other activities.

Major components of the software

- Gate Entry Monitoring system (GEMS)
- Acquisition Module
- Circulation Management
- OPAC
- Library Usage statistics Module

E-Library

E-library includes the subscribed e-journals, open access full text journals, subscribed and open access e-books as well as Newspaper.

Digital Section:

- Separate Digital section is available with 11 computers for accessing digital resources available in the form of CDs, DVDs.
- Access to online resource NLIST available.
- Swayam Prabha 32 DTH Educational channels Dish available
- Free Wi-Fi access is available in the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.mannarcollege.ac.in/Department/Deptindex.aspx?page=a&amp;ItemID=cacgg&amp;nDeptID=gg">https://www.mannarcollege.ac.in/Department/Deptindex.aspx?page=a&amp;ItemID=cacgg&amp;nDeptID=gg</a>

**4.2.2 - Institution has access to the following: e- A. Any 4 or more of the above journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

674426

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

63

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The College updates IT facilities for academics research and administrative services.

The following IT facilities are available:

- Enterprise Resource Planning (ERP)
- Complete Institute Management System (CIMS) was replaced by ERP for greater efficiency in 2020.

- All academic and administrative processes are online and fully automated
- E-content preparation facilities are available and the e-content / video lessons are prepared in the audio video studio by staff.
- Technology up gradation. (Implemented master soft cloud)
- End semester results are published online
- The campus has 516 computers
- Computers in the laboratories are connected by LAN

#### Wi-Fi

- In 2020-2021 BSNL 50 Mbps Leased line was upgraded to 100 Mbps.

#### ICT Facilities

- 2 servers & 5-computers were added during the last academic years.
- 36 controlled Wi-Fi access points and 70 Gbps optical fiber connected network are available in the campus.
- The college website is maintained by third party. The updation of the content is done by the College Website Committee.
- Computers on campus and other IT facilities are maintained by MIS

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://mannarcollege.com/mtnacnaac/4.3.4.3.1-itfacilities.php">http://mannarcollege.com/mtnacnaac/4.3.4.3.1-itfacilities.php</a>

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
4420	307

File Description	Documents
Upload any additional information	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on A. ?50 Mbps

**campus**

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**4.3.4 - Institution has facilities for e-content development:** **B. Any three of the above Facilities available for e-content development**  
**Media Centre**  
**Audio-Visual Centre**  
**Lecture Capturing System (LCS)**  
**Mixing equipments and software for editing**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.mannarcollege.ac.in/UserPanel/Media-Centre.aspx">https://www.mannarcollege.ac.in/UserPanel/Media-Centre.aspx</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

**177.88**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

- Maintenance of the equipment of laboratories is taken care of by the respective departments.
- Laboratories are effectively utilized for the conduct of practical with adequate equipment and facilities.
- 100 classrooms are well equipped and maintained

- ICT facilities such as computer, internet points and LCD projector in the classrooms are regularly monitored by MIS
- Electrical fittings in the campus are monitored by the electrical maintenance staff
- MIS cell which takes care of the maintenance of computers, campus network, and installation & up gradation.
- Technicians / system administrators attend the faults of the computer both software and hardware
- Maintenance of the servers, internet connectivity, emails accounts with college domain, back up of data, renewal of licenses and services also are taken care by the cell.
- Cleanliness & daily maintenance of the interior facility is done by housekeeping team of the institute under the supervision of an estate officer.
- 3 diesel generators with the capacity of 120 KVA & 30 KVA for uninterrupted power supply
- Electronic Gate Entry system is used in library for monitoring the entry of students, faculty and nonteaching staff.
- Playgrounds and courts are maintained by the ground marker
- The campus is illuminated with automated 5 numbers of solar powered lamps.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=m&amp;ItemID=e">https://mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=m&amp;ItemID=e</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

829

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

164

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

B. Any 3 of the above

File Description	Documents
Link to Institutional website	<a href="https://www.mannarcollege.ac.in/Department/Deptindex.aspx?page=a&amp;ItemID=caccq&amp;nDeptID=gq">https://www.mannarcollege.ac.in/Department/Deptindex.aspx?page=a&amp;ItemID=caccq&amp;nDeptID=gq</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1224

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

### 5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of

B. Any 3 of the above

**statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

161

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of outgoing students progressing to higher education

158

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

8

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

79

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The College Student Council is composed of class representatives elected from each class by the students with the principal as the adviser. The student representative of every class represents the problems, difficulties or needs of the peer group to the authorities. Every department through its association assigns students as its secretary and members. They are promoted to the level of leaders by which they share the utmost level of responsibility. The members of Rotaract club, NSS, NCC extend their service to the society voluntarily. The Rotaract club is completely managed by students' community. and connect all the other peer groups into a single concern. The members of Rotaract Club divided themselves into 5 groups and assisted the Covid 19 patients like arranging them food, medicines, vehicles/ ambulances to go to hospitals at night times and counseled them related to their infection. Students of NSS distributed masks to the laborers working in Mahatma Gandhi National Rural work and created awareness to the women self-help group members. With the association of the Health Department, Government of India students distributed food,



kabasurakudineer and homeopathy immune tablets. They also had a door-to-door campaign to check temperature as a preventive measure against Covid spread

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

17

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association of the institution, MANNAR ALUMNI ASSOCIATION is registered under the Tamil Nadu Societies Registration Act, 1975 with the registration number: 156/2018. It functions effectively for the welfare of the college and of the society. The alumni meeting is organized every year on 15th August. In this academic year 2020-2021, EC meeting was organized on 16th January, 2021 with the distinguished members followed by a general body meeting on 14th march 2021.

### Financial and non-financial contributions

- The outgoing students have contributed a sum of Rs 2,40,100 /-towards alumni fund.
- Potential alumni have donated Rs. 91,526/- for the nine meritorious students from various disciplines who are economically and socially deprived.
- Besides, Mannar Alumni Association has also contributed a sum of Rs. 7,48.576/- to the public affected by Covid -19 in the adopted village in this the academic year.

- A few individuals of our alumni gave financial assistance to the tune of Rs 62550 to the neighboring community.
- Our alumni Mr. N. Rajesh Kumar, Senior Architect- Data Engineering, Altimetrik India Pvt. Ltd., Chennai and Mr. V. Vivekananthan, Assistant Manager, DBS Bank India Ltd addressed the first-year Physics students on 26.9.2020 on the challenges and prospects physics in future.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://mannarcollege.com/mtnacnaac/5.4.5.4.1-regalumni%20625%20004.php">http://mannarcollege.com/mtnacnaac/5.4.5.4.1-regalumni%20625%20004.php</a>

#### 5.4.2 - Alumni's financial contribution during the year D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The college has a well-developed Management system which contributes to the future plans and development of the institution keeping its vision and mission in mind. The aim of the institution is to give life to its vision and its motto acts as the guiding force to attain its mission.

The Governing body is the major decision making body with 24 members including the President, Vice- President, Secretary, Treasurer, Joint Secretary, Principal and three other faculty members. They meet periodically to decide upon things such as strategies, policies, progression and future plans.

The college council takes measures to upgrade a state of art learning process. Implementation of healthy practices, innovative ideas are decided in the college council meetings. Often, the college secretary is a special invitee in the college council and this shows the deep bonding between the management and the council.

To foster the participation of the collective governance, teachers are given important roles such as IQAC Coordinator, Controller of Examinations, Deans, etc so that they are very closely associated with the management to execute the plan and work

General staff meetings are conducted to receive the opinions and feedbacks of the teachers both in academic and non-academic matters

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=e&amp;ItemID=e">https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=e&amp;ItemID=e</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Mannar Thirumalai Naicker College has a mechanism of providing Operational Autonomy to various functionaries to ensure decentralized and participative management. The Governing Council guarantees that all regulations and procedures relevant to the college's general effective operation are properly adhered. The Principal delegated powers to IQAC coordinators, Deans, Heads of the Departments to ensure smooth and systematised governance. The Principal delegates authority to IQAC coordinator, Deans, and Department Heads to guarantee seamless and systematised governance. The heads of departments take decisions based on the discussion with all the department members. To assist activities related to Students, Research, Placement, Extension NCC, NSS, YRC RRC) there are around 12 Clubs/ Committees/ Cells coordinated by the staff.

#### Case Study

The Community college is established to provide education and job oriented courses at free of cost with stipend for all the people irrespective of age, caste or economic status. It offers 6 Diploma Programmes and two Vocational Degree Programmes, (B. Voc.). The Principal is the head of the Community college and also acts as the chairman under whom the Nodal officer executes the work with the help of eight coordinators for each course.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="http://mannarcollege.com/mtnacnaac/6%20-%20Criteria/6.1.2/6.1..2-3-Activities.pdf">http://mannarcollege.com/mtnacnaac/6%20-%20Criteria/6.1.2/6.1..2-3-Activities.pdf</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Management Information system has clearly been recording all the necessary details of the institution. Through Management system, the institution manages information about the students, teaching and non-teaching staff members. Some of the important responsibilities handled by MIS are

- Online admission process in the beginning of the Academic year
- Fees collection
- Identity card printing
- Attendance maintenance for both students and staff
- System and hardware maintenance throughout the institution
- Software updates as required by the current scenario

All data given by the students during the admission process are migrated to the ERP for the future reference. The MIS has also created Ids for the staff members using Microsoft teams to handle online classes during the pandemic situation. In the year 2021-2022 MIS started online attendance through which the staff can mark the attendance using the software Master Soft Cloud. Another initiative by MIS is Cost Deduction Project under which various activities such as selling systems in the buyback offer instead of throwing them to the junk saved a lot of money to the management. A separate register is maintained for the system related grievances and they are rectified immediately using trained staff members within the campus.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://mannarcollege.ac.in/uploaded_files/MIS-Strategic_Plan.pdf">https://mannarcollege.ac.in/uploaded_files/MIS-Strategic_Plan.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college was started in 1974 with 2 departments and 40 students and today it has 28 departments and more than 4420 students. The institution practices decentralisation in almost every level of administration and academics which reflects in all the activities throughout the college. The college management consists of Governing council, Executive council, General body. The Governing council consists of 24 members where the major decisions and improvisations are done. The decisions made are passed on to the executive council and then to the General body. The institution consists of College Governing council, College Academic Council, Controller of Examination, IQAC, Deans, Community college director, Head of the Departments and staff members. Retired staff members, stakeholders are also a part of it. From the Management General body, the Principal takes over the decisions to the college Academic Council, and there it is discussed, improvised and implemented through the Heads of the department and it's circulated to staff members accordingly. The effectiveness of the institution is mainly because of the participative decision making quality. Decentralisation gives a sense of oneness and satisfaction to each and everyone involved in it.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=i&amp;ItemID=e">https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=i&amp;ItemID=e</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://mannarcollege.com/mtnacnaac/6.2.6.2.2-institutionalbodies%2088.php">http://mannarcollege.com/mtnacnaac/6.2.6.2.2-institutionalbodies%2088.php</a>

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The college has initiated effective welfare measures for teaching and non-teaching staff. Management is very concerned about academic advancements and welfare schemes towards staff. Orientation programmes are conducted regularly in the college campus. Staff members are encouraged to attend various academic programs organised by the University and other Agencies through On Duty leave/permission. Management has a tradition of offering financial support to the Staff members for their academic amelioration programs. Staff members are encouraged to pursue Ph. D and Post-doctoral.

Every year health camps are conducted to ensure the good health conditions of teaching and non-teaching staff. Trained nurse is appointed in the College Health centre to address the health issues of the staff and student immediately.

Welfare schemes for Teaching and Non-Teaching Staff

#### Finance

1. Seed money for Institutional Research Project
2. Fund for publications (Papers/Books).
3. Festival allowance and Salary advance.
4. Fund for FDP, Conference, Internship, Workshop participation
5. Gratuity/Pension
6. EPF

**Medical**

1. In-house healthcentre
2. Annual health camp
3. Maternity leave
4. Mediclaim facility
5. ESI benefits
6. Group Personal Accident Insurance

**Infrastructure**

- 24\*7 / 100 Mbps internet facility
- Canteen
- Hostel accommodation for Women staff

**Others:**

- Uniforms for Sub-staff, Awards for achievements of staff

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://mannarcollege.com/mtnacnaac/6.3.6.3.1-welfare-measures.php">http://mannarcollege.com/mtnacnaac/6.3.6.3.1-welfare-measures.php</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

297

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

The Annual Internal Audit was executed by Mr.R.Monikantan, BBA,FCA,GRAD,CWA, Chartered Accountant, who was designated by the College Management as the college auditor. The Auditor, along with two other members, conducts audit for each financial year, which runs from April 1 to March 31. The key responsibility of auditors is to ensure the financial statements such as the Income/Expenditure Accounts and the Balance Sheets which are accurate and comply with accounting standards. He additionally obtains enough and suitable audit evidence and confirms it to provide an audit report. As in line with the audit report, mandatory corrective measures will be taken incase of any audit objections.

#### EXTERNAL AUDIT:

External audit is carried out through the Joint Director of Collegiate Education, Madurai Region, Madurai and Accountant Audit General, Chennai according to standard terms of Government audit rules. Files regarding all of the accounts, policies, regulations, financial matters relevant to various schemes that the college has



availed, receipts and payments will be inspected and validated by the team. The audited report will be submitted to the college authorities. In case of any clarification, an Audit reply will be submitted and their directions are strictly adhered to in the future.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://mannarcollege.com/mtnacnaac/6.4.6.4.1-internal&amp;externalaudits.php">http://mannarcollege.com/mtnacnaac/6.4.6.4.1-internal&amp;externalaudits.php</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.5

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Institution generates funds through tuition fees, Grants from the State Government for the salary of the regular staff and development grants from UGC and DST. Apart from the above prime sources, funds are also generated through the Autonomous Grant fund and UGC grant fund for B.Voc programme. In addition, funds are mobilized through projects by the faculty members from various funding agencies such as UGC, DST, CSIR and IMPRESS-ICSSR etc. The institution carries out developmental and academic activities through economical assistances as donations provided by the well-wishers and philanthropists. The college gets funds as an endowment contribution from retired staff, sponsorship from benefactors, and alumni. The Institution takes much effort to tap funds by way of education scholarship through the State & Central sector Scheme of Scholarship (National Scholarship portal) in order to facilitate poor and weaker section students for their upliftment.

For every academic year, to pre plan and control the funds, a proper budget estimate is prepared by the planning committee. Based on the budget estimate recommended by the committee, the funds are properly allocated; priority will be given to infrastructure facilities, research activities, and career developmental activities for both students and staff members.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://mannarcollege.com/mtncnaac/6.4.6.4.3-mobilisation%208.php">http://mannarcollege.com/mtncnaac/6.4.6.4.3-mobilisation%208.php</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

**IQAC functions in line with the vision and Mission of the college for the holistic growth of the college.**

In addition to collecting data for NIRF and AISHE the IQAC looks after the developmental activities in the campus. Exclusive activities are programmed for the entire year pertaining to development of students and Staff. Suggestions are also given for development of the campus and maintenance of infrastructure.

The following practices has been institutionalized by IQAC for quality sustenance

### 1. Establishment of MIS

MIS has been established in the campus

MIS looks after the following in the campus

- Online admission process in the beginning of the Academic year
- Fees collection
- Identity card printing
- Attendance maintenance for both students and staff
- System and hardware maintenance throughout the institution

## 2. Seed money for Research projects

The institution is providing seed money for research since 2017 onwards. From 2019-2020 onwards project fund has been given to students also. The Research Cell of our college invites proposal from the students and teachers in the beginning of the academic year. The selected proposal will be intimated and the project amount will be sanctioned in 2 instalments. The year wise split up with the sanctioned amount is given below.

- 2017-2018- 2,00,000/-
- 2018-2019- 3,15,000/-
- 2019-2020- 2,01,000/-
- 2020-2021- 3,40,000/-

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC offers strategies for reviewing the college's teaching-learning process. Quality is maintained in the teaching-learning process based on IQAC's actions and recommendations. Academic Audit and Feedback Mechanisms are one of the numerous ways used to improve the teaching-learning environment.

### 1. Assessment through Academic Audit

External Audit is conducted every year. Academicians from universities and reputed institutions review the departments on teaching learning process. The IQAC directed all the departments to conduct academic audit by appointing External Subject experts to evaluate the performance of the department and the individual staff members. Based on the recommendations of experts, the department will have a self-assessment and prepare a report for further enhancement of the department. Besides, result analysis meeting will be conducted for every semester by the Principal and the Director in presence of office bearers of the Management.

### 2. Assessment through Feedback Mechanism

Feedbacks are obtained from various stakeholders- students, teachers, subject experts, parents, alumni, industrialists and employers. The questionnaires are framed catering to the needs of the seven criteria of NAAC. The suggestions and recommendations are utilized for overall development of the institution and necessary changes are made in all academic spheres

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://online.pubhtml5.com/yqmu/jeae/#p=20">https://online.pubhtml5.com/yqmu/jeae/#p=20</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Mannar Thirumalai Naicker College uses a variety of strategies to educate students and the community on gender equity through curricular, co-curricular, and extension initiatives.

## 1. Curricular Activities

Many departments offer women-centric courses. Gender sensitization takes place in the classroom through debates, discussions, and awareness. Students of BSW and MSW do gender sensitization programme through role play, street play etc. During the students orientation programme male students are sensitized to understand gender equity in a perspective for better behaviour and relationship between male and female students

## 2. Co-curricular Activities

There are 500 NSS boy students and 200 NSS girl students in our college. Both male and female NCC cadets are very active and they exhibit team synergy. Both Students are trained every year for selections to Republic Day Parade and their NCC events held every year. They participate in campaigns, rallies, etc. There are 83 NCC boys and 21NCC girls.

## 3. Facilities on Campus

- 211 CCTV cameras monitor the entire campus.
- During the Student Induction Program and through Part V activities, students are made aware of sexual harassment.
- Government Bus facility is available inside the campus for girl students for return journey.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://mannarcollege.com/mtnacnaac/7.1.7.1.1-promotion%20gender%20equity%208.php">http://mannarcollege.com/mtnacnaac/7.1.7.1.1-promotion%20gender%20equity%208.php</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The primary aim of solid waste management in our institution is to reduce and eliminate adverse impacts of waste materials on human health and environment to support economic development and superior quality of life. Every day all the buildings in our college and other surrounding areas in the campus are cleaned and wastes are separated and they are disposed of at regular intervals. All the stationery wastes from the workplace, departments, classrooms, library, and store are disposed of and sold for recycling. Modern Napkin incinerators are maintained in Ladies' toilet rooms in the college and the hostel for safe disposal of napkins. Leaf garbage is gathered and utilized as manure for the growth of plants and trees at our college campus. Rain water harvesting is maintained properly.

Well-constructed drainage system leading to the closed collection tanks is maintained to avoid stagnation of water. Eight Pit-tanks are built all around the campus. Hand wash wastewater is collected alone in these tanks and it is directed to the plants. Maintenance of water supply, prevention of water leakage and wastage is done regularly. Liquid waste is drained through pipes and connected directly to the municipal underground drainage channel. The waste R.O. water is used for toilet facilities.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

E. None of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution has faith in equality of all cultures and traditions as it is evident from the fact that students who belong to different castes, religions, regions are treated equally. Though the institution has diverse socio-cultural background and different linguistic pupils, tolerance towards cultural, regional, linguistic, communal socio economic and other diversities has been maintained.



- The entrance and lobby are decked with traditional rangoli and kolam for all important ceremonies, giving a cultural dimension and keeping the art alive.
- An annual handloom display and saree sale is held on campus to support weavers.
- Folk arts of India form an integral aspect of intercollegiate events.
- To highlight linguistic diversity, International Mother Tongue Day is celebrated
- The campus is disabled-friendly to integrate persons with disabilities (divyangjan) into the mainstream.
- NSS Volunteers distributed masks to the labourers who work under Mahatma Gandhi Rural Employment Guarantee Scheme.
- On behalf of Youth Red Cross, students donated 10 Kg of Wheat, 25 Kg of Rice, 15 Kg cereals to MaduraiCheshire home (Home for Physically and Mentally Disabled)
- Covid -19 Prevention - An Awareness Campaignconducted. Distribution of Sanitizer and MaskC.S.I. School &Home for Differently-abled students.

Department of Social Work organized a Webinar on "Rehabilitation for the Differently Abled students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Mannar Thirumalai Naicker College gives top priority to inculcate in all its students the value of good citizenship to mould them into effective nation builders. Some of the activities which sensitize students towards constitutional responsibility are as follows:

1. Community Welfare fund Distribution during Covid 19  
Staffmembers of Aided Stream contributed a one day salary to the adopted village Utchappatiduring the pandemic period. A cheque of Rs. 5 Lakhs was presented to the District Collector of Madurai
2. Debate on inculcatingthe values onEducation andCulture
3. Transport Awareness Camp Tamilnadu Transport Corporation,

Madurai Region in association with Mannar Thirumalai Naicker College organized 32nd National Road Safety Day

4. Causes, Effects and Remedies Alcoholism and Substance Abuse Department of Social Work under the Health and Fitness Club organized a guest lecture about "Causes, Effects and Remedies Alcoholism and Substance Abuse"
5. Right to Information Act Human Rights Club and Department of Social Work, Mannar Thirumalai Naicker College jointly organized a Guest Lecture programme to create awareness on "Right to Information Act"
6. NSS volunteers volunteered on election duty in Tamilnadu Legislative Assembly -2021 at AVANIYAPURAM on 06.04.2021.
7. Participation of Staff members on Election duty at the Tamilnadu legislative assembly
8. NSS Volunteers did door-to-door survey for temperature checking
9. Biodiversity: Life Insurance for our Changing World Eco-Club of Mannar Thirumalai Naicker College (Autonomous), Pasumalai, Madurai organized a National Webinar entitled, "Biodiversity: Life Insurance for our Changing World"

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Mannar Thirumalai Naicker College organizes various activities to inculcate social responsibilities among students. The following activities were organised by various departments and clubs to create awareness.

- Research Centre of Tamil organized Bharathiyar Death Anniversary Day on 11th September 2020 through a virtual platform.
- Creative Writing Club celebrated the National Integration Day on 19th November 2020 through the virtual platform.
- Creative Writing Club organized International Men's Day Programme on 20th November 2020.
- 'International Day for the Elimination of Violence against Women' was observed by the Department of Computer Science. All the girl students of the institution benefited from the informative message delivered by Mrs. T.K.Lilly Grace, the Assistant Commissioner of Police and Social Entrepreneur and Soft Skill Trainer Mrs. Sridevi.
- National Milk Day commemorating the birth anniversary of Dr. Verghese Kurien was celebrated.
- Tamil Research Department organized an awareness program on International Mother Language Day in the college campus through which the importance of learning through mother language and the quality of classic language were discussed.
- Department of Food and Dairy Technology celebrated Women's Day on 8th March 2021. On this day, Cooking Competition is conducted at the Food Processing Lab.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### 1. Seed Money for research for Faculty and Students

The institution provides seed money to motivate faculty members and enhance their research interests, which may lead to major research proposals for submission to National/ International funding agencies. The institution is providing seed money for research since 2017 onwards. From 2019-2020 onwards project fund has been given to students also.

The Research Cell of our college invites proposal from the students and teachers in the beginning of the academic year. The proposal will be sent the experts to scrutiny and selection. The selected proposal will be intimated and the project amount will be sanctioned in 2 installments.

The Institution provides seed money for research since 2017. The year wise split up with the sanctioned amount is given below.

- 2017-2018- 2,00,000/-
- 2018-2019- 3,15,000/-
- 2019-2020- 2,01,000/-
- 2020-2021- 3,40,000/-

The principal investigators have to submit the final report and statement of expenditure in the month of April. Their research work is validated through presentation by inviting experts.

There are no significant barriers in implementing this practice. In fact there is increase in number of proposal and the seed money has also been increased. The institution has sanctioned 2,50,000 for Faculty project and 90,000 for student research project. The institution also supports the faculty financially to publish

articles in reputed journals and to participate in seminars, conferences and workshops.

## 2. College Management Higher Education scholarship

The institution provides scholarship under the scheme College Management Higher Education scholarship from 2015-2016. The scholarship was initiated and executed to meet the tuition fees of Parentless students, Single parented students and students who excel in sports. Exclusive offers like fee concession, free accommodation in hostel, free breakfast and milk for girl students are given under this scheme.

The Institution provides scholarship since 2016. The year wise split up is given below

- 2015-2016 - Rs.1,16,000
- 2016-2017 - Rs.1,78,000
- 2017-2018 - Rs.3,03,625
- 2018-2019 - Rs,3,81,000
- 2019-2020 - Rs.5,65,000
- 2020-2021 - Rs.14,64,890

The contributors of the scholarship include NGOs, Alumnae, Student Aid Fund and staff members. The detail of the scholarship instituted by the management for the academic year 2020-2021 is given below

Name of the Scholarship	Number of Beneficiaries	Amount	Sports Quota
(By the Institution)	44	8,79,000	Concession for PG students from the same institution in UG
95	4,75,750	Staff, Mannar Thirumalai Naicker College	7
34,100	Alumni, Staff, Mannar Thirumalai Naicker College	2	19,500
Mannar Alumni Association	2	23,050	Contribution for Resource Person for Visually Challenged
4	2,000	Students Aid Fund	10
3,690	Kalvikaram NGO Sponsorship	1	14,700
Padikkatugal NGO	1	13,100	

File Description	Documents
Best practices in the Institutional website	<a href="https://mannarcollege.ac.in/uploaded_files/Best_Practice-AOAR-2020-21.pdf">https://mannarcollege.ac.in/uploaded_files/Best_Practice-AOAR-2020-21.pdf</a>
Any other relevant information	<a href="http://mannarcollege.com/mtnacnaac/7.2.7.2.1-website%20regarding%20best%20practices.php">http://mannarcollege.com/mtnacnaac/7.2.7.2.1-website%20regarding%20best%20practices.php</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

#### Reaching Hands

The institution has extended its helping hands during Covid-19 period. The Alumni association of our college mobilized Rs 7.69.245 in a short span of time and contributed to the people affected by Covid -19.

The details of the amount received and contribution of rice and grocery bags is mentioned below.

- 525 beneficiaries from the adopted village worth about Rs 3, 72,750/-
- 135 employees from Thirupparankunram temple worth Rs 95,850/-
- 75 Sub staff and the laborers worth Rs 53,250/-
- 63 poor people from the local community worth Rs 44, 730/-
- Covid-19 screening test for 200 stranded migrants at a cost of Rs 16000/-
- Refreshment to migrants for Rs 3000/-
- Donation to All Children Trust Rs 5000/-

Besides, the College also gave accommodation in the campus to the Indian citizens stranded in UAE during the Covid-19 period. Provided accommodation to 100 people and incurred an expense of Rs 2, 82,000/-. Further, the management collected funds from the philanthropists, teachers and alumni donated RS 5, 00,000/- to the Chief Minister's Public Relief Fund towards Corona /Covid 19 and RS 5, 00,000/- to MP Fund.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

In designing curricula, the college follows the guidelines set forth by the UGC and the Tamil Nadu State Council for Higher Education. The Program Outcomes (POs) have been drafted by the Deans of Arts and Science, while the Programme Specific Outcomes (PSOs) and Course Outcomes (Cos) have been meticulously outlined by the departments. After the conferment of Autonomy the curricula has met two regulations (2015-2018, 2018-2021). The college follows CBCS pattern since 2008. Elective system was also introduced from 2018 regulation. A structured feedback is collected through online from the stakeholders and the valuable suggestions are incorporated in the curricula. The college offers 19 Under Graduate programmes and 8 Post Graduate programmes. The college also offers 44 Certificate courses. Electives, skill-based, non-major electives, project work, field projects, field visits, and internships guarantee that the curriculum is relevant globally, nationally, regionally, and locally with individual space for research in each department.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="http://mannarcollege.com/mtncnaac/index.php">http://mannarcollege.com/mtncnaac/index.php</a>

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

19

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

864

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

178

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

27



File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Environmental Studies is mandatory for all UG students to create awareness among students on conservation of natural resources and bio-diversity. Value Education is mandatory for all UG students which infuses the values of individual, family and institution and society, to make them face society confidently. Extension activity is included in Part V of the curriculum for UG students, where the students have to be a member in any one of the Extension activities. Extension activities include NCC, NSS, YRC, RRC, Physical Education, Eco Club, Health and Fitness Club, Human Rights Club. Certificate and Diploma courses in Gandhian Thought are part of the curriculum. Students learn about Gandhiji's life, and Satyagraha (the abode of truth) and Ahimsa (non-violence). Human Values and Ethical values are inculcated and nurtured in the minds of the students. Life Skills Courses like Functional English, Functional Hindi, Travel and Tourism, Audio- Video production, enhance employment opportunities to the students as non - graded add-on courses. In addition, courses forming part of U.G and P.G programmes also focus on these universal issues.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

0

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	<a href="#">View File</a>

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above**

0

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects**

1300

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=cacac&amp;ItemID=caama">https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=cacac&amp;ItemID=caama</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - The feedback system of the Institution comprises the following**

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=cacac&amp;ItemID=caama">https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=cacac&amp;ItemID=caama</a>
Any additional information	<a href="#">View File</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment of Students**

**2.1.1.1 - Number of students admitted (year-wise) during the year**

1703

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)**

1703

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The Internal Quality Assurance Cell conducts Students Induction Programme every year to facilitate the freshers to know their campus, curriculum, infrastructure, and faculty. All departments follow a tutor-ward system which ensures consistent individual attention. The departments identify advanced learners and pair them with slow learners in activities such as planning and conducting of events. The advanced learners are trained to present papers in seminars and workshops on current and emerging trends in their respective fields. English teachers familiarize the students in reading the texts and the newspapers and train them to acquire a feel for sound and sense of English language which helps them to tune themselves to listen to their subjects taught in English medium. Slow learning sportsmen who are often on leave on sports duties are given special coaching for clearing their arrear papers and the current semester papers. Slip-tests are given to slow-learners and average learners are encouraged to use book banks to improve themselves academically. The departments conduct remedial programmes for slow-learners after working hours and organize Endowment Lectures to expose the students to the prevailing thought currents on various subjects. CIA with two internal tests assesses the learning levels of students and assignments are given accordingly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://mannarcollege.com/mtnznaac/2%20-%20Criterion/2.3.1/VID-20211127-WA0008-COMMERCE.mp4">http://mannarcollege.com/mtnznaac/2%20-%20Criterion/2.3.1/VID-20211127-WA0008-COMMERCE.mp4</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2021	4420	211

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The institution follows student-centric method in learning by blending conventional and innovative teaching methods.

#### Experiential Learning

- Hands - on - learning experience through mandated project/ internship for all programmes.
- Real-time project work from well-established companies in and around Madurai City.
- On-Site learning through Industrial Visits, field trips and visits to heritage sites.
- Organisational skills are developed through various inter-departmental and inter-collegiate events.
- Association activities are organised in all departments to promote the active participation by students
- NCC & NSS training for self-discipline , planning, team-work, perseverance and time and stress management
- Conduct science exhibitions, Poster presentation, quiz programmes, drama, club activities and book review clubs to stimulate critical thinking
- Publish their poems, articles, paintings, drawings, etc. in the college magazine which provides them a platform for giving an expression to their artistic urge

#### Participative Learning

- Periodical group discussions, field works and classroom seminars
- Students interaction with the Resource Persons in workshops and seminars
- Peer - teaching -learning provides ample scope for participative learning
- Participation in seminars, presentation of models and

posters

### Problem Solving Skills

- Case studies to develop problem solving skills
- Soft skills develop students' confidence and help them in facing challenges and in problem solving
- Participation in Debate, elocution and essay competition.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="https://www.mannarcollege.ac.in/UserPanel/Media-Centre.aspx">https://www.mannarcollege.ac.in/UserPanel/Media-Centre.aspx</a>

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT has become a core in the teaching-learning process. It has replaced blackboards with whiteboards and implemented the usage of a digital smart board for teaching. ICT enables the use of innovative educational resources and the renewal of learning methods, establishing a more active collaboration of students and the simultaneous acquisition of technological knowledge. It is much easier for the students to create team projects, cooperate and learn from each other. ICT is already becoming a fundamental tool for new teachers and students. Providing accessibility through online medium education and improving the quality of teaching, especially in remote areas Mannar Thirumalai Naicker College become conscious of using such resources for effective teaching and procures the original version of the Microsoft Teams for teachers and each teacher has individual ID's. Every year 50 license has been purchased by the college management. Every teacher can use 1TB storage and it has been used in an effective way. Teachers of MTNC use Google classroom, slide share, MIT, G-Suit, Google workspace, etc. to equip the subject-matter. With the inclusion of ICT in education children get more engaged and show greater participation in learning.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="http://mannarcollege.com/mtncnaac/2%20-%20Criterion/2.3.2/2.3.2%20Excel.pdf">http://mannarcollege.com/mtncnaac/2%20-%20Criterion/2.3.2/2.3.2%20Excel.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

207

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic calendar is prepared by the calendar committee. The committee works in collaboration with IQAC, Deans, CoE and Heads of the departments and decides on significant dates for the 90 working days of the odd and even semesters. The dates are presented in the academic calendar and issued to every staff and student and also displayed on the college website

Some important dates are as follows

- Reopening after summer vacation for senior classes
- Commencement of classes for 1 UG and 1 PG
- Student Induction Programme
- Parents- Teachers meeting
- Internal test schedule
- Study holidays and commencement of end semester examinations
- Last working day for the semester
- Commencement of classes for the even semester
- Significant National and International days observed
- Annual Alumni meet, College day, Sports day, Convocation etc.

Department events like guest lectures, workshops, seminars, conferences, intercollegiate events & study tours are planned to avoid clash of dates.

### Teaching Plan

The comprehensive format for the teaching plan was prepared by the IQAC. Teaching plan helps the teachers have a clear idea about their teaching strategies.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

211

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

102

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)



<b>211</b>	
File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>2.5 - Evaluation Process and Reforms</b>	
<b>2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year</b>	
<b>Nil</b>	
File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year</b>	
<b>0</b>	
File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
<b>2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution</b>	
<b>New Initiatives:</b>	
<ol style="list-style-type: none"> <li>All the examinations were conducted in online mode using google forms for Continuous Internal Assessment November 2020.</li> <li>OMR based examination was introduced for Value Education</li> </ol>	

Courses during Continuous Internal Assessment Examinations  
April 2021.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caaig&amp;ItemID=cs">https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caaig&amp;ItemID=cs</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Programme Outcomes, Programme Specific Outcomes and Course Outcomes are prepared based on the revised Blooms Taxonomy.

POs are prepared by the Deans. PSOs are prepared by the individual departments abreast with vision and mission of the college

The COs are prepared by the course designers in their respective departments.

Mechanism for preparing and communicating POs, PSOs and COs to the stakeholders

The POs, PSOs and COs are discussed and honed in the pre-board meetings of each department and then passed in the Board of Studies meeting. Suggestions made by the members of the BOS of each department with regard to each course are incorporated and all amendments are carried out before placing the syllabi in the Academic Council.

Once the syllabus along with POs & COs is ratified by the Academic Council, it is displayed on the college website.

Every staff member and student has a soft copy of the syllabus which contains the POs, PSOs & COs.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	<a href="https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caamk&amp;ItemID=cm">https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caamk&amp;ItemID=cm</a>

### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Institution regularly evaluates the performance of students through various methods for measuring the attainment of each of the Program Outcomes, Program Specific Outcomes and Course Outcomes. Evaluation Process: The programme outcomes and Programme Specific outcomes are assessed with the help of course outcomes of the relevant programme through direct evaluation process. It is provided through terminal exams, internal and home assignments, unit tests etc. Observations of student knowledge and skills against measurable course outcomes are evaluated throughout the year.

#### The Methods of measuring attainment:

**Internal and External Assessment:** Internal assignments are given to the students which are mostly aligned with Programme Outcomes of the respective subject. External Assessment is evaluated by external experts for the Practical examinations.

Students are assessed and evaluated throughout the year at institutional level through unit test, surprise test, terminal examination and the performance of the student is analyzed for assessing the attainment level of programme outcomes and programme specific outcomes.

**Placements:** One of the most important Programme Outcomes of Undergraduate Degree is the employability of students upon successful completion of their degree programme.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caamk&amp;ItemID=cm">https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caamk&amp;ItemID=cm</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1497

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://mannarcollege.com/mtnacnaac/2%20-%20Criterion/2.6.3/10.%20COE%20ANNUAL%20REPOR T%202020-2021.pdf">http://mannarcollege.com/mtnacnaac/2%20-%20Criterion/2.6.3/10.%20COE%20ANNUAL%20REPOR T%202020-2021.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

[https://www.mannarcollege.ac.in/uploaded\\_files/sss-20-21.pdf](https://www.mannarcollege.ac.in/uploaded_files/sss-20-21.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The college has established a system to promote research policy and offer administrative and financial support. It encourages the faculty members to apply for major and minor research projects in various funding agencies. It also encourages the faculty members and scholars to publish in UGC Approved journals/ Scopus/ Web of Science/Peer-reviewed journals. The institution provided

financial assistance Rs1,52,699/- to organize Conferences, Seminars and workshops. The registration fee Rs 2050/- is paid for self-financing stream from the management fund for presenting research papers in seminars. The institution paid Rs 12000/-to self-financing staff who are awarded Ph.D., and cleared SET / NET examinations as incentives. The institution provided Rs. 2,50,000/-Institutional Sponsored Faculty Research Project Grant to the faculty members and also offered Rs. 90,000/- to a team of UG /PG students/ Ph.D., Scholars under the guidance of a research project supervisor of the corresponding department this year. The institution provided Institutional Mail IDs for faculty members to promote the publication metrics. Our College Library is equipped with a plagiarism checker (Software - Grammarly) to check the originality and ethics of the research at free of cost to all the researchers

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://www.mannarcollege.ac.in/uploaded_files/Research_Policy_-_Final.pdf">https://www.mannarcollege.ac.in/uploaded_files/Research_Policy_-_Final.pdf</a>
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

340000

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

24

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

1200000

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.2.2 - Number of teachers having research projects during the year

07

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caakm&amp;ItemID=ea">https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caakm&amp;ItemID=ea</a>
List of research projects during the year	<a href="#">View File</a>

### 3.2.3 - Number of teachers recognised as research guides

29

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caakm&amp;ItemID=ea">https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caakm&amp;ItemID=ea</a>
Any additional information	<a href="#">View File</a>

## 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution is always much committed to create an eco-system for innovation and transfer of knowledge. In spite of Covid 19, the institution has conducted a series of entrepreneurial programs for the benefit of the student's community. An

entrepreneurial development cell was established with an objective of promoting students as entrepreneurs. This cell is recognized as a member of National Rural Entrepreneurship Mission, Government of India to nurture rural entrepreneurship development among the students This cell conducted online training program on 16th October 2020 to our students and two staff Dr.R.Meenakshi Devi and Dr.R.Anbu Oli from Business Administration received DST fund to conduct Women Entrepreneurship Development Program for science women graduates (30 Days) and Faculty Development Programme to develop entrepreneurial spirit among students (15 Days).As an outcome of the WEDP, 3 women science graduates successfully started their own ventures. Further, Dr. Sofia, Assistant Professor of Department of Business Administration, has received two patents this year. She has also undertaken a project with students on a market survey for Annachi Vilas food products in association with Thiagarajar School of Management on a study on market potential for idli and dosa batter in Madurai city for which she was paid 5000 rupees.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caaks&amp;ItemID=ee">https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=caaks&amp;ItemID=ee</a>

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

Nil

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee**

B. Any 3 of the above



**Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

5

File Description	Documents
URL to the research page on HEI website	<a href="https://www.mannarcollege.ac.in/UserPanel/Research_Guide.aspx">https://www.mannarcollege.ac.in/UserPanel/Research_Guide.aspx</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

56

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**

<b>18</b>	
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://mannarcollege.com/mtncnaac/3.4.3.4.4%20books&amp;chapter-6%20%205.php">http://mannarcollege.com/mtncnaac/3.4.3.4.4%20books&amp;chapter-6%20%205.php</a>
<b>3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed</b>	
<b>3.4.5.1 - Total number of Citations in Scopus during the year</b>	
<b>717</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
Bibliometrics of the publications during the year	<a href="#">View File</a>
<b>3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University</b>	
<b>3.4.6.1 - h-index of Scopus during the year</b>	
<b>25</b>	
File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>3.5 - Consultancy</b>	
<b>3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)</b>	
<b>0.07</b>	

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The institution has a strong conviction that service is the guiding principle of education and that the synergic principle in the coexistence of a society and the academic institution is very essential which measures its growth and development by its contribution to the empowerment of society through its extensional welfare programme for the society because both the society and the institution are knitted together well to support each other. Hence, our institution in addition to NSS NCC provides spaces such as Youth Red Cross, Eco Club, Red Ribbon Club, Health and Fitness Club, Women Development Cell etc through which a greater number of programmes organised. The volunteers

provided face masks, sanitisers, rice, dal, oil, sugar, and other groceries to our adopted village and the neighbouring community. They voluntarily involved in the National Road Safety, plugging run, cleaning irrigation tank, waterbodies, renovating the old school building, crowd controlling and Fit India movement, Besides they attended webinars on 'Protective Measures in Cyberspace' 'Preventive Measures of Global Public Health Emergency- Covid 19', They also participated in career guidance and opportunities in Indian Defence forces and other uniformed services and a lecture on 'Significance of Climate and Weather' on world meteorological day

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.mannarcollege.ac.in/Department/DisplayDeptPage.aspx?page=gei&amp;ItemID=gki&amp;nDeptID=qc">https://www.mannarcollege.ac.in/Department/DisplayDeptPage.aspx?page=gei&amp;ItemID=gki&amp;nDeptID=qc</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

9

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

41

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

2125

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.7 - Collaboration****3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

19

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

36

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

A large campus with the built up area of 2, 56,352sq.ft and with spacious blocks.

- Well equipped ICT Facilities in 4 seminar halls and 1 Valuation hall to facilitate the conduct of meetings, seminars, workshops, conferences, viva-voce and Department Association meetings.
- Two seminar halls air conditioned.
- Smart classrooms with smart boards
- 100 class rooms out of which 77 are fitted with LCD Projectors,
- 1 smart TV and Video conferencing facility
- e-content development facilities
- Net Café Computing Facilities - Browsing Center and E-learning Center
- Language Laboratory to enhance student communicative skills
- Well-equipped Laboratories for all science departments.
- Six computer labs set up to facilitate teaching & learning
- Established Food Processing and Quality Management Lab, Fashion Technology and Apparel Designing Lab, Beauty and Wellness Lab and Green House Technology-Poly House separately for community college
- 100 Mbps broadband connectivity and 39 controlled Wi-Fi access points and optical fiber connected network for campus-wide internet access.
- Central library with a carpet area of 12521 Sq.ft
- Reading hall with an accommodation for 120 students
- 4285 books are newly purchased through autonomy grant in the year 21-22
- Commerce vocational lab to create knowledge in Type writing Skill
- Ramp and lift facilities Braile system with audio CD facilities, separate rest room and western toilet facilities provided for the differently abled.
- ROVAN LMS, IMS, EMS Master soft Cloud software lead to green computing campus.
- 4 research centers with research ambience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.mannarcollege.ac.in/UserPanel/Infrastructure.aspx">https://www.mannarcollege.ac.in/UserPanel/Infrastructure.aspx</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor

and outdoor) including gymnasium, yoga centre, auditorium etc.)

Adequate facilities are available in the campus for playing indoor and outdoor games, sports, gymnasium, yoga and cultural activities.

- Playground of 7.48 acres is being used to conduct the games such as Cricket, Football, Kabaddi, Kho-Kho, and Volleyball.
- 400m Athletic Track to conduct running events
- Facilities to conduct Volleyball, Ball Badminton, Long jump, Shot-put, High jump, Javelin Throw and Discuss Throw.
- Facilities for Indoor games such as Badminton, Table Tennis, Boxing, Fencing, Karate, Silambam, Judo, Taekwondo, Chess and Carrom.
- Outstanding sports students are given special concession on their tuition fee and hostel fee (both boarding and lodging) based on their performance.
- An average user rate of all sports facilities is 150 per working day

Detail of playground facilities

- Football - 1 (Multipurpose) 100 x 80 yards 2012
- Cricket - 1 (Multipurpose) 90 x 60 yards 2012
- Table Tennis- 1 20 x 20 feet 2011
- Kabaddi- 2 20 x 15 meters 2012, 2014
- Volleyball-2 24 x 15 meters 2013, 2014
- Badminton- 1 13.40 x 6.10meters 2014
- Kho- Kho- 3 30 x 20 meters 2017, 2018 and 2019
- Tennikoit- 1 90 x 20 feet 2014
- Table Tennis-1 20 x 20 feet 2014
- Full-fledged fitness center in 2000 sq ft with all fitness
- The yoga is being practiced in the college since 2017.
- International Yoga Day is celebrated on 21st June every year with a yoga trainer in the college.
- Students participate in cultural competitions and win prizes
- Students are encouraged to perform cultural in the college day functions, Inter college competition and Fashion show.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://www.mannarcollege.ac.in/Department/Deptindex.aspx?page=a&amp;ItemID=cacia&amp;nDeptID=qm">https://www.mannarcollege.ac.in/Department/Deptindex.aspx?page=a&amp;ItemID=cacia&amp;nDeptID=qm</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

77

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

183.39

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Mannar Thirumalai Naicker College Library is partially automated and uses the Integrated Library Management System (ILMS)

##### Salient features of the Library

- The College Library is as old as the college (47 Years)



houses 52855 books.

- College with a carpet area of 12521 sq.ft .and easyaccessible to all the departments.
- The Library is open from 8.00 a.m. to 4.30 p.m. on all working days.
- Automated with Rovam Software from 2006.
- Name of the ILMS Software: ROVAN
- Nature of automation: Partial
- Version: ILMS 6.0
- Rovam 2016

Fully automated with 7 desktop computers kept in different sections of the library and connected to the main server to store and retrieve data regarding the resources, users and any other activities.

Major components of the software

- Gate Entry Monitoring system (GEMS)
- Acquisition Module
- Circulation Management
- OPAC
- Library Usage statistics Module

E-Library

E-library includes the subscribed e-journals, open access full text journals, subscribed and open access e-books as well as Newspaper.

Digital Section:

- Separate Digital section is available with 11 computers for accessing digital resources available in the form of CDs, DVDs.
- Access to online resource NLIST available.
- Swayam Prabha 32 DTH Educational channels Dish available
- Free Wi-Fi access is available in the library.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.mannarcollege.ac.in/Department/Deptindex.aspx?page=a&amp;ItemID=cacgg&amp;nDeptID=gg">https://www.mannarcollege.ac.in/Department/Deptindex.aspx?page=a&amp;ItemID=cacgg&amp;nDeptID=gg</a>

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**674426**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

**4.2.4.1 - Number of teachers and students using the library per day during the year**

**63**

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The College updates IT facilities for academics research and administrative services.

The following IT facilities are available:

- Enterprise Resource Planning (ERP)
- Complete Institute Management System (CIMS) was replaced by ERP for greater efficiency in 2020.
- All academic and administrative processes are online and fully automated
- E-content preparation facilities are available and the e-content / video lessons are prepared in the audio video studio by staff.
- Technology up gradation. (Implemented master soft cloud)
- End semester results are published online
- The campus has 516 computers
- Computers in the laboratories are connected by LAN

#### Wi-Fi

- In 2020-2021 BSNL 50 Mbps Leased line was upgraded to 100 Mbps.

#### ICT Facilities

- 2 servers & 5-computers were added during the last academic years.
- 36 controlled Wi-Fi access points and 70 Gbps optical fiber connected network are available in the campus.
- The college website is maintained by third party. The updation of the content is done by the College Website Committee.
- Computers on campus and other IT facilities are maintained by MIS

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://mannarcollege.com/mtncnaac/4.3.4.3.1-itfacilities.php">http://mannarcollege.com/mtncnaac/4.3.4.3.1-itfacilities.php</a>
<b>4.3.2 - Student - Computer ratio</b>	
Number of Students	Number of Computers
4420	307
File Description	Documents
Upload any additional information	<a href="#">View File</a>
<b>4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus</b>	
	A. 750 Mbps
File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded
<b>4.3.4 - Institution has facilities for e-content development:</b>	
<b>Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing</b>	B. Any three of the above
File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://www.mannarcollege.ac.in/UserPanel/Media-Centre.aspx">https://www.mannarcollege.ac.in/UserPanel/Media-Centre.aspx</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

177.88

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

- Maintenance of the equipment of laboratories is taken care of by the respective departments.
- Laboratories are effectively utilized for the conduct of practical with adequate equipment and facilities.
- 100 classrooms are well equipped and maintained
- ICT facilities such as computer, internet points and LCD projector in the classrooms are regularly monitored by MIS
- Electrical fittings in the campus are monitored by the electrical maintenance staff
- MIS cell which takes care of the maintenance of computers, campus network, and installation & up gradation.
- Technicians / system administrators attend the faults of the computer both software and hardware
- Maintenance of the servers, internet connectivity, emails accounts with college domain, back up of data, renewal of licenses and services also are taken care by the cell.
- Cleanliness & daily maintenance of the interior facility is done by housekeeping team of the institute under the supervision of an estate officer.
- 3 diesel generators with the capacity of 120 KVA & 30 KVA for uninterrupted power supply
- Electronic Gate Entry system is used in library for monitoring the entry of students, faculty and nonteaching staff.
- Playgrounds and courts are maintained by the ground marker
- The campus is illuminated with automated 5 numbers of solar powered lamps.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=m&amp;ItemID=e">https://mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=m&amp;ItemID=e</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

829

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

164

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**B. Any 3 of the above**

File Description	Documents
Link to Institutional website	<a href="https://www.mannarcollege.ac.in/Department/Deptindex.aspx?page=a&amp;ItemID=caccq&amp;nDeptID=qq">https://www.mannarcollege.ac.in/Department/Deptindex.aspx?page=a&amp;ItemID=caccq&amp;nDeptID=qq</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

1224

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

161

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of outgoing students progressing to higher education

158

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

8



File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

79

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The College Student Council is composed of class representatives elected from each class by the students with the principal as the adviser. The student representative of every class represents the problems, difficulties or needs of the peer group to the authorities. Every department through its association assigns students as its secretary and members. They are promoted to the level of leaders by which they share the utmost level of responsibility. The members of Rotaract club, NSS, NCC extend their service to the society voluntarily. The Rotaract club is completely managed by students' community. and connect all the other peer groups into a single concern. The members of Rotaract Club divided themselves into 5 groups and assisted the Covid 19 patients like arranging them food, medicines, vehicles/ambulances to go to hospitals at night times and counseled them related to their infection. Students of NSS distributed masks to the laborers working in Mahatma Gandhi National Rural work and created awareness to the women self-help group members. With the association of the Health Department, Government of India students distributed food, kabasurakudineer and homeopathy immune tablets. They also had a door-to-door campaign to check temperature as a preventive measure against Covid spread

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

17

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Alumni Association of the institution, MANNAR ALUMNI ASSOCIATION is registered under the Tamil Nadu Societies Registration Act, 1975 with the registration number: 156/2018. It functions effectively for the welfare of the college and of the society. The alumni meeting is organized every year on 15th August. In this academic year 2020-2021, EC meeting was organized on 16th January, 2021 with the distinguished members followed by a general body meeting on 14th march 2021.

#### Financial and non-financial contributions

- The outgoing students have contributed a sum of Rs 2,40,100 /-towards alumni fund.
- Potential alumni have donated Rs. 91,526/- for the nine meritorious students from various disciplines who are economically and socially deprived.
- Besides, Mannar Alumni Association has also contributed a sum of Rs. 7,48.576/- to the public affected by Covid -19 in the adopted village in this the academic year.
- A few individuals of our alumni gave financial assistance to the tune of Rs 62550 to the neighboring community.

- Our alumni Mr. N. Rajesh Kumar, Senior Architect- Data Engineering, Altimetrik India Pvt. Ltd., Chennai and Mr. V. Vivekananthan, Assistant Manager, DBS Bank India Ltd addressed the first-year Physics students on 26.9.2020 on the challenges and prospects physics in future.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://mannarcollege.com/mtnacnaac/5.4.5.4.1-regalumni%20625%20004.php">http://mannarcollege.com/mtnacnaac/5.4.5.4.1-regalumni%20625%20004.php</a>

#### 5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The college has a well-developed Management system which contributes to the future plans and development of the institution keeping its vision and mission in mind. The aim of the institution is to give life to its vision and its motto acts as the guiding force to attain its mission.

The Governing body is the major decision making body with 24 members including the President, Vice- President, Secretary, Treasurer, Joint Secretary, Principal and three other faculty members. They meet periodically to decide upon things such as strategies, policies, progression and future plans.

The college council takes measures to upgrade a state of art learning process. Implementation of healthy practices, innovative ideas are decided in the college council meetings. Often, the college secretary is a special invitee in the college council and this shows the deep bonding between the management and the council.

To foster the participation of the collective governance, teachers are given important roles such as IQAC Coordinator, Controller of Examinations, Deans, etc so that they are very closely associated with the management to execute the plan and work

General staff meetings are conducted to receive the opinions and feedbacks of the teachers both in academic and non-academic matters

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=e&amp;ItemID=e">https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=e&amp;ItemID=e</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Mannar Thirumalai Naicker College has a mechanism of providing Operational Autonomy to various functionaries to ensure decentralized and participative management. The Governing Council guarantees that all regulations and procedures relevant to the college's general effective operation are properly adhered. The Principal delegated powers to IQAC coordinators, Deans, Heads of the Departments to ensure smooth and systematised governance. The Principal delegates authority to IQAC coordinator, Deans, and Department Heads to guarantee seamless and systematised governance. The heads of departments take decisions based on the discussion with all the department members. To assist activities related to Students, Research, Placement, Extension NCC, NSS, YRC RRC) there are around 12 Clubs/ Committees/ Cells coordinated by the staff.

#### Case Study

The Community college is established to provide education and job oriented courses at free of cost with stipend for all the people irrespective of age, caste or economic status. It offers 6 Diploma Programmes and two Vocational Degree Programmes, (B. Voc.). The Principal is the head of the Community college and also acts as the chairman under whom the Nodal officer executes

the work with the help of eight coordinators for each course.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional Information	<a href="http://mannarcollege.com/mtncnaac/6%20-%20Criterion/6.1.2/6.1..2-3-Activities.pdf">http://mannarcollege.com/mtncnaac/6%20-%20Criterion/6.1.2/6.1..2-3-Activities.pdf</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The Management Information system has clearly been recording all the necessary details of the institution. Through Management system, the institution manages information about the students, teaching and non-teaching staff members. Some of the important responsibilities handled by MIS are

- Online admission process in the beginning of the Academic year
- Fees collection
- Identity card printing
- Attendance maintenance for both students and staff
- System and hardware maintenance throughout the institution
- Software updates as required by the current scenario

All data given by the students during the admission process are migrated to the ERP for the future reference. The MIS has also created Ids for the staff members using Microsoft teams to handle online classes during the pandemic situation. In the year 2021-2022 MIS started online attendance through which the staff can mark the attendance using the software Master Soft Cloud. Another initiative by MIS is Cost Deduction Project under which various activities such as selling systems in the buyback offer instead of throwing them to the junk saved a lot of money to the management. A separate register is maintained for the system related grievances and they are rectified immediately using trained staff members within the campus.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://mannarcollege.ac.in/uploaded_files/MIS-Strategic_Plan.pdf">https://mannarcollege.ac.in/uploaded_files/MIS-Strategic_Plan.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The college was started in 1974 with 2 departments and 40 students and today it has 28 departments and more than 4420 students. The institution practices decentralisation in almost every level of administration and academics which reflects in all the activities throughout the college. The college management consists of Governing council, Executive council, General body. The Governing council consists of 24 members where the major decisions and improvisations are done. The decisions made are passed on to the executive council and then to the General body. The institution consists of College Governing council, College Academic Council, Controller of Examination, IQAC, Deans, Community college director, Head of the Departments and staff members. Retired staff members, stakeholders are also a part of it. From the Management General body, the Principal takes over the decisions to the college Academic Council, and there it is discussed, improvised and implemented through the Heads of the department and it's circulated to staff members accordingly. The effectiveness of the institution is mainly because of the participative decision making quality. Decentralisation gives a sense of oneness and satisfaction to each and everyone involved in it.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=i&amp;ItemID=e">https://www.mannarcollege.ac.in/UserPanel/DisplayPage.aspx?page=i&amp;ItemID=e</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://mannarcollege.com/mtncnaac/6.2.6.2.2-institutionalbodies%2088.php">http://mannarcollege.com/mtncnaac/6.2.6.2.2-institutionalbodies%2088.php</a>

<b>6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination</b>	<b>A. All of the above</b>
File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>6.3 - Faculty Empowerment Strategies</b>	
6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression	
<p>The college has initiated effective welfare measures for teaching and non-teaching staff. Management is very concerned about academic advancements and welfare schemes towards staff. Orientation programmes are conducted regularly in the college campus. Staff members are encouraged to attend various academic programs organised by the University and other Agencies through On Duty leave/permission. Management has a tradition of offering financial support to the Staff members for their academic amelioration programs. Staff members are encouraged to pursue Ph. D and Post-doctoral.</p> <p>Every year health camps are conducted to ensure the good health conditions of teaching and non-teaching staff. Trained nurse is appointed in the College Health centre to address the health issues of the staff and student immediately.</p> <p><b>Welfare schemes for Teaching and Non-Teaching Staff</b></p> <p><b>Finance</b></p> <ol style="list-style-type: none"> <li>1. Seed money for Institutional Research Project</li> <li>2. Fund for publications (Papers/Books).</li> <li>3. Festival allowance and Salary advance.</li> <li>4. Fund for FDP, Conference, Internship, Workshop participation</li> </ol>	

**5. Gratuity/Pension****6. EPF****Medical**

1. In-house healthcentre
2. Annual health camp
3. Maternity leave
4. Mediclaim facility
5. ESI benefits
6. Group Personal Accident Insurance

**Infrastructure**

- 24\*7 / 100 Mbps internet facility
- Canteen
- Hostel accommodation for Women staff

**Others:**

- Uniforms for Sub-staff, Awards for achievements of staff

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://mannarcollege.com/mtnznaac/6.3.6.3.1-welfare-measures.php">http://mannarcollege.com/mtnznaac/6.3.6.3.1-welfare-measures.php</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

10

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**



0	
File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

297

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly

The Annual Internal Audit was executed by Mr.R.Monikantan, BBA,FCA,GRAD,CWA, Chartered Accountant, who was designated by the College Management as the college auditor. The Auditor, along with two other members, conducts audit for each financial year, which runs from April 1 to March 31. The key responsibility of auditors is to ensure the financial statements such as the Income/Expenditure Accounts and the Balance Sheets which are accurate and comply with accounting standards. He additionally obtains enough and suitable audit evidence and confirms it to provide an audit report. As in line with the audit report, mandatory corrective measures will be taken incase of any audit objections.

##### EXTERNAL AUDIT:

External audit is carried out through the Joint Director of Collegiate Education, Madurai Region, Madurai and Accountant

Audit General, Chennai according to standard terms of Government audit rules. Files regarding all of the accounts, policies, regulations, financial matters relevant to various schemes that the college has availed, receipts and payments will be inspected and validated by the team. The audited report will be submitted to the college authorities. In case of any clarification, an Audit reply will be submitted and their directions are strictly adhered to in the future.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://mannarcollege.com/mtncnaac/6.4.6.4.1-internal&amp;externalaudits.php">http://mannarcollege.com/mtncnaac/6.4.6.4.1-internal&amp;externalaudits.php</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.5

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Institution generates funds through tuition fees, Grants from the State Government for the salary of the regular staff and development grants from UGC and DST. Apart from the above prime sources, funds are also generated through the Autonomous Grant fund and UGC grant fund for B.Voc programme. In addition, funds are mobilized through projects by the faculty members from various funding agencies such as UGC, DST, CSIR and IMPRESS-ICSSR etc. The institution carries out developmental and academic activities through economical assistances as donations provided by the well-wishers and philanthropists. The college gets funds as an endowment contribution from retired staff, sponsorship from benefactors, and alumni. The Institution takes much effort to tap funds by way of education scholarship through the State & Central

sector Scheme of Scholarship (National Scholarship portal) in order to facilitate poor and weaker section students for their upliftment.

For every academic year, to pre plan and control the funds, a proper budget estimate is prepared by the planning committee. Based on the budget estimate recommended by the committee, the funds are properly allocated; priority will be given to infrastructure facilities, research activities, and career developmental activities for both students and staff members.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://mannarcollege.com/mtncnaac/6.4.6.4.3-mobilisation%208.php">http://mannarcollege.com/mtncnaac/6.4.6.4.3-mobilisation%208.php</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

**IQAC functions in line with the vision and Mission of the college for the holistic growth of the college.**

In addition to collecting data for NIRF and AISHE the IQAC looks after the developmental activities in the campus. Exclusive activities are programmed for the entire year pertaining to development of students and Staff. Suggestions are also given for development of the campus and maintenance of infrastructure.

The following practices has been institutionalized by IQAC for quality sustenance

### 1. Establishment of MIS

MIS has been established in the campus

MIS looks after the following in the campus

- Online admission process in the beginning of the Academic year

- Fees collection
- Identity card printing
- Attendance maintenance for both students and staff
- System and hardware maintenance throughout the institution

## 2. Seed money for Research projects

The institution is providing seed money for research since 2017 onwards. From 2019-2020 onwards project fund has been given to students also. The Research Cell of our college invites proposal from the students and teachers in the beginning of the academic year. The selected proposal will be intimated and the project amount will be sanctioned in 2 instalments. The year wise split up with the sanctioned amount is given below.

- 2017-2018- 2,00,000/-
- 2018-2019- 3,15,000/-
- 2019-2020- 2,01,000/-
- 2020-2021- 3,40,000/-

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC offers strategies for reviewing the college's teaching-learning process. Quality is maintained in the teaching-learning process based on IQAC's actions and recommendations. Academic Audit and Feedback Mechanisms are one of the numerous ways used to improve the teaching-learning environment.

### 1. Assessment through Academic Audit

External Audit is conducted every year. Academicians from universities and reputed institutions review the departments on teaching learning process. The IQAC directed all the departments to conduct academic audit by appointing External Subject experts to evaluate the performance of the department and the individual staff members. Based on the recommendations of experts, the department will have a self-assessment and prepare a report for further enhancement of the department. Besides, result analysis

meeting will be conducted for every semester by the Principal and the Director in presence of office bearers of the Management.

## 2. Assessment through Feedback Mechanism

Feedbacks are obtained from various stakeholders- students, teachers, subject experts, parents, alumni, industrialists and employers. The questionnaires are framed catering to the needs of the seven criteria of NAAC. The suggestions and recommendations are utilized for overall development of the institution and necessary changes are made in all academic spheres

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="#">NA</a>

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://online.pubhtml5.com/yqmu/jeae/#p=20">https://online.pubhtml5.com/yqmu/jeae/#p=20</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

## 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Mannar Thirumalai Naicker College uses a variety of strategies to educate students and the community on gender equity through curricular, co-curricular, and extension initiatives.

## 1. Curricular Activities

Many departments offer women-centric courses. Gender sensitization takes place in the classroom through debates, discussions, and awareness. Students of BSW and MSW do gender sensitization programme through role play, street play etc. During the students orientation programme male students are sensitized to understand gender equity in a perspective for better behaviour and relationship between male and female students

## 2. Co-curricular Activities

There are 500 NSS boy students and 200 NSS girl students in our college. Both male and female NCC cadets are very active and they exhibit team synergy. Both Students are trained every year for selections to Republic Day Parade and their NCC events held every year. They participate in campaigns, rallies, etc. There are 83 NCC boys and 21NCC girls.

## 3. Facilities on Campus

- 211 CCTV cameras monitor the entire campus.
- During the Student Induction Program and through Part V activities, students are made aware of sexual harassment.
- Government Bus facility is available inside the campus for girl students for return journey.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://mannarcollege.com/mtnznaac/7.1.7.1.1-promotion%20gender%20equity%208.php">http://mannarcollege.com/mtnznaac/7.1.7.1.1-promotion%20gender%20equity%208.php</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy      Biogas plant Wheeling to the Grid      Sensor-based**

**B. Any 3 of the above**

**energy conservation Use of LED bulbs/  
power-efficient equipment**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The primary aim of solid waste management in our institution is to reduce and eliminate adverse impacts of waste materials on human health and environment to support economic development and superior quality of life. Every day all the buildings in our college and other surrounding areas in the campus are cleaned and wastes are separated and they are disposed of at regular intervals. All the stationery wastes from the workplace, departments, classrooms, library, and store are disposed of and sold for recycling. Modern Napkin incinerators are maintained in Ladies' toilet rooms in the college and the hostel for safe disposal of napkins. Leaf garbage is gathered and utilized as manure for the growth of plants and trees at our college campus. Rain water harvesting is maintained properly.

Well-constructed drainage system leading to the closed collection tanks is maintained to avoid stagnation of water. Eight Pit-tanks are built all around the campus. Hand wash wastewater is collected alone in these tanks and it is directed to the plants. Maintenance of water supply, prevention of water leakage and wastage is done regularly. Liquid waste is drained through pipes and connected directly to the municipal underground drainage channel. The waste R.O. water is used for toilet facilities.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting**

A. Any 4 or all of the above

<b>Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	
<b>File Description</b>	<b>Documents</b>
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b>  <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	<b>A. Any 4 or All of the above</b>
<b>File Description</b>	<b>Documents</b>
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>
<b>7.1.6 - Quality audits on environment and energy undertaken by the institution</b>	
<b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b>  <ol style="list-style-type: none"> <li><b>1. Green audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3. Environment audit</b></li> <li><b>4. Clean and green campus recognitions/awards</b></li> <li><b>5. Beyond the campus environmental promotional activities</b></li> </ol>	<b>E. None of the above</b>



File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution has faith in equality of all cultures and traditions as it is evident from the fact that students who belong to different castes, religions, regions are treated equally. Though the institution has diverse socio-cultural background and different linguistic pupils, tolerance towards cultural,

regional, linguistic, communal socio economic and other diversities has been maintained.

- The entrance and lobby are decked with traditional rangoli and kolam for all important ceremonies, giving a cultural dimension and keeping the art alive.
- An annual handloom display and saree sale is held on campus to support weavers.
- Folk arts of India form an integral aspect of intercollegiate events.
- To highlight linguistic diversity, International Mother Tongue Day is celebrated
- The campus is disabled-friendly to integrate persons with disabilities (divyangjan) into the mainstream.
- NSS Volunteers distributed masks to the labourers who work under Mahatma Gandhi Rural Employment Guarantee Scheme.
- On behalf of Youth Red Cross, students donated 10 Kg of Wheat, 25 Kg of Rice, 15 Kg cereals to MaduraiCheshire home (Home for Physically and Mentally Disabled)
- Covid -19 Prevention - An Awareness Campaign conducted. Distribution of Sanitizer and Mask C.S.I. School & Home for Differently-abled students.

Department of Social Work organized a Webinar on "Rehabilitation for the Differently Abled students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Mannar Thirumalai Naicker College gives top priority to inculcate in all its students the value of good citizenship to mould them into effective nation builders. Some of the activities which sensitize students towards constitutional responsibility are as follows:

1. Community Welfare fund Distribution during Covid 19  
Staffmembers of Aided Stream contributed a one day salary to the adopted village Utchappatiduring the pandemic

period. A cheque of Rs. 5 Lakhs was presented to the District Collector of Madurai

2. Debate on inculcating the values on Education and Culture
3. Transport Awareness Camp Tamilnadu Transport Corporation, Madurai Region in association with Mannar Thirumalai Naicker College organized 32nd National Road Safety Day
4. Causes, Effects and Remedies Alcoholism and Substance Abuse Department of Social Work under the Health and Fitness Club organized a guest lecture about "Causes, Effects and Remedies Alcoholism and Substance Abuse"
5. Right to Information Act Human Rights Club and Department of Social Work, Mannar Thirumalai Naicker College jointly organized a Guest Lecture programme to create awareness on "Right to Information Act"
6. NSS volunteers volunteered on election duty in Tamilnadu Legislative Assembly -2021 at AVANIYAPURAM on 06.04.2021.
7. Participation of Staff members on Election duty at the Tamilnadu legislative assembly
8. NSS Volunteers did door-to-door survey for temperature checking
9. Biodiversity: Life Insurance for our Changing World Eco-Club of Mannar Thirumalai Naicker College (Autonomous), Pasumalai, Madurai organized a National Webinar entitled, "Biodiversity: Life Insurance for our Changing World"

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Mannar Thirumalai Naicker College organizes various activities to inculcate social responsibilities among students. The following activities were organised by various departments and clubs to create awareness.

- Research Centre of Tamil organized Bharathiyar Death Anniversary Day on 11th September 2020 through a virtual platform.
- Creative Writing Club celebrated the National Integration Day on 19th November 2020 through the virtual platform.
- Creative Writing Club organized International Men's Day Programme on 20th November 2020.
- 'International Day for the Elimination of Violence against Women' was observed by the Department of Computer Science. All the girl students of the institution benefited from the informative message delivered by Mrs. T.K.Lilly Grace, the Assistant Commissioner of Police and Social Entrepreneur and Soft Skill Trainer Mrs. Sridevi.
- National Milk Day commemorating the birth anniversary of Dr. Verghese Kurien was celebrated.
- Tamil Research Department organized an awareness program on International Mother Language Day in the college campus through which the importance of learning through mother language and the quality of classic language were discussed.
- Department of Food and Dairy Technology celebrated Women's Day on 8th March 2021. On this day, Cooking Competition is conducted at the Food Processing Lab.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### 1. Seed Money for research for Faculty and Students

The institution provides seed money to motivate faculty members and enhance their research interests, which may lead to major research proposals for submission to National/ International funding agencies. The institution is providing seed money for research since 2017 onwards. From 2019-2020 onwards project fund has been given to students also.

The Research Cell of our college invites proposal from the students and teachers in the beginning of the academic year. The proposal will be sent the experts to scrutiny and selection. The selected proposal will be intimated and the project amount will be sanctioned in 2 installments.

The Institution provides seed money for research since 2017. The year wise split up with the sanctioned amount is given below.

- 2017-2018- 2,00,000/-
- 2018-2019- 3,15,000/-
- 2019-2020- 2,01,000/-
- 2020-2021- 3,40,000/-

The principal investigators have to submit the final report and statement of expenditure in the month of April. Their research work is validated through presentation by inviting experts.

There are no significant barriers in implementing this practice. In fact there is increase in number of proposal and the seed money has also been increased. The institution has sanctioned 2,50,000 for Faculty project and 90,000 for student research

project. The institution also supports the faculty financially to publish articles in reputed journals and to participate in seminars, conferences and workshops.

## 2. College Management Higher Education scholarship

The institution provides scholarship under the scheme College Management Higher Education scholarship from 2015-2016. The scholarship was initiated and executed to meet the tuition fees of Parentless students, Single parented students and students who excel in sports. Exclusive offers like fee concession, free accommodation in hostel, free breakfast and milk for girl students are given under this scheme.

The Institution provides scholarship since 2016. The year wise split up is given below

- 2015-2016 - Rs.1,16,000
- 2016-2017 - Rs.1,78,000
- 2017-2018 - Rs.3,03,625
- 2018-2019 - Rs,3,81,000
- 2019-2020 - Rs.5,65,000
- 2020-2021 - Rs.14,64,890

The contributors of the scholarship include NGOs, Alumnae, Student Aid Fund and staff members. The detail of the scholarship instituted by the management for the academic year 2020-2021 is given below

Name of the Scholarship	Number of Beneficiaries	Amount	Sports Quota (By the Institution)
Concession for PG students from the same institution in UG	44	8,79,000	0
Staff, Mannar Thirumalai Naicker College	7	34,100	0
Alumni, Staff, Mannar Thirumalai Naicker College	2	19,500	0
Mannar Alumni Association	2	23,050	0
Contribution for Resource Person for Visually Challenged	4	2,000	0
Students Aid Fund	10	3,690	0
Kalvikaram NGO Sponsorship	1	14,700	0
Padikkatugal NGO	1	13,100	0

File Description	Documents
Best practices in the Institutional website	<a href="https://mannarcollege.ac.in/uploaded_files/Best_Practice-AQAR-2020-21.pdf">https://mannarcollege.ac.in/uploaded_files/Best_Practice-AQAR-2020-21.pdf</a>
Any other relevant information	<a href="http://mannarcollege.com/mtncnaac/7.2.7.2.1-website%20regarding%20best%20practices.php">http://mannarcollege.com/mtncnaac/7.2.7.2.1-website%20regarding%20best%20practices.php</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

#### Reaching Hands

The institution has extended its helping hands during Covid-19 period. The Alumni association of our college mobilized Rs 7.69.245 in a short span of time and contributed to the people affected by Covid -19.

The details of the amount received and contribution of rice and grocery bags is mentioned below.

- 525 beneficiaries from the adopted village worth about Rs 3, 72,750/-
- 135 employees from Thirupparankunram temple worth Rs 95,850/-
- 75 Sub staff and the laborers worth Rs 53,250/-
- 63 poor people from the local community worth Rs 44, 730/-
- Covid-19 screening test for 200 stranded migrants at a cost of Rs 16000/-
- Refreshment to migrants for Rs 3000/-
- Donation to All Children Trust Rs 5000/-

Besides, the College also gave accommodation in the campus to the Indian citizens stranded in UAE during the Covid-19 period. Provided accommodation to 100 people and incurred an expense of Rs 2, 82,000/-. Further, the management collected funds from the philanthropists, teachers and alumni donated RS 5, 00,000/- to the Chief Minister's Public Relief Fund towards Corona /Covid 19 and RS 5, 00,000/- to MP Fund.

File Description	Documents
Appropriate link in the institutional website	<a href="https://mannarcollege.ac.in/uploaded_files/Distinctiveness.pdf">https://mannarcollege.ac.in/uploaded_files/Distinctiveness.pdf</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

- Introduce courses with Professional Ethics, Gender and Human Values.
- Offer more number of value added courses.
- Refine policy for promotion of Research.
- Encourage teachers to receive awards for advanced studies and research.
- Tap funds from Government and Non-Governmental Agencies for research projects.
- Create an ambience for consultancy and corporate training.
- Increase number of e-books, books and research journals.
- Strengthen the facilities of the media centre for e-content development.
- Conduct more number of Competitive Exams and Career Counseling programmes.
- Strengthen campus recruitment.
- Facilitate provision for degradable and non-degradable waste.
- Initiatives for greens initiative.
- Secure good score in NAAC in the 4th Cycle
- Achieve NIRF Ranking.
- Plan to celebrate golden jubilee year in 2024.