

**Job Title**: Field Development officer

Company: Sri Vela Foundation

Location: Madurai, Pudukkottai

**Job Type**: Full-time

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**About Us**:

We are a leading financial services company seeking a fresher or experienced and resultsdriven Field Development officer to join our team. As a Field Development officer, you will play a critical role in recovering outstanding debts and maintaining positive relationships with our customers.

## **Job Summary**:

We are looking for a highly motivated and organized individual to join our collections team. The successful candidate will be responsible for contacting customers to collect outstanding debts, negotiating payment plans, and resolving customer complaints.

# **Responsibilities:**

- ➤ Contact customers via phone to collect outstanding debts.
- ➤ Negotiate payment plans and settlements with customers.
- Resolve customer complaints and concerns in a professional and courteous manner.
- > Update customer accounts and collection systems accurately and efficiently.
- ➤ Meet and exceed monthly collections.

# **Requirements:**

- > Any Graduate.
- > Fresher or Experienced.
- Excellent communication, negotiation, and problem-solving skills.
- > Strong organizational and time management skills.
- Ability to work in a fast-paced, dynamic environment.

#### What We Offer:

- Competitive salary and benefits package.
- > Opportunities for professional growth and development.
- > Collaborative and dynamic work environment.
- Compulsory Saturday and Sunday off.
- > Food and Accommodation completely free.
- > Travel allowances weekly provided.

## Salary Package:

> 1.8 LPA.